

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING

Wednesday, October 25, 2017

South Monterey County Joint Union High School District – Board Room  
800 Broadway  
King City, CA 93930

**VISION**

South Monterey County Joint Union High School District is a progressive academic learning community that is committed to life-long educational success

**MISSION**

South Monterey County Joint Union High School District inspires and empowers all students with the knowledge and skills necessary to achieve their full potential to succeed as responsible and productive citizens

BOARD OF EDUCATION

Paulette Bumbalough - President  
David Gaboni - Clerk  
Joe Santibanez - Member  
Paul Dake – Member  
Leslie Girard - Member

SUPERINTENDENT

Brian Walker, Ed.D.

STUDENT BOARD MEMBERS

Rosa Sanchez - GHS  
Makayla Davis - KCHS

OPEN SESSION: 5:30 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

*The public may address the Board concerning items that are scheduled for discussion during closed session by completing the Request to be Heard Form provided on the table at the entrance to the meeting room and submitting the card to the Executive Assistant prior to the Board adjourning to closed session.*

*El publico puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos que están enlistados para dialogar durante la sesión a puertas cerrada completando así la forma que se le da a la comunidad para poder hablar durante la sesión, esta forma se encuentra en la entrada de la junta donde se lleva acabo la sesión y entregando esta tarjeta a la Secretaría de el Superintendente antes de que la Mesa Directiva de Educación de por terminada la junta.*

CLOSED SESSION: 5:35 PM

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations and Litigation Settlements
- D. Threatened/Potential Litigation
- E. Student Matter – Transfer/Discipline
  - Recommendation to Expel Student #01:17/18
  - Recommendation to Expel Student #02:17/18
  - Recommendation to Expel Student #03:17/18

OPEN SESSION: 6:30 PM

A. CALL TO ORDER

B. FLAG SALUTE

C. APPROVAL OF AGENDA

D. REPORT OF CLOSED SESSION ACTIONS

E. STUDENT BOARD MEMBER REPORT

F. PRESENTATIONS

1. KCHS Student Presentation

G. BOARD MEMBERS COMMENT

- H. PUBLIC COMMENT: *Unless otherwise determined by the Board/Superintendent, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes' total input on an item. For matters that are not listed on the agenda, the Board may refer the matter to the Superintendent or designee, or take it under advisement, but shall not take action at that time except as allowed by law.*

*El público puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos generales o a asuntos especificados en la agenda. La persona que quiera hablar debe de pedir la forma que se le da a la comunidad pidiendo permiso antes de la junta, indicando si se desea hacer algún comentario sobre un tema de la agenda o algún otro asunto y presentarlo a la Secretaría de el Superintendente. Esta es una oportunidad de dirigirse a la Mesa Directiva de Educación cuando un asunto se esté llevando acabo. A menos que se determine de otra manera por el Superintendente, cada persona tiene un máximo de 3 minutos para hablar. Se hay muchas personas que quieran hablar sobre un asunto especifico entonces habrá un limite de 20 minutos en total para cada asunto. Para asuntos que no estén enlistados en la agenda, La Mesa Directiva podrá referir ese asunto al Superintendente o su designado o poner ese asunto en sobre aviso, pero no se tomara ninguna acción en ese momento excepto cuando la ley lo permita.*

I. REPORT FROM SUPERINTENDENT

J. EMPLOYEE ORGANIZATIONS

K. CONSENT AGENDA

1. Approval of Minutes: September 27, 2017 and October 3, 2017 (Pages 1-9)
2. Approval of Personnel Report Dated October 25, 2017 (*Claudia Arellano, Chief Human Resources Officer*)
3. Approval of Purchase Orders – July 1 through September 30, 2017 (*Sherrie S. Castellanos, CBO*) (Pages 10-23)
4. Approval of Accounts Payable – July 1 through September 30, 2017 (*Sherrie S. Castellanos, CBO*) (Pages 24-52)
5. Approval of Contracts: (Pages 53-54)
  1. Approval of Agreement with Philip H. Hendrix, DBA Owners Representative and Consulting Associates (*Sherrie S. Castellanos, CBO*) (Pages 55-58)
  2. Approval of Contract with Presence Learning for the 2017-2018 School Year (*Carla Morris, Special Education Manager*) (Pages 59-63)
  3. Approval of Agreement with Cooperative Strategies (*Sherrie S. Castellanos, CBO*) (Pages 64-65)

L. CONSENT ITEMS REMOVED FOR COMMENT/QUESTIONS

M. INFORMATION ITEMS

1. Curriculum and Instruction Update (*Jonathan Sison, Ed.D., Director of Educational Services*)
2. Cashflow Summary through September 30, 2017 (*Sherrie S. Castellanos, CBO*) (Pages 66-80)
3. Revenue and Expenditures from July 1 through September 30, 2017 (*Sherrie S. Castellanos, CBO*) (Pages 81-88)
4. Site Enrollment, Attendance and Referral Statistics (*Sherrie S. Castellanos, CBO*) (Pages 89-111)
5. Williams Reports 2017/2018 – Quarter 1 (*Sherrie S. Castellanos, CBO*) (Pages 112-121)
6. Discuss Selection of Breakout Sessions for the Monterey County Educational Leadership Summit on November 16, 2017 (*Brian Walker, Ed.D., Superintendent*) (Pages 122-126)

7. Board Policies – First Reading (Pages 127-131)
  - E 1312.1 – Standard Complaint Form
  - E 1312.3 – Uniform Complaint Procedures

N. ACTION ITEMS

1. Approval of Governance Handbook (*Brian Walker, Ed.D., Superintendent*) (Pages 132-160)
2. Approval of Readiness Block Grant Plan (*Jonathan Sison, Ed.D., Director of Educational Services*) (Page 161)
3. Approval of Out of State Travel for Ms. Cisneros to attend Innov8 Conference in Las Vegas, NV from November 16-17, 2017 (*Jonathan Sison, Ed.D., Director of Educational Services*) (Page 162)
4. Approval of Denial of Claim No. 544610 Dated August 31, 2017 (*Sherrie S. Castellanos, CBO*) (Page 163)
5. Approval of PMSM Architects to Prepare a Comprehensive Facilities Master Plan (*Sherrie S. Castellanos, CBO*) (Page 164)
6. Board Policies – Second Reading (*Brian Walker, Ed.D., Superintendent*) (Pages 165-206)
  - BP 0000 – Concepts and Roles (new)
  - BP 0100 – Vision (revision)
  - E 0420.41 – Charter School Oversight (revision)
  - BP 2140 – Evaluation of the Superintendent (revision)
  - AR 4112.2 – Verification of Credentials (revision)
  - BP 4112.61, 4212.61, 4312.61 – Employment References (deleted)
  - AR 4122.61, 4212.61, 6312.61 – Employment References (revision)
  - BP 6161.1 – Selection and Evaluation of Instructional Materials (revision)
  - E 6161.1 – Resolution on Sufficiency of Instructional Materials (new)
  - BB 9121 – President (revision)
  - BB 9220 – Governing Board Elections (revision)
  - BB 9230 – Orientation (revision)
  - BB 9400 – Board Self-Evaluation (revision)

O. PROMOTING DISTRICT

P. FUTURE AGENDA ITEMS/MEETING DATES

- November 7, 2017 – Study Session – King City  
November 15, 2017 – Regular Board Meeting – Greenfield High School  
December 5, 2017 – Study Session – King City  
December 13, 2017 – Regular Board Meeting – King City

Q. ADJOURNMENT (TO CLOSED SESSION) (if required)

R. SIGNING OF PAPERS

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING

Wednesday, October 25, 2017 (Addendum)

South Monterey County Joint Union High School District – Board Room  
800 Broadway  
King City, CA 93930

N. ACTION ITEM

7. Approval of Out of State Travel for Florites and Warren Demetria to attend Innov8 Conference in Las Vegas, NV from November 16-17, 2017 (*Jonathan Sison, Ed.D., Director of Educational Services*)

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING

Wednesday, September 27, 2017

Minutes

BOARD OF EDUCATION

Paulette Bumbalough – President - Present  
David Gaboni – Clerk - Present  
Joe Santibanez – Member- Present  
Paul Dake – Member - Present  
Leslie Girard – Member - Present

SUPERINTENDENT

Brian Walker, Ed.D.- Present

STUDENT BOARD MEMBERS

Rosa Sanchez - GHS  
Makayla Davis – KCHS – Excused Absence

OPEN SESSION:

Call to Order

David Gaboni called the meeting to order at 5:32 PM.

Public Comment

There were not any comments from the public. The Board recessed to closed session.

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations and Litigation Settlements
- D. Threatened/Potential Litigation

OPEN SESSION:

Call to Order

Paulette Bumbalough called the meeting to order at 6:30 PM.

Flag Salute

Paulette Bumbalough led in the flag salute.

Approval of Agenda

Dr. Walker said there has been an update to the agenda. Action item #9 is being pulled for a later date, we still need additional information from DSA. Under the presentations the individual KCHS student who was to give a presentation this evening was not available. The presentation for the CM Certificates may be later on the agenda, the individual presenting had a prior commitment.

Motion made by Paul Dake and seconded by Joe Santibanez to approve the amended agenda.

All Board members said Aye.

Report of Closed Session Actions

Paulette Bumbalough reported the acceptance of the Personnel Report, there was no other closed session action to report.

Student Board Member

The ASB President was not present to give a report.

PRESENTATIONS

KCHS Guitar Students Presentation

Students from the guitar class played Amazing Grace for Board and the audience. Dr. Walker presented certificates to Jillian Kling, music teacher, who presented them to the students.

The Board commented how much they appreciated their performance.

KCHS Student

The student was not present for the presentation.

CM Certificates

Megan Munoz, Instructional Coach, attended a little later in the evening. She said there are 8 new teachers who have completed the Constructive Meeting training. They had been invited to the board meeting this evening, but were not able to attend.

Paulette Bumbalough asked if the training was for only the first year teachers. Ms. Munoz responded all of the teachers receive the training. Several years back they did some training with teachers in the Greenfield Union School District as well as teachers in the King City Union School District at Chalone Peaks Middle School, but the training did not continue.

Paulette Bumbalough said since we have so many new teachers it is good to know there are so many participated.

Dr. Walker complimented Ms. Munoz for the training. He and Dr. Sison attended one of her classes and complimented her on her skills. The district is very fortunate in having Ms. Munoz at King City High School and Ms. Ericka Radcliff at Greenfield High School. They are passionate about their coaching positions in the district.

Board Member Comments

Leslie Girard said she had been busy getting her daughter to college for her second year. She did attend the FFA trip barbeque.

Paul Dake said he attended the GHS back to school night, felt it was well attended and visited classrooms that evening. He attended the Greenfield Rotary meeting last week, Jimmy Panetta informed the audience of what was happening in Washington D.C. It was interesting getting a politician's perspective.

Joe Santibanez said he has been busy at his job since school has started.

David Gaboni apologized for not attending the board meeting last month due to a medical procedure. He attended the Monterey County Reads Volunteer and School Recognition Ceremony which was hosted by the Panetta Institute at CSUMB on September 22. On September 18 he attended a MCSBA meeting at MCOE, they were planning on the upcoming event which will be held at the Inn at Spanish Bay. Nominations for The Excellence in Education awards were also discussed as well as an event at Rancho Cielo on March 22.

Mr. Gaboni said CSBA is having a discussion with MCOE regarding bringing their trainings back to MCOE.

Paulette Bumbalough said she attended the GHS back to school night. It was well attended by parents. On September 12 she introduced Dr. Walker to the King City Council members, she will be doing the same with the Greenfield City Council in October.

Public Comment

Isabel Aguirre introduced herself as well as Rosa Sanchez who is the President of the GHS Garden Club. Ms. Aguirre said they are approaching the Board because the club would like to purchase 4 mature trees to plant at GHS for shade. When GHS was first built there were trees on campus which Raul Rodriguez had donated, but through the years they did not survive. They consulted with a nursery for suggestions of what type of trees would work best for them. There are already cut outs where the other trees had been planted. Ms. Aguirre added the students have planted flowers on campus, they receive community hours for their time. Mr. Villasenor, from the Ag Department, also provide guidance to the students.

Rosa Sanchez said the club started last year, they have planted flowers outside some of the classrooms for more color. The students are excited to know a discussion is taking place to have trees on campus. She said the GHS students would be grateful if the Board would support and approve the planting of tree on campus.

Paulette Bumbalough said the Board would refer their request to the Superintendent.

Report from Superintendent

Dr. Walker distributed copies of the material David Gaboni received when he attended the Monterey County School Board's Association meeting last week.

Mr. Gaboni said all of the information in the handouts will be covered at the meeting held on November 16 at the Inn at Spanish Bay. He added the Board can review the material and decide which of the trainings they would like to attend on that day. The material included are nominees for the Excellence in Education Award, bullying presentation, survey of Monterey County 11<sup>th</sup> graders, and facts from CSBA on college & career readiness facts.

The portables at GHS are up and running, some fencing needs to be completed and tweaking of the fire alarm system.

Asbestos abatement is taking place at King City High School this week in preparation of the portables. The actual construction of the pads for the portables is expected to start on October 9. The summer renovation of the classrooms at KCHS is completed except for one walkway.

The recent high temperatures have put extra strain on the HVAC units at both sites. This was a challenge during the extreme hot weather recently.

We are having more students moving into the Arroyo Seco/Carmel Valley Road area. There are currently 6 students living in that area now. We are checking the feasibility of providing transportation for those students and what the route would look like. The area is being checked out by staff. Dr. Walker said he did speak to a parent this week who will be moving to the Arroyo Seco area and concerned about the lack of bussing. Dr. Walker said he understands students who live in that area, and go to school in the Greenfield Union School District, are all picked up at one location.

Paul Dake asked if that same arrangement may be made for our students. Dr. Walker said staff will be checking into the exact area the students are residing to determine if some arrangements can be made for our students.

Leslie Girard asked if a van could be used if a bus could not turn around in the area. Dr. Walker said for safety reasons a bus would be preferred over a van. Dr. Walker said the district is looking at all possibilities.

Dr. Walker said he received a very nice email from Karen Jernigan expressing her appreciation of the work done on the King City High School grounds to improve the appearance. Dr. Walker thanked Robert Silveira and his staff, their hard work was recognized.

Dr. Walker said he and Dr. Sison continue to visit the feeder districts. So far they have met the Superintendent and students in the San Ardo, San Lucas, and King City Union School Districts. They will be meeting with the Greenfield Union School District tomorrow.

Paulette Bumbalough said the districts do appreciate the visits from us. Dr. Walker said because these are smaller districts we may be able to help them with some of the resources we have.

Employee Organizations

There were not any members from the employee's organizations present to address the Board.

CONSENT AGENDA

1. Approval of Minutes: August 23, 2017 and September 5, 2017
2. Approval of Personnel Report Dated September 27, 2017
3. Approval of Williams First Quarterly Report
4. Approval of Out of State Travel for Ms. Barron to Attend Innov8 Conference in Las Vegas, NV. From November 15-17, 2017

5. Approval of Contracts:

1. Approval of the Contract Between SMCJUHSD and Community Partners fbo Circle of Friends
2. Approval of the Addendum to Contract with Michelle Steiner Abbott for 2017/2018
3. Approval of Proposal for Construction Testing from Earth Systems
4. Approval of Proposal of Felice Consulting
5. Approval of Agreement for School Resource Officer Between SMCJUHSD and City of Greenfield
6. Approval of MOU with City of King for a Flashing Pedestrian Warning Sign
7. Acceptance of Carl Perkins CTE Grant

Motion made by David Gaboni and seconded by Leslie Girard to approve the consent agenda.

Paulette Bumbalough said she was pleased to see the agreement for the SRO at GHS as well as the agreement for the flashing pedestrian warning sign on the agenda. She was pleased these items are moving quickly.

Consent Items Removed for Comment/Questions

Paulette Bumbalough asked if Mr. Felice is doing a master plan or part of the plan. Dr. Walker said he is a construction manager who is doing the necessary coordinating and review of the RFP's and proposals, he is our contractor expert, he is like a project manager. He does not do the facility study work. We will be having contractors doing the work.

Paul Dake said he saw one of the flashing pedestrian warning signs in Salinas and was impressed with it. It was between an elementary and middle school and seemed to be working well for the safety of children.

David Gaboni thanked staff for the Williams report and Dr. Sison for the resolution addressing the sufficiency of textbooks.

Paulette Bumbalough said she worked with Mr. Felice at Hartnell College and found him to be a very resourceful person.

All Board members said Aye.

PUBLIC HEARING

Sufficiency of Instructional Materials for the 2017-2018 School Year

Paulette Bumbalough opened the hearing at 7:11 PM. Dr. Jonathan Sison said we have sufficient textbooks. There were not any comments from the public. Paulette Bumbalough closed the public hearing at 7:12 PM.

Placement of a Traffic Control Device at Canal and Broadway Streets in King City

Paulette Bumbalough opened the public hearing at 7:12 PM. Dr. Walker said this was not a requirement to have a public hearing for this item, but it seemed to be appropriate to bring it to the attention of the public since it will affect the flow of traffic. By placing it on the agenda it would give the public an opportunity to express any concerns they may have.

There were not any comments from the public. Paulette Bumbalough closed the public hearing at 7:13 PM.

INFORMATION ITEMS

Curriculum and Instruction Update

Dr. Sison distributed California Assessment of Student Performance and Progress (CAASPP) data to the Board. The scores were announced today. We are in year 3 for the computer based testing on English Language Arts and Math. The testing is broken down in 2 parts. If the student answers correctly, then the next question is harder. If the student misses the question, then the next question is easier. The testing is more for a real world setting.

CSU takes this testing very seriously for the 11<sup>th</sup> graders, it is a reliable sign of readiness for college.



He said the scores for meeting the English standard went down 9%. Dr. Sison said the Instructional Coaches are working very hard with staff.

Board Policies – First Reading

BP 0000 – Concepts and Roles (new)

BP 0100 – Vision (revision)

E 0420.41 – Charter School Oversight (revision)

BP 2140 – Evaluation of the Superintendent (revision)

AR 4112.2 – Verification of Credentials (revision)

BP 4112.61, 4212.61, 4312.61 – Employment References (deleted)

AR 4122.61, 4212.61, 6312.61 – Employment References (revision)

BP 6161.1 – Selection and Evaluation of Instructional Materials (revision)

E 6161.1 – Resolution on Sufficiency of Instruction Materials (new)

BB 9121 – President (revision)

BB 9220 – Governing Board Elections (revision)

BB 9230 – Orientation (revision)

BB 9400 – Board Self-Evaluation (revision)

Leslie Girard thanked Dr. Walker for answering her questions she had emailed him on several of the policies.

Paulette Bumbalough commented there are several board bylaws dealing with the superintendent evaluation and Board self-evaluation. She would like to request a calendar indicating time lines for the evaluation process. She also asked for an orientation for new board members.

Dr. Walker said we could put a procedure in place and have a sign off.

Leslie Girard asked what would the sign off be for and who would be accountable. Dr. Walker said for instance, when the district provides training to staff they need to sign in. By signing in this indicates they received the training, and this is a permanent record of who attended the training. Something could be developed on these lines for the Board.

Paulette Bumbalough said by having the sign in it could protect the Superintendent.

Leslie Girard felt that was a good idea.

The comment was made it would be helpful to have the Board application process on a calendar since elections will be coming up next year.

Paul Dake asked if the Board members could have a current copy of the Brown Act.

Dr. Walker said a representative from Lozano Smith will be conducting a study session for the Board on October 3, he will request the trainer provide a current copy.

Paul Dake said CSBA also has a nice Brown Act book.

Paul Dake said in BB9230, page 102, it talks about training for new board members. Several years ago the district had placed in board policy new Board members must complete the Masters in Governance training within 18 months when they assumed their position on the Board. She suggested the wording to be “must” attend the training.

David Gaboni reiterated when there are new Board members they need to attend all training provided to new Board members, particular the training provided by CSBA.

Paul Dake said the November meeting at the Inn at Spanish Bay was originally established for new Board members, now districts have decided to have all of their elections on even years. He was wondering if the meetings at the Inn at Spanish Bay would be changed to even years.

David Gaboni said that discussion did take place at their MCSBA meeting, it will be changing. He added CSBA is also working with MCOE to provide more training at their location. Training had taken place in past years at MCOE but had been discontinued some years ago.

#### ACTION ITEMS

Approval of Resolution #04:17/18 Sufficiency of Textbooks

Motion made by Paul Dake and seconded by David Gaboni to approve Resolution #04:17/18 Sufficiency of Textbooks.

Dr. Sison said as he stated in the public hearing portion of the meeting, we do have a sufficient amount of textbooks.

All Board members said Aye.

Approval of Resolution #05:17/18 Week of the School Administrator October 8-14, 2017

Motion made by Leslie Girard and seconded by Joe Santibanez to approve Resolution #05:17/18 Week of the School Administrator, October 8-14, 2017.

Leslie Girard said she would like to see us acknowledge our administration, she thanked them for all they do.

All Board members said Aye.

Approval of Resolution #06:17/18 Uniform Public Construction Cost Accounting Procedures (UPCCA)

Motion made by Paul Dake and seconded by Leslie Girard to approve Resolution #06:17/18 Uniform Public Construction Cost Accounting Procedures.

David Gaboni said it is great to have this resolution to expedite the process. He asked if we are looking at local contractors for projects, he does not want to limit using only contractors from outside of the area. He wanted to make sure the small contractors has an opportunity to provide services to the district.

Dr. Walker said the purpose of this resolution is to streamline the process, it will not exclude local contractors. He added to keep in mind these would be for projects under \$45,000.

Sherrie Castellanos added, this will allow us to use vendors on the current list without having to go out to bid.

Paulette Bumbalough asked if the eligibility of the bidder has changed. The response was no.

Paul Dake said this procedure was established in 1983. He wondered why the district had not used this process in the past. Sherrie Castellanos said we had, but it was used under King City Joint Union High School District, which was the former name of the district. She felt it was best to have the information under the current district name.

All Board members said Aye.

Approval of Resolution #07:17/18 Gann Limit

Motion made by Joe Santibanez and seconded by David Gaboni to approve Resolution #07:17/18.

Dr. Walker said this resolution is to ensure the district does not spend any more money than they receive and that we receive the allocated money designated to the district.

All Board members said Aye.

Approval of Resolution #08:17/18 National Bullying Prevention Month

Motion made by David Gaboni and seconded by Joe Santibanez to approve Resolution #08:17/18.

Dr. Walker said by presenting this resolution it demonstrates this is something we support. The Monterey County Superintendent of Schools is putting together information from the districts which she will be submitting to the press to emphasize bullying of any type is not tolerated.

David Gaboni asked what the district was doing. The response was each site will be emphasizing any type of bullying is not tolerated.

Leslie Girard said her daughter attends KCHS and she has not encountered any bullying, even when there were times her daughter's attire may have been different than other classmates.

Dr. Walker said traditional it is being address starting at kindergarten. Cyber bullying will also be addressed during the month of October. We need to keep up with the different types of social media.

All Board members said Aye.

Approval of Unaudited Actuals for Fiscal Year 2016-2017

Motion made by Paul Dake and seconded by David Gaboni to approve the unaudited actuals for fiscal year 2016-2017.

Sherrie Castellanos gave a presentation of what to look for in the unaudited actuals, budget changes from the adoption to the unaudited actuals, where the funds are spent, and reviewed the changes which were made.

Paulette Bumbalough asked if unaudited actuals are done differently than the colleges, Ms. Castellanos responded yes.

Paul Dake asked what the transfer of \$20,396 was for the 2017-2018 school year. The response was it is for the 61 students who are enrolled in the Pinnacle Academy Charter School. The students in the charter school are separate from the district ADA.

All Board members said Aye.

Approval of LCAP Update

Motion made by Paul Dake and seconded by David Gaboni to approve the LCAP Update.

Dr. Walker said MCOE requested clarification of several areas. Attached is their letter as well as our responses which shows our explanations and updates. MCOE has now accepted our LCAP with the updates. We have now received the letter from the county acceptance of the district LCAP.

All Board members said Aye.

Approval of Migrant Students Attending the High School Leadership Camp at Monte Toyon, Aptos, CA

Motion made by Leslie Girard and seconded by Paul Dake to approve the migrant students attending the high school leadership camp at Monte Toyon in Aptos, CA.

All Board members said Aye.

Approval of Greenfield High School AG Department Livestock Facility

Earlier in the evening it was stated this item would be pulled from the agenda pending more information from DSA.

Approval of the \$3,000 Donation from the Mark & Carolyn Guidry Foundation

Motion made by Leslie Girard and seconded by David Gaboni to approve the \$3,000 donation from the Mark & Carolyn Guidry Foundation.

Dr. Walker said the foundation has generously made a donation on an annual basis. The monies have been designated to support the math and science programs as well as the music programs at KCHS.

All Board members said Aye.

Board Policies – Second Reading

BP/AR 1312.3 – Uniform Complaint Procedures (revised)  
BP 1340 – Access to District Records (revised)  
BP 2121 – Superintendent’s Contract  
BP/AR 3551 – Food Service Operations/Cafeteria Fund (revised)  
AR 3580 – District Records (revised)  
BP 4127, 4227, 4327 – Temporary Athletic Team Coaches (revised)  
BP 4312.1 – Contracts (revised)  
AR 5145.3 – Nondiscrimination/Harassment (revised)  
BP 6142.93 – Science Instruction (new)  
BP 6145 – Extracurricular and Cocurricular Activities (revised)  
BP/AR 6145.2 – Athletic Competition (revised)  
AR 6178.1 – Work-Based Learning (revised)  
BP 7214 – General Obligation Bonds (revised)  
BB 9012 – Board Member Electronic Communication (revised)

Motion made by David Gaboni and seconded by Joe Santibanez to approve the board policies second reading.

All Board members said Aye.

Promoting District

The Board recommended promoting the KCHS guitar class and the students, the GHS Garden Club, and the teachers who received the CM certificates.

Future Agenda Items/Meeting Dates

October 3, 2017 – Study Session - King City  
October 25, 2017 – Regular Board Meeting – King City  
November 7, 2017 – Study Session – King City  
November 15, 2017 – Regular Board Meeting – Greenfield High School  
December 5, 2017 – Study Session – King City  
December 13, 2017 – Regular Board Meeting – King City

Adjournment

Paulette Bumbalough adjourned the meeting at 8:05 PM.

Signing of Papers

Dr. Walker, Paulette Bumbalough, and David Gaboni signed appropriate papers.

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Paulette Bumbalough, President

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Date

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING

Tuesday, October 3, 2017

Minutes

BOARD OF EDUCATION

Paulette Bumbalough – President - Excused Absence  
David Gaboni – Clerk - Present  
Joe Santibanez – Member - Present  
Paul Dake – Member - Present  
Leslie Girard – Member - Present

SUPERINTENDENT

Brian Walker, Ed.D.- Present

OPEN SESSION:

Call to Order

David Gaboni called the meeting to order at 5:30 PM.

Flag Salute

David Gaboni led in the flag salute.

Public Comment

There were not any comments from the public.

Approval of Agenda

Motion made by Paul Dake and seconded by Leslie Girard to approve the agenda.

All Board members said Aye.

INFORMATION

Brown Act Review

Claudia Weaver, Senior Counsel, from Lozano Smith reviewed Brown Act basics with the Board of Education.

Governance Handbook Review – Second Reading

Brian Walker, Ed.D., Superintendent reviewed the material in the Governance Handbook and asked the Board of Education for any suggestions or recommendations for changes.

Review Board Identified Opportunities

Brian Walker, Ed.D., Superintendent said at the June 2017 Board Retreat the Board of Education listed opportunities they would like to have addressed during the course of the school year. He listed and reviewed them in a more formal format for the Board.

Adjournment

David Gaboni adjourned the meeting at 7:02 P.M.

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David Gaboni, Clerk

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Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Purchase Orders  
July 1 through September 30, 2017

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached is the listing of Purchase Orders issued for period of July 1 through September 30, 2017.

Recommendation:

It is recommended that the Board of Education approve the Purchase Orders from July 1 through September 30, 2017.

Fiscal Impact:

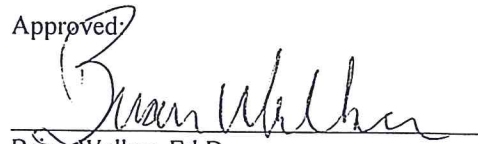
Per the Board approved budget.

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent

## Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017						
PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
B18-00024	Bruce Flynn Inspecti	DSA Inspector	000	01	UNRESTRICTED R	6,800.00
B18-00034	OFFICE DEPOT BUSINE	Open PO for Instructional Materials & Supplies	023	01	State Lottery	5,000.00
B18-00035	OFFICE DEPOT BUSINE	Open PO for Office Supplies	023	01	State Lottery	5,000.00
B18-00036	OFFICE DEPOT BUSINE	Open PO for Inst. supplies for computer classes	023	01	State Lottery	1,615.00
B18-00037	Heather's Behavior	Professional development	000	01	Supplemental	13,500.00
B18-00038	UNITED PARCEL SERVI	UPS Services	011	01	UNRESTRICTED R	3,000.00
B18-00039	OFFICE DEPOT BUSINE	DO office supplies	029	01	UNRESTRICTED R	5,000.00
B18-00040	GREENFIELD TRUE VAL	Operations Supplies	009	01	UNRESTRICTED R	500.00
B18-00041	Work Well	Tb Test and Physicals	029	01	UNRESTRICTED R	1,000.00
B18-00042	TORO PETROLEUM CORF	Diesel, Unleaded, & Vehicle Oils	009	01	UNRESTRICTED R	80,000.00
B18-00043	CA Janitorial Suppl	Janitorial Supplies	029	01	UNRESTRICTED R	3,011.44
B18-00044	AMERICAN SUPPLY COM	Custodial Supplies	009	01	UNRESTRICTED R	3,000.00
B18-00045	CITY OF GREENFIELD	Water, Garbage, Sewer	011	01	UNRESTRICTED R	45,000.00
B18-00046	McConkey Co	Hort Supplies	021	01	ROC/P	2,000.00
B18-00047	TORO PETROLEUM CORF	Gas Student Travel	021	01	Agricultural Vo	1,500.00
B18-00048	Takao Nursery	Hort Supplies	021	01	ROC/P	2,000.00
B18-00049	KING CITY TRUE VALU	Ag Dept Supplies	021	01	ROC/P	1,100.00
B18-00050	HOME DEPOT/GECF	Open PO For Ag Dept Supplies	021	01	ROC/P	15,000.00
B18-00051	OFFICE DEPOT BUSINE	Ag Supplies	021	01	ROC/P	2,000.00
B18-00052	NASCO	Ag Classes Supplies	021	01	ROC/P	2,000.00
B18-00053	Tech Defenders, dba	Open PO for Laptop/Tablet Repairs	029	01	UNRESTRICTED R	3,000.00
B18-00054	SAFEWAY INC	Open PO for Foods and Products	011	01	UNRESTRICTED R	500.00
B18-00055	SAFEWAY INC	Equity meeting supplies	029	01	UNRESTRICTED R	500.00
B18-00056	PURE WATER	Drinking Water	011	01	UNRESTRICTED R	3,350.00
B18-00057	CA Water Service Co	Water Fees	011	01	UNRESTRICTED R	12,750.00
B18-00058	CARMEL MARINA CORPO	KCHS Water & Garbage	011	01	UNRESTRICTED R	35,000.00
B18-00059	BUS WEST	Parts for buses	009	01	UNRESTRICTED R	3,000.00
B18-00060	C & N Tractors	Parts for Tractor	009	01	UNRESTRICTED R	1,000.00
B18-00061	TRI-COUNTY FIRE PRT	Fire Extinguisher Inspection Service	009	01	UNRESTRICTED R	1,800.00
B18-00062	DATAFLOW BUSINESS S	Copy Machine	029	01	UNRESTRICTED R	3,000.00
B18-00063	Fastenal Company	Maintenance Supplies	009	01	Ongoing & Major	3,000.00
B18-00064	Mail Finance	Postage Machine	011	01	UNRESTRICTED R	5,200.00
B18-00065	SAFEWAY INC	Meeting supplies	011	01	UNRESTRICTED R	120.00
B18-00066	PACIFIC GAS AND ELE	PGE	011	01	UNRESTRICTED R	435,800.00
B18-00067	A T & T	fiber optic lines	029	01	UNRESTRICTED R	30,000.00
B18-00068	AT&T	Phone line GHS Maintenance	029	01	UNRESTRICTED R	1,000.00
B18-00069	A T & T CALNET 2	CALNET	011	01	UNRESTRICTED R	15,000.00
B18-00070	VERIZON WIRELESS SV	District Communication	011	01	UNRESTRICTED R	10,000.00
B18-00071	KING CITY INDUSTRIA	Parts and Supplies	009	01	UNRESTRICTED R	1,000.00
B18-00072	SAFEWAY INC	Equity meeting supplies	029	01	UNRESTRICTED R	500.00

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## Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
B18-00073	Hatch, Lincoln	Auditorium	021	01	UNRESTRICTED R	3,500.00
B18-00074	A & G PUMPING, INC	Portable Restrooms Rental GHS	009	01	UNRESTRICTED R	3,100.00
B18-00075	A & G PUMPING, INC	Portable Restrooms Rental KC	10	01	UNRESTRICTED R	2,800.00
B18-00076	ABBOTT PLUMBING	Backflow Prevention Testing	009	01	Ongoing & Major	700.00
B18-00077	ALLSAFE ALARM INC	Alarm System Monitoring	009	01	UNRESTRICTED R	500.00
B18-00078	BENSON PLUMBING INC	Plumbing Repairs	009	01	Ongoing & Major	11,000.00
B18-00079	Budget Blinds	Window Blinds Repairs/Replacement	009	01	Ongoing & Major	5,000.00
B18-00080	CA Janitorial Suppl	Cleaning Supplies KCHS	10	01	UNRESTRICTED R	6,000.00
B18-00081	CENTRAL COAST SYSTM	Alarm System Repairs	009	01	UNRESTRICTED R	6,000.00
B18-00082	CNC Elec. & Outdoor	Grounds Supplies	000	01	UNRESTRICTED R	381.00
B18-00083	COASTAL TRACTOR	Parts for Bush Hog Mower	009	01	Ongoing & Major	1,500.00
B18-00084	DATAFLOW BUSINESS S	Maintenance & Supplies for MOTF Printer	10	01	UNRESTRICTED R	500.00
B18-00085	Della Mora	HVAC Repairs	10	01	Ongoing & Major	5,000.00
B18-00086	EWING IRRIGATION PR	Irrigation and Supplies	009	01	UNRESTRICTED R	5,448.10
B18-00087	GRAINGER INC,W W	Maintenance Supplies KCHS	10	01	Ongoing & Major	3,000.00
B18-00088	GREEN RUBBER-KENNEC	Parts and Supplies GHS	009	01	UNRESTRICTED R	500.00
B18-00089	GREENFIELD TRUE VAL	Maintenance Supplies	009	01	UNRESTRICTED R	2,000.00
B18-00090	HOME DEPOT/GECF	Maintenance Supplies	009	01	Ongoing & Major	4,000.00
B18-00091	JB Tire	Tires for Tractors and Mowers	009	01	UNRESTRICTED R	500.00
B18-00092	Kelly Moore Paint C	Paint and Sundries	009	01	Ongoing & Major	2,000.00
B18-00093	KING CITY GLASS	Window Repairs	009	01	Ongoing & Major	5,000.00
B18-00094	KING CITY TRUE VALU	Maintenance Supplies	009	01	Ongoing & Major	2,500.00
B18-00095	MCKINLEY EQUIPMENT	Wheel Chair Lift Quarterly Servicing	009	01	Ongoing & Major	2,000.00
B18-00096	PARTS & SERVICE CEN	Parts & Supplies: Vehicle & Equipment Maintenance	009	01	Ongoing & Major	1,000.00
B18-00097	RG Fabrication, Inc	Metal Working Repairs	009	01	Ongoing & Major	3,000.00
B18-00098	San Lorenzo Lumber	Lumber and supplies for repairs GHS	009	01	Ongoing & Major	1,100.00
B18-00099	The Tree Man (DBA)	Tree Trimming and Maintenance	009	01	Ongoing & Major	5,000.00
B18-00100	TRI-COUNTY FIRE PRT	Hood System Service	009	01	Ongoing & Major	1,500.00
B18-00101	VALLEY SAW SHOP, db	Parts for Grounds Equipment	009	01	UNRESTRICTED R	457.09
B18-00102	WILCO SUPPLY	Door Keys and Hardware	009	01	Ongoing & Major	3,000.00
B18-00103	Always Towing & Rec	Towing	800	01	UNRESTRICTED R	1,000.00
B18-00104	SAFEWAY INC	Link Crew supplies	029	01	IASA-Title I Ba	500.00
B18-00105	MANDEGO APPAREL	Link Crew shirts	029	01	IASA-Title I Ba	3,426.49
B18-00106	OFFICE DEPOT BUSINE	Open Po material/supplies	022	01	State Lottery	1,000.00
B18-00107	OFFICE DEPOT BUSINE	open PO material/supplies instructio	022	01	Special Educati	1,000.00
B18-00108	OFFICE DEPOT BUSINE	Open PO PinnChart/supplies/materials	022	09	State Lottery	1,000.00
B18-00109	Farm Supply Company	Blanket PO For Ag Supplies	021	01	ROC/P	1,000.00
B18-00110	Johnson Electronics	GHS fire alarm monitoring services	023	01	UNRESTRICTED R	1,500.00
B18-00111	ARAMARK UNIFORM SER	Staff Uniforms	009	01	UNRESTRICTED R	4,000.00
B18-00112	Antonio Hermosillo	Window Repairs	009	01	UNRESTRICTED R	1,000.00

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ESCAPE ONLINE

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Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017						
PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
B18-00113	Cal-State Tool & In	Bus Smog Testing	10	01	UNRESTRICTED R	500.00
B18-00114	CENTRAL DRUG SYSTEM	Yearly Service-Random Drug Testing for Bus Drivers	009	01	UNRESTRICTED R	1,500.00
B18-00115	Cleantech Env. Inc.	Haz Mat P/U	009	01	UNRESTRICTED R	1,500.00
B18-00116	CNC Electric & Outd	Parts for Fleet	009	01	UNRESTRICTED R	500.00
B18-00117	Commercial Truck CO	Repairs/Parts	009	01	UNRESTRICTED R	1,000.00
B18-00118	JB Tire	Tires and Caps	009	01	UNRESTRICTED R	4,500.00
B18-00119	OFFICE DEPOT BUSINE	Office Supplies MOTF	009	01	UNRESTRICTED R	500.00
B18-00120	O'Reilly Automotive	Parts for Buses	009	01	UNRESTRICTED R	1,000.00
B18-00121	PASO ROBLES TRUCK C	Parts for Buses	009	01	UNRESTRICTED R	1,000.00
B18-00122	Quinn Company	Supplies for Fleet	009	01	UNRESTRICTED R	1,000.00
B18-00123	OFFICE DEPOT BUSINE	Open PO adultEd-	022	11	Adult Ed Block	1,000.00
B18-00124	SAFEWAY INC	Blanket Open PO For Safeway - Llnk Crew	021	01	IASA-Title I Ba	1,750.00
B18-00125	PAQ Inc. DBA Food 4	Open PO--sped T. Torres	022	01	Special Educati	300.00
B18-00126	SAFEWAY INC	open Po sped supplies--M. Potter	022	01	Special Educati	300.00
B18-00127	SAFEWAY INC	open PO ELACmeetings--PBCHS	022	01	IASA-Title I Ba	200.00
B18-00128	SAFEWAY INC	open PO PBCHS meetings	022	01	State Lottery	200.00
B18-00129	Sandra A. Madrid	Aeries Consultant	029	01	UNRESTRICTED R	3,000.00
B18-00130	NEOPOST USA (posta	Postage	029	01	UNRESTRICTED R	5,000.00
B18-00131	International Green	Open PO for Horticulture supplies Classes	023	01	ROC/P	4,000.00
B18-00132	KING CITY TRUE VALU	Open PO for mechanics, horticulture and floral.	023	01	ROC/P	500.00
B18-00133	NASCO	Open PO for animal sci/ROP animal core classes	023	01	ROC/P	1,000.00
B18-00134	HOME DEPOT/GECF	Open PO for mechanics and horticulture classes.	023	01	ROC/P	10,000.00
B18-00135	PRAXAIR DISTRIBUTIO	Open PO for supplies for mechanics classes	023	01	ROC/P	2,000.00
B18-00136	MATRANGA WHOLESALE	Open PO for floral supplies	023	01	ROC/P	8,000.00
B18-00137	Watsonville Coast P	Produce	000	13	Child Nutrition	35,000.00
B18-00138	OFFICE DEPOT BUSINE	supplies	000	13	Child Nutrition	500.00
B18-00139	CA Department of Ju	Fingerprinting	011	01	UNRESTRICTED R	2,000.00
B18-00140	SAFEWAY INC	Open PO medical student-KCHS	022	01	Special Educati	300.00
B18-00141	SAFEWAY INC	Open PO sped Meetings-supplies	022	01	Special Educati	300.00
B18-00142	RG Fabrication, Inc	Open PO for Mechanics Classes	023	01	ROC/P	2,000.00
B18-00143	B&B STEEL	Ag Dept Supplies	021	01	CTE Incent Prog	10,000.00
B18-00144	MATRANGA WHOLESALE	Ag Floral Supplies	021	01	CTE Incent Prog	16,500.00
B18-00145	JB Tire	Tires and Caps	009	01	UNRESTRICTED R	1,500.00
B18-00146	PACIFIC TRUCK PARTS	Parts for Fleet and Equipment	009	01	UNRESTRICTED R	500.00
B18-00147	Shred-It San Franci	Shredding Fees	011	01	UNRESTRICTED R	5,000.00
B18-00148	VALLEY SAW SHOP, db	Grounds Equipment	009	01	UNRESTRICTED R	709.50

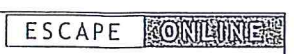
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ESCAPE ONLINE

**Includes Purchase Orders dated 07/01/2017 - 09/30/2017**

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
B18-00149	OFFICE DEPOT BUSINE	Office Supplies	021	01	State Lottery	2,200.00
B18-00150	OFFICE DEPOT BUSINE	Classroom Supplies	021	01	State Lottery	2,200.00
B18-00151	Uretsky Security	Security Contract	011	01	Supplemental	181,000.00
B18-00152	Linda Grundhoffer	Consultant Grundhoffer	011	01	UNRESTRICTED R	34,650.00
B18-00153	SAFEWAY INC	Open PO For ELAC	021	01	Title III Limit	1,000.00
B18-00154	VALLEY SAW SHOP, db	Grounds Equipment	009	01	UNRESTRICTED R	1,000.00
B18-00155	OFFICE DEPOT BUSINE	Blanket Open PO-Parent meeting Supplies	021	01	IASA-Title I Ba	200.00
B18-00156	OFFICE DEPOT BUSINE	Open Po-Sped-materials/supplies	022	01	Special Educati	1,000.00
B18-00157	CDW-G	OPEN PO FOR TECHNOLOGY SUPPLIES	029	01	UNRESTRICTED R	5,500.00
B18-00158	SAFEWAY INC	Blanket PO For Safeway-Project 2 Inspire	021	01	IASA-Title I Ba	2,000.00
B18-00159	SAFEWAY INC	Blanket PO For Safeway-Project 2 Inspire-Spring	021	01	IASA-Title I Ba	2,000.00
B18-00161	SAFEWAY INC	Blanket Open PO For Safeway	021	01	State Lottery	200.00
B18-00162	Floral Supply Syndi	Blanket Open PO -Foral Supplies	021	01	CTE Incent Prog	2,200.00
B18-00163	Tractor Supply Comp	Blanket Open PO For School Farm	021	01	CTE Incent Prog	5,000.00
B18-00164	CA Janitorial Suppl	Janitorial Supplies	029	01	UNRESTRICTED R	3,000.00
PO17-00956	Flot-Aire	Floral Cooler	021	01	CTE Incent Prog	6,537.75
PO17-00958	CDW-G	Surface & Covers	021	01	CTE Incent Prog	36,246.10
PO18-00040	AC SUPPLY	PLTW supplies for GHS (Aerospace)	029	01	Supplemental	733.44
PO18-00066	Houghton Mifflin Ha	W. History Textbook	021	01	Lottery: Instr	14,230.65
PO18-00089	Virco Inc.	Student Desks RM 121	021	01	UNRESTRICTED R	3,025.88
PO18-00111	Project Lead The Wa	PLTW Engineering Participation 2017/18	029	01	Supplemental	6,000.00
PO18-00112	Della Mora	Legal Services	000	01	Ongoing & Major	6,860.00
PO18-00113	SCHOOL SERVICES OF	SCHOOL FINANCE WORKSHOP	000	01	UNRESTRICTED R	225.00
PO18-00114	turnitincom / iPara	License Renewal. See attached quote.	023	01	State Lottery	3,855.00
PO18-00115	TEACHERS DISCOVERY	Instructional Materials	023	01	State Lottery	267.20
PO18-00116	NASCO	Classroom materials for Leadership class.	023	01	State Lottery	2,235.03
PO18-00117	Gopher Sport, dba	Instructional materials for PE classes.	023	01	State Lottery	2,019.15
PO18-00118	Coastal Enterprises	Uniforms for Phys. Ed. Classes	023	01	State Lottery	5,005.68
PO18-00119	Gopher Sport, dba	Locks for PE lockers	023	01	State Lottery	1,449.63
PO18-00120	Rainbow Printing In	PE Grade Cards	023	01	State Lottery	438.00
PO18-00121	OFFICE DEPOT BUSINE	Ink replacement for KCHS FFA Printer	023	01	State Lottery	270.42
PO18-00122	CDW-G	Ink for computer classes for 2017-2018	023	01	State Lottery	4,945.25
PO18-00123	Digital Dreams Come	Cameras- Greenfield	029	01	Supplemental	7,271.25
PO18-00124	Digital Dreams Come	Cameras- King City/Portola	029	01	Supplemental	7,704.25
PO18-00125	DELL MARKETING LP	Laptop Replacement Parts	000	01	UNRESTRICTED R	2,817.89
PO18-00126	Houghton Mifflin Ha	Read 180/System 44 Materials	000	01	IASA-Title I Ba	7,731.97

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PO Number	Vendor Name	Requisition Information	Order Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00127	ACSA'S Foundation F	Training	000	01	UNRESTRICTED R	749.00
PO18-00128	Crdntl Counselors/A	Training	000	01	UNRESTRICTED R	308.49
PO18-00129	Crdntl Counselors/A	Training	000	01	UNRESTRICTED R	308.49
PO18-00130	Fairfield Inn by Ma	Training lodging-Delia	000	01	UNRESTRICTED R	385.10
PO18-00131	Fairfield Inn by Ma	Training lodging-Claudia	000	01	UNRESTRICTED R	385.10
PO18-00132	Hilton Long Beach	Training lodging-Claudia	000	01	UNRESTRICTED R	426.98
PO18-00133	School's In, LLC	Classrooms Furniture	023	25	UNRESTRICTED R	37,168.67
PO18-00134	Mathematics Vision	Math Module	021	01	IASA-Title I Ba	1,250.29
PO18-00135	CA ASSOCIATION FFA	National FFA Covention Reg. Pd. by Perkins	023	01	Vocational Prog	3,690.00
PO18-00136	School Datebooks	Students Planners. Please fax contract & PO asap.	023	01	IASA-Title I Ba	2,664.54
PO18-00137	National Geographic	Books & Consumables	021	01	State Lottery	7,936.35
PO18-00138	Vista Higher Learni	Text books	021	01	Lottery: Instr	12,042.22
PO18-00139	EL Achieve	Instructional Materials for ELD Classes	023	01	Title III Limit	3,324.42
PO18-00140	Houghton Mifflin Ha	World History Textbooks	023	01	Lottery: Instr	19,629.52
PO18-00141	OFFICE DEPOT BUSINE	Replacement Headsets for computer cart.	023	01	Title III Limit	350.61
PO18-00142	Monica Brady-Myeror	Annual Subscription to Listenwise	023	01	Title III Limit	4,400.00
PO18-00143	Cengage Learning	Textbooks for statistics class	023	01	Lottery: Instr	16,730.51
PO18-00144	School Outfitters	Class furniture for Ag Dept. Three (3) classrooms	023	01	State Lottery	6,836.07
PO18-00145	Holtzbrinck Publish	English dept. textbooks. See quote attached.	023	01	Lottery: Instr	11,769.83
PO18-00146	EL Achieve	Eld products--Pinn Charter school	022	01	IASA-Title I Ba	1,074.89
PO18-00147	Freedom Writers Ins	Freedom Writers Institute/July	029	01	IASA-Title I Ba	5,000.00
PO18-00148	Adrienne Lara	Reimbursements for A. Lara/July	029	01	IASA-Title I Ba	661.37
PO18-00149	Heartland Payment S	17-18 Nutrikids	029	13	Child Nutrition	1,238.00
PO18-00150	OFFICE DEPOT BUSINE	Composition Books	021	01	IASA-Title I Ba	3,074.84
PO18-00151	Discount School Sup	Classroom Supplies	021	01	Special Educati	187.09
PO18-00152	PRAXAIR DISTRIBUTIO	Ag Mech Supplies	021	01	ROC/P	3,000.00
PO18-00153	Aeries Software Inc	SIS Renewal	029	01	UNRESTRICTED R	6,943.88
PO18-00154	PTM Document System	Report Card Printer Support Agreement	000	01	UNRESTRICTED R	798.00
PO18-00155	CDW-G	Computer Upgrades	000	01	UNRESTRICTED R	97,777.58
PO18-00156	Newsela, Inc	Newsela training	029	01	IASA-Title I Ba	3,760.00
PO18-00157	SHI International C	Adobe Creative Cloud Renewal	000	01	UNRESTRICTED R	2,624.00
PO18-00158	Hero K12, LLC	PBIS software- Hero	029	01	Supplemental	6,765.00
PO18-00159	SyTech Solutions	DOCUMENT SCANNING	029	01	UNRESTRICTED R	20,000.00
PO18-00160	CDW-G	Cases and Screen Protectors	000	01	UNRESTRICTED R	9,812.73
PO18-00161	CDW-G	Charging Carts	000	01	UNRESTRICTED R	6,669.55
PO18-00162	DELL MARKETING LP	Server Upgrades	000	01	UNRESTRICTED R	34,787.58
PO18-00163	C & N Tractors	OPEN PURCHASE ORDER	800	01	UNRESTRICTED R	1,000.00

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PO18-00164	American Modular Sy	Change Order No. 1	000	01	UNRESTRICTED R	1,400.00
PO18-00165	UMSTEAD ELECTRIC (D	Electrical	000	01	Supplemental	3,484.73
PO18-00166	Odysseyware, Inc	Online Renewal	029	01	Supplemental	28,000.00
PO18-00167	HERCRENTALS	Scissor Lift for Painting	000	01	Ongoing & Major	1,076.47
PO18-00168	Houghton Mifflin Ha	Hosting Read 180/System 44	000	01	IASA-Title I Ba	14,658.00
PO18-00169	Microsoft Corporati	Technology Equipment	000	01	UNRESTRICTED R	1,601.22
PO18-00170	ACCREDITING COMMISS	Annual Installment	011	09	Supplemental	4,280.00
PO18-00171	CA Ed Tech Professi	Renewal Fees	000	01	UNRESTRICTED R	90.00
PO18-00172	VARIDESK, LLC	Desk Stand	029	01	UNRESTRICTED R	427.60
PO18-00173	Aeries Software Inc	Aeries registrtration for J. Sison and K. Morga	029	01	UNRESTRICTED R	660.00
PO18-00174	OFFICE DEPOT BUSINE	Teacher & Admin Traning/Meeting Supplies	029	01	UNRESTRICTED R	186.71
PO18-00175	AT&T	FIBER LINES	000	01	UNRESTRICTED R	2,400.00
PO18-00176	OFFICE DEPOT BUSINE	Classroom Supplies	021	01	State Lottery	7,466.10
PO18-00177	OFFICE DEPOT BUSINE	Classroom Supplies For Ag Department	021	01	State Lottery	4,829.58
PO18-00178	FLINN SCIENTIFIC IN	Science Supplies	021	01	State Lottery	1,243.13
PO18-00179	OFFICE DEPOT BUSINE	Notebooks for Science	021	01	State Lottery	418.93
PO18-00180	APPERSON	Scantrons	021	01	State Lottery	332.98
PO18-00181	OFFICE DEPOT BUSINE	Storage Cabinet For Office	021	01	State Lottery	330.07
PO18-00182	NASCO	Science Supplies	021	01	State Lottery	1,898.50
PO18-00183	Residence Inn Sacra	Hotel for J. Sison/October	029	01	UNRESTRICTED R	229.35
PO18-00184	Desiree Villasenor	Reimbursements for D. Villasenor	029	01	NCLB Title II,	377.40
PO18-00185	Broken Arrow Wear	T-Shirts For Link Crew	021	01	IASA-Title I Ba	462.60
PO18-00186	Broken Arrow Wear	Link Crew	021	01	IASA-Title I Ba	218.02
PO18-00187	OFFICE DEPOT BUSINE	Supplies for Link Crew	021	01	IASA-Title I Ba	549.12
PO18-00188	FLINN SCIENTIFIC IN	Science Supplies	021	01	State Lottery	2,546.05
PO18-00189	DICK BLICK COMPANY	Art Supplies	021	01	State Lottery	2,976.98
PO18-00190	ACCREDITING COMMISS	Wasc banner / desk embosser	022	09	UNRESTRICTED R	212.85
PO18-00191	ALLSAFE ALARM INC	Alarm System Monitoring--Technology	009	01	UNRESTRICTED R	1,498.00
PO18-00193	B.T. Mancini Co, In	Accordian Partitions for KCHS	009	01	Ongoing & Major	16,635.00
PO18-00194	Gavilan Pest Contro	Weed Abatement & Pest Control	000	01	Ongoing & Major	3,700.00
PO18-00195	KING CITY GLASS	Door Replacement for AG Building	009	01	Ongoing & Major	3,000.00
PO18-00196	Silke Communication	Two-Way Radios	029	01	UNRESTRICTED R	1,623.75
PO18-00197	TORO PETROLEUM CORP	Clean Diesel Drums, 55.Gal	009	01	UNRESTRICTED R	2,000.00
PO18-00198	Valley Athletic	Field Marking Paint	009	01	UNRESTRICTED R	5,000.00
PO18-00199	Learning Ally	Learning Ally membership license	022	01	Special Educati	4,498.20
PO18-00201	TouchMath, dba	money kit-sped severe	022	01	Special Educati	1,073.23
PO18-00202	OFFICE DEPOT BUSINE	NCR Carbonless Forms- Admin	021	01	State Lottery	109.77
PO18-00203	OFFICE DEPOT BUSINE	NCR Forms-Counseling Depart	021	01	State Lottery	189.44
PO18-00204	WARD'S NATURAL SCIE	Ag Science Supplies	021	01	State Lottery	3,119.77

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## Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017						
PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00205	OFFICE DEPOT BUSINE	Toner For Library	021	01	IASA-Title I Ba	1,256.90
PO18-00206	Monterey Bay System	Staples for Copier	021	01	IASA-Title I Ba	340.95
PO18-00207	OFFICE DEPOT BUSINE	Classroom Toner	021	01	State Lottery	1,348.10
PO18-00208	WARD'S NATURAL SCIE	Science Supplies	021	01	State Lottery	4,444.65
PO18-00209	HOLT MCDOUGAL	Workbooks for French Classes	023	01	Lottery: Instr	3,207.82
PO18-00210	EL Achieve	CM Materials	021	01	Title III Limit	3,531.78
PO18-00211	SAFEWAY INC	Snacks for Ed. Services	029	01	NCLB Title II,	250.00
PO18-00212	OFFICE DEPOT BUSINE	36" wide 2 drawer file-spced	022	01	Special Educati	465.46
PO18-00213	EdITS LLC	Career occup interest inventory-spced	022	01	Special Educati	171.32
PO18-00214	hand2mind, Inc	spced material--Potter	022	01	Special Educati	100.22
PO18-00215	B & H Photo-Video C	bryde 12.3 bluetooth keyboard microsur pro	022	01	UNRESTRICTED R	162.37
PO18-00216	Krehbiel Automotive	Van Repair to Smog	10	01	UNRESTRICTED R	2,000.00
PO18-00217	OFFICE DEPOT BUSINE	Classroom Toner for SPED Classes	021	01	State Lottery	637.05
PO18-00218	APEX Learning	Appex software renew Pinn/PBCHS	022	09	Supplemental	29,915.50
PO18-00219	OFFICE DEPOT BUSINE	copy paper--spced & PBHS	022	09	Supplemental	401.93
PO18-00220	MONTEREY COUNTY OFF	Safety Training	000	01	UNRESTRICTED R	300.00
PO18-00221	OFFICE DEPOT BUSINE	Toner Supplies- Classroom	021	01	IASA-Title I Ba	9,039.17
PO18-00222	OFFICE DEPOT BUSINE	Office Supplies	021	01	State Lottery	364.77
PO18-00223	Tombleson Inc.	PCO No. 1	000	01	UNRESTRICTED R	839.63
PO18-00224	Virco Inc.	Student Desks	021	01	UNRESTRICTED R	3,236.85
PO18-00225	SyTech Solutions	DOCUMENT SHREDDING	029	01	UNRESTRICTED R	1,200.00
PO18-00226	CDW-G	Mobile Lab	000	01	UNRESTRICTED R	34,391.36
PO18-00227	CASEY PRINTING, INC	Extra Modules for KCHS	029	01	UNRESTRICTED R	693.16
PO18-00228	PRESTWICK HOUSE INC	Novels for english classes. Quote attached	023	01	State Lottery	3,508.10
PO18-00229	American Flags Expr	New Flags for the school	023	01	State Lottery	259.33
PO18-00230	CASAS-Comp Adult St	Tops-enterprice--adult Ed	022	11	Adult Ed Block	1,515.00
PO18-00231	Pearson Assessment	Pearson Basc-3 spced	022	01	Special Educati	60.00
PO18-00232	ACSA EdCal Job Boar	ACSA acad spced--adm	022	01	Special Educati	1,465.00
PO18-00233	LOZANO SMITH	spced confer-legal update MCOE	022	01	Special Educati	95.00
PO18-00234	LOZANO SMITH	lozanosmith confe. update pbhs	022	01	UNRESTRICTED R	95.00
PO18-00235	DEMCO, INC	Labels for Books	021	01	State Lottery	218.33
PO18-00236	Interline Cash Syst	Supplies For Money Machine	021	01	State Lottery	42.22
PO18-00237	Taylor Security Loc	PE Locks	021	01	State Lottery	1,815.51
PO18-00238	UMSTEAD ELECTRIC (D	Replace Electrical Panel Ventana B	000	01	Ongoing & Major	2,000.00
PO18-00239	KING CITY GLASS	Replace Damaged Doors	021	01	Ongoing & Major	3,275.00
PO18-00240	Della Mora	Ventalation over plasma cutter	021	01	Ongoing & Major	13,950.00
PO18-00241	Project Lead The Wa	More PLTW Materials	029	01	Supplemental	5,197.09
PO18-00242	Riddell All America	JV Football Jerseys	021	01	UNRESTRICTED R	3,790.92
PO18-00243	CIF-State Federatio	CIF Student Fees	021	01	UNRESTRICTED R	757.01
PO18-00244	Central Coast Secti	CCS Admin & sports Fees	021	01	UNRESTRICTED R	2,835.00

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**Includes Purchase Orders dated 07/01/2017 - 09/30/2017**

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00245	Mission Trail Athle	MTAL Assess & Sports Fees	021	01	UNRESTRICTED R	3,510.00
PO18-00246	PENINSULA SPORTS, I	PSI Admin Fees	021	01	UNRESTRICTED R	4,275.00
PO18-00247	Multi Health System	assessments sped student-psychologist	022	01	Special Educati	514.19
PO18-00248	OFFICE DEPOT BUSINE	PinnAcad teacher desks	022	09	UNRESTRICTED R	496.73
PO18-00249	FCMAT	Bond Study	000	25	UNRESTRICTED R	6,000.00
PO18-00250	PENINSULA SPORTS, I	Fall Games Fees & yearly admin fees	023	01	UNRESTRICTED R	10,198.95
PO18-00251	ACSA'S Foundation F	ACSA C+I Leaders	029	01	NCLB Title II,	1,365.00
PO18-00252	Jeffrey Frase	Reimbursements for J. Frase	029	01	NCLB Title II,	2,878.80
PO18-00253	Advanced Manufactur	More PLTW Materials	029	01	Supplemental	3,567.08
PO18-00254	ACSA'S Foundation F	ACSA School Business Academy	029	01	NCLB Title II,	1,675.00
PO18-00255	Jonathan Sison	Reimbursements for J. Sison	029	01	NCLB Title II,	2,609.50
PO18-00256	CDW-G	Technology Equipment	000	01	UNRESTRICTED R	57,029.08
PO18-00257	Riverside County Of	TPSL	029	01	IASA-Title I Ba	1,100.00
PO18-00258	Central Coast Secti	Admin /fees and Sport Service Fees	023	01	UNRESTRICTED R	2,810.00
PO18-00259	Central Coast Secti	Students sports fees	023	01	UNRESTRICTED R	843.15
PO18-00260	Mission Trail Athle	League Dues	023	01	UNRESTRICTED R	3,242.00
PO18-00261	Career Solutions, I	career sol-KCHS---realworkplace	022	01	Special Educati	995.00
PO18-00262	NCS Pearson, Inc	Certification Licenses	029	01	UNRESTRICTED R	2,150.00
PO18-00263	CA City School Supe	CA City Schoool Sup's	000	01	UNRESTRICTED R	175.00
PO18-00264	Pearson Assessment	sped materia-KCHS	022	01	Special Educati	1,773.75
PO18-00265	n2y	sped n2y online learning--severe	022	01	Special Educati	1,296.00
PO18-00266	Silke Communication	PB HH radios with/acc & disc	022	01	State Lottery	708.95
PO18-00267	Pro-ED, Inc.	SPED MATERIAL kchs	022	01	Special Educati	542.51
PO18-00268	Hi-Pod, Inc.	Camera System	023	01	UNRESTRICTED R	2,338.91
PO18-00269	OFFICE DEPOT BUSINE	Open PO for Instructional Materials and Supplies	023	01	State Lottery	5,000.00
PO18-00270	MCOE	Newcomer Institute/August	029	01	Title III Limit	1,350.00
PO18-00271	Solution Tree	PLC Conference	029	01	IASA-Title I Ba	4,014.00
PO18-00272	Teter, LLP	Architectural Services	000	01	UNRESTRICTED R	26,875.00
PO18-00273	Woodwind & Brasswin	Instructional supplies for music classes	023	01	State Lottery	540.11
PO18-00274	Pro-ED, Inc.	sped deluxe banking set-cust. service	022	01	Special Educati	449.23
PO18-00275	USI Education & Gov	Film for laminating machine	023	01	State Lottery	211.34
PO18-00276	Coastal Enterprises	Phys. Ed Uniforms. See attached quote.	023	01	State Lottery	1,413.92
PO18-00277	Aeries Software Inc	Aeries Conference/October	029	01	UNRESTRICTED R	300.00
PO18-00278	Residence Inn Sacra	Hotel expenses for Aeries conference/October	029	01	UNRESTRICTED R	201.69
PO18-00279	ACSA'S Foundation F	ACSA symposium	000	01	Special Educati	425.00
PO18-00280	NASCO	Ag Supplies	021	01	State Lottery	365.18
PO18-00281	Houghton Mifflin Ha	Spanish Novels	021	01	IASA-Title I Ba	386.57
PO18-00282	Generation Ready In	Equity Institute	000	01	IASA-Title I Ba	42,500.00

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## Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017						
PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00283	Earth Systems Pacif	Testing for DSA	000	01	UNRESTRICTED R	1,791.00
PO18-00284	National Business F	Teacher Desks	023	01	UNRESTRICTED R	4,264.05
PO18-00285	Shopletcom dba	Desk Chairs for teachers	023	01	UNRESTRICTED R	3,274.16
PO18-00286	School Specialty, I	Mobile work desks	023	01	UNRESTRICTED R	3,029.76
PO18-00287	Coastal Enterprises	PE Clothes	021	01	UNRESTRICTED R	1,036.58
PO18-00288	J. W. Pepper	Instructional Supplies for music classes	023	01	State Lottery	546.18
PO18-00289	VERIZON WIRELESS SV	Phone Upgrades	000	01	UNRESTRICTED R	354.75
PO18-00290	Heariland Payment S	Software Addition	000	01	UNRESTRICTED R	1,540.00
PO18-00291	Floral Supply Syndi	Floral Supplies	021	01	State Lottery	2,553.46
PO18-00292	Loda Enterprises In	Ag label maker	000	01	CTE Incent Prog	4,605.84
PO18-00293	Loda Enterprises In	Ag supplies	000	01	CTE Incent Prog	1,123.65
PO18-00294	Uline, Inc.	Storage Cabinet. Pay with PLTW Grant	023	01	Supplemental	2,537.83
PO18-00295	Kathy Rodriguez	ELPAC Training/August	029	01	Title III Limit	101.33
PO18-00296	Riddell All America	5 Football Helmets	021	01	UNRESTRICTED R	1,385.55
PO18-00297	Milpitas High Schoo	VB JV Tourney	021	01	UNRESTRICTED R	300.00
PO18-00298	Watsonville High Sc	VB Var Watsonville Tourney	021	01	UNRESTRICTED R	300.00
PO18-00299	Palma High School	CC Chieftan-Spirit Classic Meet Fee	021	01	UNRESTRICTED R	225.00
PO18-00300	North Monterey High	CC Early Bird Invitational Fee	021	01	UNRESTRICTED R	225.00
PO18-00301	Junipero Serra High	CC Crystal Springs Meet Fee	021	01	UNRESTRICTED R	300.00
PO18-00302	North Salinas High	CC MB Invational Fee	021	01	UNRESTRICTED R	220.00
PO18-00303	Mt SAC Cross County	CC XC Invite Meet Fee	021	01	UNRESTRICTED R	120.00
PO18-00304	ASAP Signs & Printi	Installation Of Marquee	000	01	Supplemental	5,399.92
PO18-00305	MCOE	Safe School Plan - Michael Gray	029	01	State Lottery	80.00
PO18-00306	Mathematics Vision	Supplemental materials for math 2 (MVP)	023	01	IASA-Title I Ba	2,069.55
PO18-00307	OFFICE DEPOT BUSINE	Office supplies for Instructional coach	023	01	IASA-Title I Ba	51.94
PO18-00308	Bernerd Barge	Meal reimbursements for B. Barge/October	029	01	IASA-Title I Ba	200.00
PO18-00309	MCOE	Safe School Training - Jeffery Frase	029	01	State Lottery	80.00
PO18-00310	Jeffrey Frase	Reimbursements for Mr. Frase	029	01	State Lottery	36.38
PO18-00311	William Riddell	Reimbursement for Mr. Riddell/October	029	01	IASA-Title I Ba	200.00
PO18-00312	Francis M. Lynch	Reimbursements for Mr. Lyncn/ October	029	01	IASA-Title I Ba	428.00
PO18-00313	Jeffrey Frase	Reimbursement for Mr. Frase/ October	029	01	IASA-Title I Ba	200.00
PO18-00314	Ericka Radcliff	Reimbursement for Ericka Radcliff/ October	029	01	IASA-Title I Ba	200.00
PO18-00315	DELL MARKETING LP	Laptop Replacement Parts	000	01	UNRESTRICTED R	752.97
PO18-00317	Michael Gray	Reimbursements for M. Gray	029	01	State Lottery	48.04
PO18-00318	Joseph Martin	Reimbursements for CSU Conference-Mr. Martin	029	01	State Lottery	119.84
PO18-00319	Lauren Fontes	NAAE - L. Peterson/December	029	01	Vocational Prog	750.00

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## Description

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PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00320	Miguel Silva	Reimbursements for Miguel Silva/October	029	01	IASA-Title I Ba	200.00
PO18-00321	Kurt Heisig	Instrument Repair	021	01	Other Local	1,717.00
PO18-00322	5-Star Students LLC	5 Star online training	022	01	State Lottery	899.00
PO18-00323	Western Psychologic	sped ABAS-3 parent/teacher forms	022	01	Special Educati	443.44
PO18-00324	CDW-G	sped teachers--printers--GHS	022	01	Special Educati	858.24
PO18-00325	Houghton Mifflin Ha	System 44/Read 180 additional traning day	029	01	IASA-Title I Ba	2,950.00
PO18-00326	Power Distributors,	Equipment for small engines course	023	01	Agricultural Vo	8,551.13
PO18-00327	JOHNSON ELECTRONICS	Professional Service	000	01	Ongoing & Major	2,110.00
PO18-00328	Pearson Assessment	psych Basc-3 scoring sub.	022	01	Special Educati	110.00
PO18-00329	CA ASSOCIATION FFA	FFA Natinal Convention	021	01	Vocational Prog	1,645.00
PO18-00330	LOZANO SMITH	Legal Update	029	01	Special Educati	95.00
PO18-00331	CDW-G	Toner Supplies	021	01	State Lottery	1,259.73
PO18-00332	James Stanfield Com	sped -voc ed--material	022	01	Special Educati	1,150.20
PO18-00333	SAFEWAY INC	Open PO For Safeway-Staff Meeting	021	01	State Lottery	500.00
PO18-00334	OFFICE DEPOT BUSINE	Office Furniture	021	01	State Lottery	1,279.30
PO18-00335	OFFICE DEPOT BUSINE	File Cabinet	021	01	State Lottery	282.02
PO18-00336	Image Sales	Ink Supply For ID Cards	021	01	State Lottery	187.90
PO18-00337	SAFEWAY INC	OPEN PO FOR SAFWAY	021	01	State Lottery	550.00
PO18-00338	CDW-G	Tablet Accessories	000	01	UNRESTRICTED R	11,401.67
PO18-00339	SAFEWAY INC	Safeway Close PO	029	13	Child Nutrition	100.00
PO18-00340	OFFICE DEPOT BUSINE	Ag Supplies	021	01	State Lottery	398.88
PO18-00341	Listen Innovation I	PB annual subscip.ELA,SoStu,scie,curr even	022	01	Title III Limit	399.00
PO18-00342	Project Lead The Wa	More PLTW Items needed	029	01	Other Local	3,528.95
PO18-00343	Intrepid Sportswear	Boys Basketball Uniforms	021	01	UNRESTRICTED R	4,860.32
PO18-00344	Intrepid Sportswear	Girls Basketball Uniforms	021	01	UNRESTRICTED R	4,648.15
PO18-00345	Powers Sports Manag	Timing Valley CC Meet on 10/5/17	021	01	UNRESTRICTED R	300.00
PO18-00346	Houghton Mifflin Ha	Read 180 license upgrade	000	01	UNRESTRICTED R	2,949.81
PO18-00347	ACSA'S Foundation F	ACSA Leadership Summit	029	01	NCLB Title II,	529.00
PO18-00348	Jonathan Sison	Reimbursements for J. Sison	029	01	NCLB Title II,	723.20
PO18-00349	MCOE	The Art of Coaching Teams - E. Radcliff	029	01	NCLB Title II,	450.00
PO18-00350	Ericka Radcliff	Mileage reimbursement for E. Radcliff	029	01	NCLB Title II,	72.76
PO18-00351	Avila Construction	KCHS Relocatable Classroom Project	000	01	UNRESTRICTED R	459,000.00
PO18-00352	Teter, LLP	Amendment 2	000	01	UNRESTRICTED R	4,397.50
PO18-00353	California Gourmet	Meals for Link Crew Orientation Days. Use Title 1	023	01	IASA-Title I Ba	1,199.00
PO18-00354	Hero K12, LLC	Supplies for students tardy passes. Use Title 1	023	01	IASA-Title I Ba	382.40
PO18-00355	HOBART	Repair to the freezer	023	13	Child Nutrition	2,932.50
PO18-00356	NEOPOST USA (posta	Postage for mailing machine	023	01	State Lottery	5,000.00
PO18-00357	Aeries Software Inc	Aeries Conference - K. Cawley	029	01	State Lottery	425.00

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PO Number	Vendor Name	Requisition Information	Ord'r Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00358	BEST WESTERN PLUS S	Hotel expenses for Kacey Cawley	029	01	State Lottery	137.05
PO18-00359	MCOE	NGSS for Admin - Jonathan Sison	029	01	NCLB Title II,	100.00
PO18-00360	Jonathan Sison	Reimbursement for Jonathan Sison	029	01	NCLB Title II,	47.82
PO18-00361	Riddell All America	Soccer uniforms for boys	023	01	UNRESTRICTED R	5,041.80
PO18-00362	MCOE	Implementing AT	029	01	Special Educati	100.00
PO18-00363	Lorena Caulk	Mileage reimbursement for L. Caulk	029	01	Special Educati	49.00
PO18-00364	Doreen Dominguez	Mileage reimbursement for Doreen Dominguez	029	01	Special Educati	144.45
PO18-00365	Historical Properti	Hotel expenses for PLC at Work Attendees	029	01	IASA-Title I Ba	3,477.96
PO18-00366	Corwin Press	Textbook for Instructional Coaches	029	01	IASA-Title I Ba	98.72
PO18-00367	Katie Trujillo	Reimbursement for Katie Trujillo	029	01	Supplemental	146.36
PO18-00368	Paxton Patterson LL	Replacement Sander PS	021	01	UNRESTRICTED R	1,688.70
PO18-00369	Silke Communication	Two-way Radios	022	01	UNRESTRICTED R	754.44
PO18-00370	Katie Trujillo	Reimbursement for Dropout Prevention Program	029	01	Supplemental	455.82
PO18-00371	CDW-G	PBHS-- screen protectors	022	01	State Lottery	473.38
PO18-00372	SCHOOL SERVICES OF	Governor's Workshop	000	01	UNRESTRICTED R	215.00
PO18-00373	SCHOOL SERVICES OF	Governor's Budget Workshop	000	01	UNRESTRICTED R	215.00
PO18-00374	S Tech Consulting L	Testing for Portable Project	021	01	UNRESTRICTED R	2,500.00
PO18-00375	CSU Sacramento	Counselor Training	000	01	Supplemental	2,790.00
PO18-00376	MCOE	Academic Language Institute/ Sept, Nov and Jan	029	01	Title III Limit	600.00
PO18-00377	Silviana Sanchez	Mileage reimbursements for S. Sanchez/September	029	01	State Lottery	108.07
PO18-00378	US Government Publi	Adult Ed-civics&citizenship toolkit	022	11	Adult Ed Block	2,108.40
PO18-00379	Kacey Cawley	Reimbursements for K. Cawley	029	01	State Lottery	304.70
PO18-00380	SyTech Solutions	DOCUMENT SCANNING	029	01	Special Educati	16,802.00
PO18-00381	Kathy Rodriguez	Reimbursement for Kathy Rodriguez	029	01	Title III Limit	109.14
PO18-00382	Pearson Assessment	Gmetrix and MTA Campus License	000	01	UNRESTRICTED R	3,737.25
PO18-00383	Floral Supply Syndi	Ag Floral Supplies	021	01	Agricultural Vo	465.20
PO18-00384	Handle With Care Be	Handle with Care	000	01	Special Educati	1,250.00
PO18-00385	Cannon Sports, Inc	PBCHS--sports equip.	022	01	State Lottery	622.59
PO18-00386	COMMUNITY PARTNERS	Prof Devop.sped	022	01	Special Educati	12,000.00
PO18-00387	Rosa Velazquez	Reimbursement for Rosa Velazquez	029	01	Title III Limit	143.80
PO18-00388	School Specialty, I	Whiteboards for classrooms	023	01	State Lottery	1,647.62
PO18-00389	PENINSULA SPORTS, I	Fall Game Fees	021	01	UNRESTRICTED R	5,489.05
PO18-00390	North Salinas High	GBB N. Salinas Varsity Tournament	021	01	UNRESTRICTED R	350.00
PO18-00391	Seaside High Booste	GBB Seaside JV Tournament	021	01	UNRESTRICTED R	350.00
PO18-00392	PAQ Inc. DBA Food 4	ELAC/DLAC Supplies	000	01	IASA-Title I Ba	1,000.00
PO18-00393	CA Ed Tech Professi	CETPA Conference	000	01	UNRESTRICTED R	500.00
PO18-00394	CDW-G	Technology Supplies	000	01	UNRESTRICTED R	1,503.24
PO18-00395	Northern Tool & Equ	Submersible Utility Pump	023	01	UNRESTRICTED R	106.41

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00396	HOME DEPOT/GECF	Fan for cafeteria use	023	13	Child Nutrition	42.24
PO18-00397	Commercial Truck CO	New Injector for bus #3	800	01	UNRESTRICTED R	1,813.25
PO18-00398	JOHNSON ELECTRONICS	Fire Alarm Repairs	000	01	Ongoing & Major	10,671.00
PO18-00399	Taqueria Las Fuente	ELAC/DLAC Supplies	000	01	IASA-Title I Ba	1,000.00
PO18-00400	SOUTH COAST REGION	PD for 5 Teachers	021	01	Agricultural Vo	590.00
PO18-00401	Document Tracking S	Document Tracking Services Licensing Agreement	029	01	UNRESTRICTED R	1,245.00
PO18-00402	MCOE	Registration for Assistive Technology	029	01	Special Educati	90.00
PO18-00403	CA Assoc School Bus	CASBO Training	000	01	UNRESTRICTED R	620.00
PO18-00404	Jimena Moreno	Reimbursement for Jimena Moreno	029	01	Title III Limit	109.14
PO18-00405	MEDCO Supply-Sports	Tape & Medical Supplies	021	01	UNRESTRICTED R	2,393.00
PO18-00406	CA Ag Teachers' Ass	CATA Dues	021	01	Agricultural Vo	190.00
PO18-00407	Earth Systems Pacif	Testing Lab for KCHS Relocatable Project	000	01	UNRESTRICTED R	6,951.00
PO18-00408	Discount School Sup	sped material-severe KCHS-GHS	022	01	Special Educati	852.39
PO18-00409	Aeries Software Inc	Aeries registration - Elizabeth Baltazar	029	01	State Lottery	425.00
PO18-00410	Leslie Chavez	Reimbursement for Leslie Chavez	029	01	Title III Limit	95.87
PO18-00411	CPRS CA Prprty Rocrd	Fixed Assets Inventory Software	029	01	UNRESTRICTED R	1,600.00
PO18-00412	BEST WESTERN PLUS S	Hotel expenses for Elizabeth Baltazar	029	01	State Lottery	274.10
PO18-00413	MCOE	SBAC Data to Inform Instruction/October	029	01	Supplemental	100.00
PO18-00414	Houghton Mifflin Ha	System 44 Materials	000	01	IASA-Title I Ba	644.13
PO18-00415	Document Tracking S	Translation Services	029	01	Supplemental	1,715.72
PO18-00416	CDW-G	Portola ID Printer	000	01	UNRESTRICTED R	1,728.84
PO18-00417	North American Tech	Inspection for Relocatable Classrooms	000	01	UNRESTRICTED R	2,800.00
PO18-00418	CDW-G	Tablet supplies	000	01	UNRESTRICTED R	8,537.24
PO18-00419	VERIZON WIRELESS SV	Phone Upgrades	000	01	UNRESTRICTED R	118.25
PO18-00420	Phantom Tech/iBoss	Internet Filter	029	01	UNRESTRICTED R	6,480.00
PO18-00421	4imprint	Staff Recognition Supplies	000	01	UNRESTRICTED R	398.86
PO18-00422	Porter Athletic	Athletic gear	023	01	Ongoing & Major	1,619.85
PO18-00423	NASCO	Instructional supplies for art classes	023	01	State Lottery	12,498.18
PO18-00424	Document Tracking S	SPSA Translation	029	01	Supplemental	2,284.21
PO18-00425	Robert Silveira	School Facility Planning	009	01	UNRESTRICTED R	56.71
PO18-00426	Sherrie S. Castella	CASBO Training	000	01	UNRESTRICTED R	360.00
PO18-00427	Sherrie S. Castella	School Facility Planning	000	01	UNRESTRICTED R	125.19
PO18-00428	Kacey Cawley	CSU Counselor Conference	000	01	State Lottery	130.54
PO18-00429	Maria Villagomez	Reimbursement for Maria Villagomez	029	01	Supplemental	36.59
PO18-00430	Naviance Inc	17/18 Naviance	029	01	Col Red Blk Grt	24,518.00
PO18-00431	Woodwind & Brasswin	Instructional Supplies for music classes	023	01	State Lottery	770.91
PO18-00432	Southern Computer W	sped I-pad case-GHS	022	01	Special Educati	27.87
PO18-00433	Sherrie S. Castella	Governor's Workshop	000	01	UNRESTRICTED R	685.16

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 07/01/2017 - 09/30/2017

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO18-00434	Sysco San Francisco	Open P.O.	029	13	Child Nutrition	100,000.00
PO18-00435	National Ticket Com	PBIS Tickets	023	01	IASA-Title I Ba	1,038.42
PO18-00436	MCOE	New History- Social Science]- Daniel Sanchez	029	01	IASA-Title I Ba	100.00
PO18-00437	Pearson Assessment	sped-EOWPT/ROWPVT span biling	022	01	Special Educati	486.01
PO18-00438	Riddell All America	Soccer Balls	023	01	UNRESTRICTED R	544.92
PO18-00439	Della Mora	Replace Compressor Rm 112	10	01	Ongoing & Major	3,784.00
PO18-00440	MEDCO Supply-Sports	Open PO for emergency medical supplies for classes	023	01	State Lottery	5,000.00
PO18-00441	Monterey Bay System	Staples for copiers	023	01	State Lottery	344.54
PO18-00442	Houghton Mifflin Ha	Extra Activity Workbooks for french class.	023	01	State Lottery	146.71
PO18-00443	CUE INC	Cue National Conf	029	01	UNRESTRICTED R	682.00
PO18-00445	Progress Adviser, I	Online Plans - Walk-Thrus	000	01	UNRESTRICTED R	1,900.00
PO18-00446	Hudl	Hudl All Sports	021	01	UNRESTRICTED R	1,600.00
PO18-00447	Discount School Sup	sped--PE material	022	01	Special Educati	290.85
PO18-00448	CUE INC	CUE 2018 - E. Radcliff	029	01	IASA-Title I Ba	310.00
PO18-00449	Ericka Radcliff	Reimbursements for E. Radcliff	029	01	IASA-Title I Ba	661.50
PO18-00450	SAFEWAY INC	Snacks for Ed. Services	029	01	NCLB Title II,	250.00
PO18-00451	Miracle Springs Res	Hotel Expenses for E. Radcliff	029	01	IASA-Title I Ba	528.84
PO18-00452	DICK BLICK COMPANY	Art Supplies	021	01	IASA-Title I Ba	342.24
PO18-00453	School Outfitters	Tables & Chairs	021	01	IASA-Title I Ba	724.06
PO18-00454	Learn by Doing, Inc	AP Material	021	01	Supplemental	2,250.00
PO18-00455	EL Achieve	CM Materials	021	01	IASA-Title I Ba	1,581.32
PO18-00456	Textbook Warehouse	PinnCharter-textbooks	022	09	Supplemental	2,573.36
PO18-00459	Marisol Cisneros	Reimbursements for M. Cisneros	029	01	IASA-Title I Ba	91.24
PO18-00460	DELL MARKETING LP	Monitors	000	01	UNRESTRICTED R	3,689.16
PO18-00461	ACSA'S Foundation F	2017 Personnel Institute - Ms. Matos	029	01	NCLB Title II,	459.00
PO18-00462	Janet Sanchez-Matos	Reimbursements for Janet Matos	029	01	NCLB Title II,	900.00
<b>Total</b>						<b>3,011,622.81</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Accounts Payable  
July 1 through September 30, 2017

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached is the listing of payments issued for the period of July 1 through September 30, 2017.

Recommendation:

It is recommended that the Board of Education approve the Accounts Payable Payments from July 1 through September 30, 2017.

Fiscal Impact:

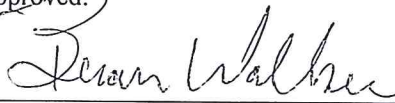
Per the Board approved budget.

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent

## Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12327279	07/06/2017	David Jr P. Gaboni	01-5200	Mileage for Meetings		477.72
12327280	07/06/2017	Accountemps	01-5800	Ramirez, A		819.09
12327281	07/06/2017	AMERICAN FIDELITY	01-3901	Per Contract		1,171.28
12327282	07/06/2017	AMERICAN SUPPLY COMPANY	01-4300	Cleaning Supplies		1,982.21
12327283	07/06/2017	AUS-WEST Lockbox	01-5800	Shop towels and uniforms	72.70	
			13-5800	Services	96.17	168.87
12327284	07/06/2017	CA Assoc School Bus Off.	01-5300	Organizational Subscription Dues		1,000.00
12327285	07/06/2017	CA Janitorial Supply Corp	01-4300	Custodial Supplies		903.39
12327286	07/06/2017	CODESP	01-5800	Annual Membership		2,050.00
12327287	07/06/2017	Courtyard Marriott Sacramento	Cancelled	Lodging for APSI Sac State		809.14 *
		Cancelled on 08/09/2017, Cancel Register # AP08102017				
12327288	07/06/2017	Crisis Prevention Institute	01-5300	CPI training program		150.00
12327289	07/06/2017	CSBA	01-5300	CSBA Membership	7,136.00	
				Gamut Online	2,270.00	9,406.00
12327290	07/06/2017	DELL MARKETING LP	01-4400	Surface & Covers		4,105.87
12327291	07/06/2017	DFE & Associates, Inc	01-5620	Project Inspector KCHS Shade Structure		1,200.00
12327292	07/06/2017	Edlio, Inc	01-5850	Websites		5,400.00
12327293	07/06/2017	Ellis MFG Co, Inc	01-4300	Ag Material	4,389.84	
12327294	07/06/2017	Follett School Solutions, Inc	01-5850	Library Software	304.84-	4,085.00
				Unpaid Sales Tax		
12327295	07/06/2017	Foster Farms Dairy	13-4700	Dairy / Cafeteria		147.89
12327296	07/06/2017	GERARDO RAMOS	01-5800	Al Heinsen Memorial Scholarship	1,000.00	
				Gerolamo Rava Scholarship	1,000.00	2,000.00
12327297	07/06/2017	GREENFIELD TRUE VALUE	Cancelled	Maintenance Supplies	402.67	*
				Operations Supplies	6.11	408.78 *
		Cancelled on 10/10/2017, Cancel Register # AP10122017				
12327298	07/06/2017	HOME DEPOT CREDIT SERVICES Dept. 32-2501271344	01-4300	Maintenance Supplies		304.75
12327299	07/06/2017	King City Radiator Service	01-5620	Engine	921.51	
				Unpaid Sales Tax	.86-	920.65
12327300	07/06/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies KCHS		8.62
12327301	07/06/2017	Law Office of Peter Sansom	01-5800	Legal Services		2,115.00
12327302	07/06/2017	Level Data, Inc	01-5800	Student Sync		1,423.10
12327303	07/06/2017	LinkCrew Boomerang Project	01-5800	Link Crew 2017-2018		5,700.00
12327304	07/06/2017	Microsoft Corporation	01-4400	Technology Equipment		6,774.60
12327305	07/06/2017	Monarch Behavior Sltns, Inc.	01-5800	Consultant Agreement - Board Approved 12/14/2016		2,690.00
12327306	07/06/2017	NASCO	01-4300	AIG Supplies - Desi V.		2,048.57
12327307	07/06/2017	National Wrestling C A	01-5300	Software		79.00

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ESCAPE 

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Checks Dated 07/01/2017 through 09/30/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12327308	07/06/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	DO office supplies		238.29
12327309	07/06/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	26.47	
			01-5520	PGE	724.52	750.99
12327310	07/06/2017	PAQ Inc. DBA Food 4 Less/Rncho S Miguel	01-4300	supplies for severe sped--J. Byrd		101.27
12327311	07/06/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts		76.95
12327312	07/06/2017	PASO ROBLES TRUCK CENTER	01-4300	Parts for Fleet		162.58
12327313	07/06/2017	PRAXAIR DISTRIBUTION INC	01-4300	Ag Supplies		1,473.30
12327314	07/06/2017	RB-TPG SAN JOSE LLC	Cancelled	Hotel for PLC's at Work- E. Radcliff & A. Lara		1,351.40 *
		Cancelled on 08/08/2017, Cancel Register # AP08082017A				
12327315	07/06/2017	RG Fabrication, Inc	01-4300	Open PO for Ag Classes		717.23
12327316	07/06/2017	Robust PFT	01-5850	Physical Fitness Test Software		800.00
12327317	07/06/2017	SAFEWAY INC	01-4300	Open PO for Foods and Products		63.45
12327318	07/06/2017	SchoolDude	01-5800	Event Essentials Pro Software	1,830.87	
				School Dude Incident	1,079.07	2,909.94
12327319	07/06/2017	SDSU Research Foundation	01-5200	PLTW Core Training/July		5,100.00
12327320	07/06/2017	Solution Tree	01-5200	PLC Conference		4,014.00
12327321	07/06/2017	Sport About Equipment, dba	01-4300	Boys & Girls Basketballs		1,294.74
12327322	07/06/2017	Sysco San Francisco	13-4300	Rest of 16-17 Sysco Food	62.11	
			13-4700	Rest of 16-17 Sysco Food	1,607.66	1,669.77
12327323	07/06/2017	The Row Hotel	01-5200	Hotel Expenses for PLCs at Work	687.75	
				Hotel for Daniel Sanchez	742.47	
				Hotel for PLC's at work	562.50	1,992.72
12327324	07/06/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		58.29
12327325	07/06/2017	WICKS AIRCRAFT SUPPLY	01-4300	PLTW Materials		428.77
12327326	07/06/2017	Mayra Zavala	01-5800	Gordon Copley Mem Scholarship		500.00
12328924	07/13/2017	Elizabeth T. Lopez	01-5200	MCOE Reimbursement		72.55
12328925	07/13/2017	Steven R. James	09-5200	Casas Institute Mileage		387.19
12328926	07/13/2017	Faviola M. Almanza	01-9200	Stale dated check		610.91
12328927	07/13/2017	A & G PUMPING, INC	01-5630	Portable Restrooms Rental		71.83
12328928	07/13/2017	Accountemps	01-5800	N. Jaimes		1,443.71
12328929	07/13/2017	ACSA'S Foundation For Ed Admin	01-5200	Training		459.00
12328930	07/13/2017	AT&T	01-5920	FIBER LINES		134.22
12328931	07/13/2017	AUS-WEST Lockbox	01-5800	Shop Towels and Mechanic's Coveralls		141.77
12328932	07/13/2017	BENSON PLUMBING INC	01-5620	Plumbing Repairs KCHS	1,850.66	
				Repair of Storage Tank	3,700.00	5,550.66
12328933	07/13/2017	Bouldin & Lawson, LLC	01-6400	Stwiter soil mixer		8,218.00
12328934	07/13/2017	BRIAN WALKER	01-5800	consulting services		8,965.00

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ESCAPE ONLINE

**Checks Dated 07/01/2017 through 09/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	
12328935	07/13/2017	C & N Tractors	01-4300	OPEN PURCHASE ORDER		87.21	
12328936	07/13/2017	CA Department of Justice	01-5860	Fingerprinting		128.00	
12328937	07/13/2017	CA Janitorial Supply Corp	01-4300	Janitorial Supplies		21.74	
12328938	07/13/2017	CA Water Service Company	01-5530	Water Fees		29.84	
12328939	07/13/2017	CARMEL MARINA CORPORATION	01-5550	KCHS Water & Garbage		1,824.40	
12328940	07/13/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY EQUIPMENT		176.78	
12328941	07/13/2017	Christy White Associates	01-5800	External Audit 2016-17		17,325.00	
12328942	07/13/2017	CNC Electric & Outdoor Equip	01-4300	Parts for Fleet		380.74	
12328943	07/13/2017	Daniel Villasenor	01-5200	Reimbursement for Da. Villasenor	93.29		
				Reimbursements for Da. Villasenor	543.11	636.40	
12328944	07/13/2017	Desiree Villasenor	01-5200	Reimbursement for De. Villasenor- CATA Conference		80.66	
12328945	07/13/2017	Felice Consulting Services	01-5800	Construction Management		2,480.00	
12328946	07/13/2017	Generation Ready Inc.	01-5200	Professional Svc Generation Ready		11,250.00	
12328947	07/13/2017	GREENFIELD TRUE VALUE	Cancelled	Maintenance Supplies		49.19 *	
		Cancelled on 10/10/2017, Cancel Register # AP10122017					
12328948	07/13/2017	Hilton Long Beach	01-5200	Training lodging-Claudia		426.98	
12328949	07/13/2017	Holtzbrinck Publishers LLC	01-4100	Text books		12,593.41	
12328950	07/13/2017	JB Tire	01-4311	Tires and Caps		56.21	
12328951	07/13/2017	Kelsey Councilman	01-5200	Reimbursement for K. Councilman- CATA Conference		71.07	
12328952	07/13/2017	Monica Serrato	01-5200	MCOE Mileage		47.83	
12328953	07/13/2017	Monterey Bay Systems, dba	01-5610	Copier Maint (usage)	1,442.75		
				Copier maintenance/usage	289.42	1,732.17	
12328954	07/13/2017	NASCO	01-4300	AIG Supplies - Desi V.	328.21		
				Classroom materials for Leadership class.	1,532.21	1,860.42	
12328955	07/13/2017	Newsela, Inc	01-5850	Newsela PRO		12,200.00	
12328956	07/13/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Ag Dept. Suplies	3,651.05		
				DO office supplies	464.35		
				OPEN PO FOR SUPPLIES	727.43	4,842.83	
12328957	07/13/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	1,071.86		
			01-5520	PGE	15,621.28	16,693.14	
12328958	07/13/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts for Fleet		165.60	
12328959	07/13/2017	Presence Learning	01-5800	Contracted SPED Services		4,515.02	
12328960	07/13/2017	PURE WATER	01-5800	Drinking Water		251.25	
12328961	07/13/2017	SAFEWAY INC	01-4300	Open PO for Foods and Products	62.77		
				Project to inspire supplies	315.19	377.96	

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12328962	07/13/2017	Silke Communications Inc	01-4400	Two-Way Radios		5,971.46
12328963	07/13/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	130.74	
			13-4700	Sysco Food Open Purchase Order	851.26	982.00
12328964	07/13/2017	SyTech Solutions	01-5800	DOCUMENT SCANNING		27,008.41
12328965	07/13/2017	TMT Enterprises, Inc.	01-4300	Open PO for Candlestick Mix. See instructions.		2,063.03
12328966	07/13/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		657.81
12328967	07/13/2017	Virco Inc.	01-4300	Student Desk - Beach		4,154.98
12330415	07/20/2017	Steven R. James	01-4300	Reissue lost check		157.73
12330416	07/20/2017	Aeries Software Inc	01-5850	SIS Renewal		6,943.88
12330417	07/20/2017	American Acrylics USA LLC	01-4300	American Acrylics - PLTW materials	414.37	
				PLTW Materials	295.72	
				Unpaid Sales Tax	49.09-	661.00
12330418	07/20/2017	AMERICAN SUPPLY COMPANY	01-4300	Cleaning Supplies	147.22	
				operations supplies	128.97	276.19
12330419	07/20/2017	APPLE COMPUTER	01-4400	Equipment Upgrades	328.67	
				MOT Equipment	151.44	480.11
12330420	07/20/2017	AT&T	01-5920	FIBER LINES		44.63
12330421	07/20/2017	AUS-WEST Lockbox	01-5800	Shop Towels and Mechanic's Coveralls	107.96	
				Shop towels and uniforms	69.38	
			13-4300	Open PO	96.17	
			13-5800	Services	58.64	332.15
12330422	07/20/2017	Barnes & Noble Booksellers, In c.	01-4300	PLTW Materials - Lopez		663.13
12330423	07/20/2017	CA Janitorial Supply Corp	01-4300	Janitorial Supplies		1,353.49
12330424	07/20/2017	CA Valued Trust	01-9513	cvt		87,035.08
12330425	07/20/2017	CA Water Service Company	01-5530	Water Fees		131.23
12330426	07/20/2017	CASEY PRINTING, INC	01-5800	Name Badges		124.49
12330427	07/20/2017	CDW-G	01-4300	Cases and Screen Protectors	9,812.73	
				Document Cameras/Tablet Chargers	4,645.92	
				OPEN PO FOR TECHNOLOGY SUPPLIES	626.19	
				tech	1,421.54-	
				technology	61.35-	
			01-4400	Document Cameras/Tablet Chargers	5,977.95	19,579.90
12330428	07/20/2017	CITY OF GREENFIELD	01-5530	Water, Garbage, Sewer	557.86	
			01-5540	Water, Garbage, Sewer	1,024.26	
			01-5550	Water, Garbage, Sewer	3,098.04	4,680.16
12330429	07/20/2017	Crdntl Counselors/Analysts CA	01-5200	Training		308.49

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12330430	07/20/2017	Foster Farms Dairy	13-4700	Foster Farms Open Purchase Order		253.36
12330431	07/20/2017	DATAFLOW BUSINESS SYSTEMS	01-5610	Copy Machine		2,120.55
12330432	07/20/2017	DBA Woodcrafter.com	01-4300	Woodcrafter Materials for PLTW	233.01	
				Unpaid Sales Tax	19.41-	213.60
12330433	07/20/2017	DELL MARKETING LP	01-4400	Equipment Upgrades		12,621.57
12330434	07/20/2017	GREENFIELD TRUE VALUE	01-4300	Operations Supplies		13.56
12330435	07/20/2017	Heartland Payment System, Inc. Attn: Nutrikids	13-5800	17-18 Nutrikids		1,238.00
12330436	07/20/2017	Hero K12, LLC	01-5850	PBIS software- Hero		6,765.00
12330437	07/20/2017	Houghton Mifflin Harcourt Publishing Co.	01-4200	System 44 License Upgrade/Materials		1,586.97
12330438	07/20/2017	JB Tire	01-4311	Tires and Caps		33.71
12330439	07/20/2017	LA Hearne Company	01-4300	Landscaping Materials		226.08
12330440	07/20/2017	MCMaster Carr Supply Co	01-4300	PLTW Materials	260.08	
				PLTW Materials - Alexander	79.31	
				Weights for PLTW	1,587.11	
				Unpaid Sales Tax	7.51-	1,918.99
12330441	07/20/2017	Melissa Tuck	01-5800	Contracted SPED services		675.00
12330442	07/20/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	DO office supplies	48.93	
				Ink replacement for KCHS FFA Printer	270.42	
				Open PO sped materials	107.77	
				PLTW Materials	105.05	
				PLTW Materials/July	39.75	
			01-5800	Athletic student Handbooks 2017-18	995.90	1,567.82
12330443	07/20/2017	Pacific Coast Battery Svc Inc	01-4300	Batteries for Fleet		463.64
12330444	07/20/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts for Fleet		298.06
12330445	07/20/2017	PASCO Scientific	01-4300	PLTW Materials - Aerospace		131.46
12330446	07/20/2017	PRAXAIR DISTRIBUTION INC	01-4300	Ag Supplies		4,438.70
12330447	07/20/2017	Project Lead The Way, Inc	01-4300	PLTW Engineering Participation 2017/18	6,000.00	
				PLTW Materials	28,083.00	
				PLTW Materials for Roianne Benjamin	312.13	34,395.13
12330448	07/20/2017	Property Restoration Services	01-6200	Construction - Gate/Concrete		9,822.00
12330449	07/20/2017	Riddell All American	01-4300	Warmups for track/cross country		5,132.98
12330450	07/20/2017	SAFEWAY INC	01-4300	Equity meeting supplies		195.95
12330451	07/20/2017	Shred-It San Francisco	01-5800	Shredding Fees		572.24
12330452	07/20/2017	Sysco San Francisco	13-4700	Sysco Food Open Purchase Order		1,399.72
12330453	07/20/2017	TORO PETROLEUM CORP	01-4310	Open PO for Fuel. Charge to AIG		562.86
12330454	07/20/2017	TRI-COUNTY FIRE PRTCTN, INC	01-5800	Fire Extinguisher Inspection Service		536.05
12331583	07/27/2017	Sherrie S. Castellanos	01-5200	Mileage Visalia Workshop		129.69

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12331584	07/27/2017	Brian W. Walker	01-5200	Mileage San Francisco		164.03
12331585	07/27/2017	Miguel Flores	01-4311	Bus # 3 repairs		55.37
12331586	07/27/2017	Randolph A. Morrow	01-5800	First Aid Class		60.00
12331587	07/27/2017	A T & T CALNET 2	01-5910	CALNET		1,311.04
12331588	07/27/2017	ABBOTT PLUMBING	01-5800	Backflow Prevention Testing		285.00
12331589	07/27/2017	ACCREDITING COMMISSION	01-5800	Annual Installment	2,910.00	
			09-5800	Annual Installment	1,370.00	4,280.00
12331590	07/27/2017	AMERICAN SUPPLY COMPANY	01-4300	Custodial Supplies	13.38	
				summer supplies	5,955.53	
			13-4300	Supplies	998.20	6,967.11
12331591	07/27/2017	APPLE COMPUTER	01-4400	Equipment Upgrades	3,232.55	
				MOT Equipment	830.54	4,063.09
12331592	07/27/2017	AUS-WEST Lockbox	01-5800	Shop Towels and Mechanic's Coveralls	109.49	
			13-4300	Cafeteria	69.88	179.37
12331593	07/27/2017	BUS WEST	01-4300	Parts for buses		767.03
12331594	07/27/2017	CA Janitorial Supply Corp	01-4300	Janitorial Supplies		270.52
12331595	07/27/2017	CA State Board of Equalization	01-4300	fuel tax		28.75
12331596	07/27/2017	CA Valued Trust	01-9513	California Valued Trust		91,405.92
12331597	07/27/2017	CA Water Service Company	01-5530	Water Fees		606.62
12331598	07/27/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY MATERIALS AND SUPPLIES		2,053.83
12331599	07/27/2017	Cengage Learning	01-4100	Textbooks for statistics class		16,730.51
12331600	07/27/2017	CNC Elec. & Outdoor Pwr. Eq.	01-4300	Grounds Supplies		28.62
12331601	07/27/2017	Crdntl Counselors/Analysts CA	01-5200	Training		308.49
12331602	07/27/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		33.59
12331603	07/27/2017	Culligan Water Conditioning	13-5800	open Purchase Order		85.23
12331604	07/27/2017	Della Mora	01-5620	Legal Services		4,370.00
12331605	07/27/2017	Desiree Villasenor	01-5200	Reimbursements for D. Villasenor		277.51
12331606	07/27/2017	DFE & Associates, Inc	01-5800	Project Inspection For MEP ERP Project		2,880.00
12331607	07/27/2017	Fagen Friedman & Fulfrost	01-5810	Legal Services		2,365.00
12331608	07/27/2017	Fairfield Inn by,Marriott	01-5200	Training lodging-Claudia	385.10	
				Training lodging-Delia	385.10	770.20
12331609	07/27/2017	Freestyle Event Services, Inc	01-5800	Graduation Sound system		1,507.50
12331610	07/27/2017	HOBART	01-4400	Ice Cuber.	4,352.68	
			01-5800	Ice Cuber.	739.35	5,092.03
12331611	07/27/2017	Kelly Moore Paint Company	01-4300	Paint		782.23
12331612	07/27/2017	KING CITY INDUSTRIAL SUPPLY	01-4300	Parts and Supplies		97.10
12331613	07/27/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		39.02

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12331614	07/27/2017	LOZANO SMITH	01-5810	Lozano Smith Contract		5,522.00
12331615	07/27/2017	Magnatag	01-4300	Master Schedule Board		905.07
12331616	07/27/2017	Mail Finance	01-5630	Postage Machine		686.11
12331617	07/27/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Florestry	872.49	
				Open PO for Floral Supply copy of b17-00604	4,173.05	
				Unpaid Sales Tax	80.80-	4,964.74
12331618	07/27/2017	Monarch Behavior Sltns, Inc.	01-5800	Consultant Agreement - Board Approved 12/14/2016		2,505.00
12331619	07/27/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Ag Dept. Suplies	483.94	
				DO office supplies	189.29	
				Open PO for Office Supplies	259.81	
				OPEN PO FOR SUPPLIES	17.96	951.00
12331620	07/27/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	120.05	
			01-5520	PGE	18,629.61	18,749.66
12331621	07/27/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts & Supplies: Vehicle & Equipment Maintenance	11.32	
				Parts for Fleet	123.41	134.73
12331622	07/27/2017	Phytotronics, Inc.	01-4300	Ag Supplies		350.71
12331623	07/27/2017	PTM Document Systems, Inc	01-5850	Report Card Printer Support Agreement		798.00
12331624	07/27/2017	Residence Inn Sacramento	01-5200	Hotel for J. Sison/October		229.35
12331625	07/27/2017	RICHARD PARTIDA	01-5800	Driver Training		1,725.00
12331626	07/27/2017	Riddell All American	01-4300	Football Short Sleeve Crew	895.08	
				GHS Athletics	3,972.06	
				ghs athletics	29.16	4,896.30
12331627	07/27/2017	SAFEWAY INC	01-4300	Equity meeting supplies		357.70
12331628	07/27/2017	SiteOne Landscape Sply Holding	01-4300	Ag Supplies		351.00
12331629	07/27/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	467.13	
			13-4700	Sysco Food Open Purchase Order	961.80	
				Unpaid Sales Tax	62.82-	1,366.11
12331630	07/27/2017	Teter, LLP	01-5800	41738	3,770.00	
				Architectural Services Board App. 11-9-16	6,074.00	
			25-5800	Architectural Services GHS New Relos.	1,723.50	11,567.50
12331631	07/27/2017	TORO PETROLEUM CORP	01-4310	Diesel, Unleaded, & Vehicle Oils		2,380.43
12331632	07/27/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		169.68
12331633	07/27/2017	VERIZON WIRELESS SVCS LLC	01-5940	District Communication		662.65
12331634	07/27/2017	WILCO SUPPLY	01-4300	Door Keys and Hardware		735.99
12331635	07/27/2017	Luz Andrea Perez Ponce	01-5800	Greenfield Village Scholarship		500.00

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12331636	07/27/2017	Pinnacle Healthcare	01-5800	DOT Physical		115.00
12332852	08/03/2017	Monica Serrato	01-5200	Mileage MCOE		48.05
12332853	08/03/2017	Randolph A. Morrow	01-5800	School Bus Medical exam		90.00
12332854	08/03/2017	A T & T CALNET 2	01-5910	CALNET		1.25
12332855	08/03/2017	Always Towing & Recovery, Inc.	01-5800	Towing		64.00
12332856	08/03/2017	AUS-WEST Lockbox	01-5800	Shop Towels and Mechanic's Coveralls	68.63	
			13-4300	Cafeteria	96.17	164.80
12332857	08/03/2017	BSN Sports / US Communities	01-4300	credit	252.40	
				KCHS Athletics	265.30	12.90
12332858	08/03/2017	BUS WEST	01-4300	Parts for buses		295.52
12332859	08/03/2017	CA ASSOCIATION FFA	01-5200	National FFA Covention Reg. Pd. by Perkins		3,690.00
12332860	08/03/2017	CA Janitorial Supply Corp	01-4300	Janitorial Supplies		56.55
12332861	08/03/2017	CASEY PRINTING, INC	01-4100	Math Modules		22,546.88
12332862	08/03/2017	CDW-G	01-4400	Computer Upgrades	65,637.34	
				Surface & Covers	32,140.23	97,777.57
12332863	08/03/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		43.59
12332864	08/03/2017	Della Mora	01-5620	Legal Services		860.00
12332865	08/03/2017	Ericka Radcliff	01-5200	Reimbursements for E. Radcliff		1,735.80
12332866	08/03/2017	Fastenal Company	01-4300	Maintenance Supplies		1,099.94
12332867	08/03/2017	Felice Consulting Services	01-5800	Construction Management		4,960.00
12332868	08/03/2017	Flot-Aire	01-6400	Floral Cooler	6,537.75	
				Floral Walk-In Cooler	7,814.34	
				Unpaid Sales Tax	141.50	14,210.59
12332869	08/03/2017	Houghton Mifflin Harcourt Publishing Co.	01-4100	Textbook	2,633.51	
				W. History Textbook	4,398.56	
			01-4200	System 44 License Upgrade/Materials	32,549.67	39,581.74
12332870	08/03/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		46.60
12332871	08/03/2017	Law Office of Peter Sansom	01-5810	Legal Services		2,726.00
12332872	08/03/2017	Linda Grundhoffer	01-5800	July Professional Services	3,150.00	
				Professional Services	3,250.00	6,400.00
12332873	08/03/2017	Mail Finance	01-5630	Postage Machine		159.16
12332874	08/03/2017	McGraw-Hill Education, Inc	01-4100	Text Book		8,830.34
12332875	08/03/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Credit	50.10	
				DO office supplies	2,112.65	
				OPEN PO FOR SUPPLIES	1,191.48	
				Teacher & Admin Traning/Meeting Supplies	73.34	3,327.37
12332876	08/03/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	28.90	


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12332876	08/03/2017	PACIFIC GAS AND ELECTRIC CO	01-5520	PGE	751.86	780.76
12332877	08/03/2017	PAQ Inc. DBA Food 4 Less/Rncho S Miguel	01-4300	supplies for severe sped--J. Byrd		30.86
12332878	08/03/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts for Fleet		144.03
12332879	08/03/2017	Presence Learning	01-5800	Contracted SPED Services	5,935.60	
				HeadSet	28.00	
				SoundCard	31.00	5,994.60
12332880	08/03/2017	Property Restoration Services	01-5620	Ventana Portable B		33,000.00
12332881	08/03/2017	SAFEWAY INC	01-4300	Link Crew supplies		392.10
12332882	08/03/2017	School Outfitters	01-4300	Class furniture for Ag Dept. Three (3) classrooms		1,787.02
12332883	08/03/2017	SCHOOL SERVICES OF CA, INC	01-5200	SCHOOL FINANCE WORKSHOP		225.00
12332884	08/03/2017	SchoolMessenger	01-5800	SchoolMessenger		3,481.00
12332885	08/03/2017	Sysco San Francisco	13-4700	Sysco Food Open Purchase Order		1,434.70
12332886	08/03/2017	Textbook Warehouse	01-4100	Text books	2,654.84	
			01-4200	Spanish Books	1,098.19	3,753.03
12332887	08/03/2017	TORO PETROLEUM CORP	01-4310	Open PO for Fuel. Charge to AIG		394.01
12332888	08/03/2017	TRI-COUNTY FIRE PRCTCN, INC	01-5800	Fire Extinguisher Inspection Service		976.16
12332889	08/03/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		57.88
1 1:890	08/03/2017	VARIDESK, LLC	01-4300	Desk Stand		427.60
1 1:891	08/03/2017	Vista Higher Learning	01-4100	Text books		12,042.22
12332892	08/03/2017	Worth Publishers	01-4100	Textbooks		7,885.39
12334084	08/10/2017	Janet Sanchez-Matos	01-4300	Link Crew Pizzas		65.25
12334085	08/10/2017	Robert M. Silveira	13-4300	Ground Coffee		29.97
12334086	08/10/2017	A & G PUMPING, INC	01-5630	Portable Restrooms Rental KC		71.83
12334087	08/10/2017	ACSA EdCal Job Board	01-5200	ACSA acad sped--adm		1,465.00
12334088	08/10/2017	American Modular Systems Inc	01-6200	Change Order No. 1	1,400.00	
				New Portables for KCHS	205,656.00	207,056.00
12334089	08/10/2017	AUS-WEST Lockbox	01-4300	Staff Uniforms	40.86	
			01-5800	Shop Towels and Mechanic's Coveralls	59.88	
			13-4300	Cafeteria	36.29	137.03
12334090	08/10/2017	BitterWater Tuley SD	25-8681	Developer Fees		6,508.05
12334091	08/10/2017	BRADLEY UNION SCHOOL DISTRICT	25-8681	Developer Fees		8,275.56
12334092	08/10/2017	CA Department of Justice	01-5860	Fingerprint Apps		320.00
12334093	08/10/2017	CA Water Service Company	01-5530	Water Fees		29.84
12334094	08/10/2017	CARMEL MARINA CORPORATION	01-5550	KCHS Water & Garbage		3,309.97
12334095	08/10/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY SUPPLIES		265.40
12334096	08/10/2017	Central Coast Section/CIF	01-5300	CCS Admin & sports Fees		2,835.00
12334097	08/10/2017	CENTRAL COAST SYSTMS INC	01-5800	Alarm System Repairs		114.00

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12334098	08/10/2017	CIF-State Federation Office	01-5300	CIF Student Fees		757.01
12334099	08/10/2017	CITY OF GREENFIELD	01-5530	Water, Garbage, Sewer	341.49	
			01-5540	Water, Garbage, Sewer	1,120.87	
			01-5550	Water, Garbage, Sewer	2,806.92	4,269.28
12334100	08/10/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		657.57
12334101	08/10/2017	Dannis Woliver Kelley / DWK	01-5810	Legal		19.50
12334102	08/10/2017	DELL MARKETING LP	01-4400	Server Upgrades		31,695.86
12334103	08/10/2017	EdITS LLC	01-4300	Career occup interest inventory-sped	171.32	
				Unpaid Sales Tax	1.47-	169.85
12334104	08/10/2017	EL Achieve	01-4300	CM Materials	3,531.78	
				Unpaid Sales Tax	12.25-	3,519.53
12334105	08/10/2017	JB Tire	01-4300	Tires for Tractors and Mowers	109.20	
			01-4311	Tires and Caps	3,895.83	
				Unpaid Sales Tax	9.58-	3,995.45
12334106	08/10/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies	43.14	
				Operations Supplies	27.62	70.76
12334107	08/10/2017	KING CITY UNION SCHOOL DIST	25-8681	Developer Fees		135,326.32
12334108	08/10/2017	MCKINLEY EQUIPMENT CORP	01-5800	Services		611.46
12334109	08/10/2017	MCOE	01-5200	Safe Schools-Dr. James	75.00	
				Safe Schools-Robert Silveira	75.00	
				Safe Schools-Ron Allred	75.00	
				Safe Schools-Sherrie Castellanos	75.00	
			01-5800	SPED	261,191.36	261,491.36
12334110	08/10/2017	Mission Trail Athletic/MTAL	01-5300	MTAL Assess & Sports Fees		3,510.00
12334111	08/10/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Blanket Open PO - Office Supplies	122.83	
				copy paper--sped & PBHS	183.97	
				DO office supplies	107.52	
				Open Po material/supplies	425.66	
				OPEN PO FOR SUPPLIES	59.02	
				open PO material/supplies instructio	414.31	
			09-4300	copy paper--sped & PBHS	183.97	
				Open PO PinnChart/supplies/materials	64.71	
			11-4300	Open PO adultEd-	383.43	1,945.42
12334112	08/10/2017	PENINSULA SPORTS, INC/PSI	01-5300	PSI Admin Fees		4,275.00
12334113	08/10/2017	PURE WATER	01-5800	Drinking Water		213.25
12334114	08/10/2017	SAFEWAY INC	01-4300	Blanket Open PO For Safeway - Link Crew	163.14	
				Meeting supplies	88.79	

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12334114	08/10/2017	SAFEWAY INC	01-4300	Supplies for Aeries/Tech Meetings	32.86	284.79
12334115	08/10/2017	SAN ANTONIO UNION SCHL DIST	25-8681	Developer Fees		7,022.57
12334116	08/10/2017	San Lucas USD	25-8681	Developer Fees		5,434.16
12334117	08/10/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	3,587.55	
			13-4700	Sysco Food Open Purchase Order	12,819.88	16,407.43
12334118	08/10/2017	TRI-COUNTY FIRE PRTCTN, INC	01-5800	Hood System Service		346.14
12334119	08/10/2017	UMSTEAD ELECTRIC (DBA)	01-5620	Replace Electrical Panel Ventana B		510.00
12334120	08/10/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		142.99
12334121	08/10/2017	Valley Athletic	01-4300	Field Marking Paint	2,228.94	
				Unpaid Sales Tax	34.35-	2,194.59
12335381	08/17/2017	Jessica A. Souza	01-5200	CATA Hotel reimbursement		750.00
12335382	08/17/2017	Francis Lynch	01-4300	Dishwasher Reimbursement		458.81
12335383	08/17/2017	AC SUPPLY	01-4300	PLTW supplies for GHS (Aerospace)	733.44	
				Unpaid Sales Tax	62.77-	670.67
12335384	08/17/2017	ACSA'S Foundation For Ed Admin	01-5200	ACSA C+I Leaders	1,365.00	
				ACSA School Business Academy	1,675.00	3,040.00
12335385	08/17/2017	AMERICAN SUPPLY COMPANY	13-4300	Cafateria Supplies		52.50
12335386	08/17/2017	AUS-WEST Lockbox	01-4300	Staff Uniforms	123.92	
			01-5800	Shop Towels and Mechanic's Coveralls	54.20	
			13-4300	Cafeteria	59.88	238.00
12335387	08/17/2017	B & H Photo-Video Corp	01-4300	bryde 12.3 bluetooth keyboard microsur pro	162.37	
				Unpaid Sales Tax	12.38-	149.99
12335388	08/17/2017	CA Janitorial Supply Corp	01-4300	Cleaning Supplies KCHS		1,790.10
12335389	08/17/2017	CASEY PRINTING, INC	01-4100	Extra Modules for KCHS		693.16
12335390	08/17/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY SUPPLIES	828.71	
			01-4400	Technology Equipment	53,798.70	54,627.41
12335391	08/17/2017	Coastal Enterprises-PE Clothes	01-4300	PE Clothes	9,367.31	
				Uniforms for Phys. Ed. Classes	5,005.68	14,372.99
12335392	08/17/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		350.58
12335393	08/17/2017	DELL MARKETING LP	01-4400	Equipment Upgrades		74,746.39
12335394	08/17/2017	Digital Dreams Come True Inc	01-5800	Cameras- Greenfield	7,327.50	
				Cameras- King City/Portola	7,704.25	
				Unpaid Sales Tax	67.99-	14,963.76
12335395	08/17/2017	Fastenal Company	01-4300	Maintenance Supplies	493.37	
				PLTW Materials	2.62	
				Unpaid Sales Tax	4.65-	491.34
12335396	08/17/2017	Gavilan Pest Control	01-5800	Weed Abatement		1,200.00

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**Checks Dated 07/01/2017 through 09/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12335397	08/17/2017	Gopher Sport, dba	01-4300	Locks for PE lockers		1,449.63
12335398	08/17/2017	GRAINGER INC,W W	01-4300	Maintenance Supplies KCHS	360.73	
				OPEN PO FOR SUPPLIES	101.83	462.56
12335399	08/17/2017	Heather's Behavior Spprt Srvs	01-5800	Professional development		1,500.00
12335400	08/17/2017	Holtzbrinck Publishers LLC	01-4100	English dept. textbooks. See quote attached.		11,769.83
12335401	08/17/2017	JB Tire	01-4300	Tires for Tractors and Mowers		60.00
12335402	08/17/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		154.30
12335403	08/17/2017	LinkCrew Boomerang Project	01-5800	Expenses for K. Ozar		1,524.02
12335404	08/17/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Blanket Open PO - Classroom Supplies	448.78	
				Blanket Open PO - Office Supplies	42.63	
				Classroom Supplies	7,231.05	
				Classroom Supplies For Ag Department	3,980.22	
				DO office supplies	398.92	
				Notebooks for Science	418.93	
				Supplies for Link Crew	532.87	
			01-4400	36" wide 2 drawer file-sp	465.46	
			13-4300	supplies	34.81	13,553.67
1 30-405	08/17/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	189.33	
			01-5520	PGE	38,603.39	38,792.72
12335406	08/17/2017	PARALLAX INC	01-4300	Parallax - PLTW Materials	816.59	
				Unpaid Sales Tax	16.32-	800.27
12335407	08/17/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts & Supplies: Vehicle & Equipment Maintenance	347.65	
				Parts for Fleet	90.11	437.76
12335408	08/17/2017	PENINSULA SPORTS, INC/PSI	01-5800	Fall Games Fees & yearly admin fees		4,500.00
12335409	08/17/2017	School Outfitters	01-4300	Class furniture for Ag Dept. Three (3) classrooms		1,352.75
12335410	08/17/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	363.65	
			13-4700	Sysco Food Open Purchase Order	2,355.04	2,718.69
12335411	08/17/2017	TEACHERS DISCOVERY	01-4300	Instructional Materials	267.20	
				Unpaid Sales Tax	21.36-	245.84
12335412	08/17/2017	TRI-COUNTY FIRE PRCTCN, INC	01-5800	Hood System Service		190.23
12335413	08/17/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		124.25
12335414	08/17/2017	Watsonville Coast Produce Inc	13-4700	Produce		1,895.07
12335415	08/17/2017	Work Well	01-5800	Tb Test and Physicals		30.00
12335416	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00
12335417	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00

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## Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12335418	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00
12335419	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00
12335420	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00
12335421	08/17/2017	Jocelyn Merlin	01-5800	Leo H. Laurel Scholarship		500.00
12335422	08/17/2017	San Jose State University	01-5800	Student ID 011876839		250.00
12335423	08/17/2017	San Jose State University	01-5800	Student ID 011876839		500.00
12335424	08/17/2017	Thomas Telles	01-5800	Grenfield Village Scholarship		500.00
12335425	08/17/2017	UC Regents	01-5800	604-921-223, Sandy Garcia		500.00
12335426	08/17/2017	UC Regents	01-5800	604-921-223, Sandy Garcia		250.00
12335427	08/17/2017	UC Regents	01-5800	Student ID 915048513, Thomas Telles		500.00
12336759	08/24/2017	Carla A. Morris	01-4300	Life Skill supplies	115.75	
			01-5800	Live Scan for new employees	35.00	150.75
12336760	08/24/2017	Jimena Moreno Bustamante	01-5200	Newcomer Inst. Mileage		35.74
12336761	08/24/2017	Ericka A. Radcliff	01-4300	Book PLC Conference		161.13
12336762	08/24/2017	A T & T CALNET 2	01-5910	CALNET		1,311.04
12336763	08/24/2017	AMERICAN SUPPLY COMPANY	13-4300	Cafateria Supplies		179.91
12336764	08/24/2017	APEX Learning	01-5850	Appex software renew Pinn/PBCHS	8,432.56	
			09-5850	Appex software renew Pinn/PBCHS	21,482.94	29,915.50
1-37-1765	08/24/2017	APPERSON	01-4300	Scantrons		601.23
1-37-1766	08/24/2017	AUS-WEST Lockbox	01-4300	Shop Towels and uniforms	82.39	
			01-5800	Shop Towels and uniforms	27.10	
			13-4300	Cafeteria	96.17	205.66
12336767	08/24/2017	Broken Arrow Wear	01-4300	T-Shirts For Link Crew	500.77	
				Unpaid Sales Tax	38.17-	462.60
12336768	08/24/2017	CA City School Superintendents	01-5200	CA City School Sup's		175.00
12336769	08/24/2017	CA Janitorial Supply Corp	01-4300	Cleaning Supplies KCHS		3,128.48
12336770	08/24/2017	CA STATE DISBURSEMENT UNIT	01-9525	Alvarez/Moreno		1,174.02
12336771	08/24/2017	CA Water Service Company	01-5530	Water Fees		800.65
12336772	08/24/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY MATERIALS AND SUPPLIES	2,212.82	
				OPEN PO FOR TECHNOLOGY SUPPLIES	2,377.41	
			01-4400	Charging Carts	6,105.53	
				OPEN PO FOR TECHNOLOGY EQUIPMENT	283.37	10,979.13
12336773	08/24/2017	Central Coast Section/CIF	01-5300	Students sports fees	843.15	
			01-5800	Admin /fees and Sport Service Fees	2,730.00	3,573.15
12336774	08/24/2017	CENTRAL DRUG SYSTEM INC	01-5800	Yearly Service-Random Drug Testing for Bus Drivers		990.00

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## Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12336775	08/24/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		174.36
12336776	08/24/2017	Cyberguys / E-Filliate Inc	01-4300	Supplies		161.90
12336777	08/24/2017	DATAFLOW BUSINESS SYSTEMS	01-4300	Maintenance & Supplies for MOTF Printer	94.91	
				Unpaid Sales Tax	4.86-	90.05
12336778	08/24/2017	DEMCO, INC	01-4300	Labels for Books		218.33
12336779	08/24/2017	EDD-CA Employment Dvlpmnt Dept	01-3501	Letter ID: L0597845280		1,906.75
12336780	08/24/2017	EL Achieve	01-4300	Eld products--Pinn Charter school	1,082.40	
				Unpaid Sales Tax	3.76-	1,078.64
12336781	08/24/2017	EWING IRRIGATION PRODUCTS	01-4300	Irrigation and Supplies		2,924.35
12336782	08/24/2017	Freedom Writers Institute	01-5200	Freedom Writers Institute/July		5,000.00
12336783	08/24/2017	Generation Ready Inc.	01-5800	Equity Institute		12,500.00
12336784	08/24/2017	GRAINGER INC,W W	01-4300	Maintenance Supplies KCHS	146.66	
				OPEN PO FOR SUPPLIES	13.49	160.15
12336785	08/24/2017	hand2mind, Inc	01-4300	sped material--Potter		100.22
12336786	08/24/2017	Hartnell College	11-8590	15-16 Overage		433.18
12336787	08/24/2017	Houghton Mifflin Harcourt Publishing Co.	01-4100	World History Textbooks	7,066.63	
			01-4200	Hosting Read 180/System 44	14,658.00	21,724.63
12336788	08/24/2017	Image Sales	01-4300	Supplies for ID Cards		445.33
12336789	08/24/2017	Interline Cash Systems, Inc dba Ca\$hMateUSA	01-4300	Supplies For Money Machine	42.22	
				Unpaid Sales Tax	3.22-	39.00
12336790	08/24/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		36.77
12336791	08/24/2017	Learning Ally	01-4200	Learning Ally membership license		4,498.20
12336792	08/24/2017	LinkCrew Boomerang Project	01-5800	Link Crew 2017-2018		6,090.00
12336793	08/24/2017	LOZANO SMITH	01-5810	Legal Services		4,010.37
12336794	08/24/2017	Microsoft Corporation	01-4400	Technology Equipment		1,465.40
12336795	08/24/2017	Milpitas High School	01-5800	VB JV Tourney		300.00
12336796	08/24/2017	Mission Trail Athletic/MTAL	01-5300	League Dues		3,242.00
12336797	08/24/2017	Monarch Behavior Sltns, Inc.	01-5800	behavior analyst		110.00
12336798	08/24/2017	n2y	01-5850	sped n2y online learning--severe		1,296.00
12336799	08/24/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Blanket Open PO - Classroom Supplies	539.05	
				DO office supplies	76.51	
				GF Copies	592.11	
				KC Supplies	517.05	
				OPEN PO FOR SUPPLIES	100.87	
				open PO material/supplies instructio	92.92	1,918.51
12336800	08/24/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE		80.42
12336801	08/24/2017	PAQ Inc. DBA Food 4 Less/Rncho S Miguel	01-4300	Open PO--sped T. Torres		45.82

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**Checks Dated 07/01/2017 through 09/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12336802	08/24/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts for Fleet		28.10
12336803	08/24/2017	PENINSULA SPORTS, INC/PSI	01-5300	Fall Games Fees & yearly admin fees		5,698.95
12336804	08/24/2017	PRESTWICK HOUSE INC	01-4200	Novels for english classes. Quote attached	3,508.10	
				Unpaid Sales Tax	304.36-	3,203.74
12336805	08/24/2017	PTM Document Systems, Inc	01-4300	Report Card Paper		1,736.77
12336806	08/24/2017	Residence Inn Sacramento	01-5200	Hotel expenses for Aeries conference/October		201.69
12336807	08/24/2017	School Outfitters	01-4400	Work Bench & Lab Stool	22,864.29	
				Unpaid Sales Tax	262.10-	22,602.19
12336808	08/24/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	946.60	
			13-4700	Sysco Food Open Purchase Order	3,882.81	
				Unpaid Sales Tax	41.96-	4,787.45
12336809	08/24/2017	Teter, LLP	01-5800	Architectural Services		15,130.30
12336810	08/24/2017	TIGER SUPPLIES	01-4300	PLTW Materials	1,055.94	
				Unpaid Sales Tax	84.65-	971.29
12336811	08/24/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		58.29
12336812	08/24/2017	VERIZON WIRELESS SVCS LLC	01-5940	District Communication		693.53
12336813	08/24/2017	WARD'S NATURAL SCIENCE	01-4300	Science Supplies		264.81
12336814	08/24/2017	Watsonville Coast Produce Inc	13-4700	Produce		135.00
12336815	08/24/2017	Watsonville High School	01-5800	VB Var Watsonville Tourney		300.00
12338013	08/29/2017	Todd K. Hunter	01-5200	MVP Training Reimbursement		1,984.46
12338014	08/29/2017	ASAP Signs & Printing	01-5800	Installation Of Marquee		2,699.96
12338015	08/29/2017	AUS-WEST Lockbox	01-4300	Staff Uniforms	40.86	
			13-4300	Cafeteria	96.17	137.03
12338016	08/29/2017	Bernerd Barge	01-5200	Reimbursement for B. Barge/July		532.33
12338017	08/29/2017	Biozone Corporation	01-4200	Science Supplementals	4,718.18	
				Unpaid Sales Tax	329.18-	4,389.00
12338018	08/29/2017	CA State University Sacramento	01-9330	Continuing Education		750.00
12338019	08/29/2017	CA Valued Trust	01-9513	Sept 2017 Coverage		93,158.61
12338020	08/29/2017	California Gourmet Pizza	01-4300	Link Crew		375.00
12338021	08/29/2017	CASAS-Comp Adult Stdnt AsstSys	11-5850	Tops-enterprice--adult Ed		1,515.00
12338022	08/29/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY SUPPLIES	2,687.10	
			01-4400	OPEN PO FOR TECHNOLOGY EQUIPMENT	1,459.00	4,146.10
12338023	08/29/2017	Cengage Learning	01-4100	Math Textbooks	15,001.45	
				Unpaid Sales Tax	136.60-	14,864.85
12338024	08/29/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		1,289.16
12338025	08/29/2017	Culligan Water Conditioning	13-5800	open Purchase Order		85.23

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Checks Dated 07/01/2017 through 09/30/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12338026	08/29/2017	DELL MARKETING LP	01-4300	Laptop Replacement Parts		2,579.59
12338027	08/29/2017	DICK BLICK COMPANY	01-4300	Art Supplies		2,717.25
12338028	08/29/2017	Discount School Supply, dba	01-4300	Classroom Supplies		187.09
12338029	08/29/2017	FLINN SCIENTIFIC INC	01-4300	Science Supplies		4,219.13
12338030	08/29/2017	Glynlyon, Inc.	01-5850	Online Renewal		28,000.00
12338031	08/29/2017	HOLT MCDUGAL	01-4200	Workbooks for French Classes		3,207.81
12338032	08/29/2017	HOME DEPOT CREDIT SERVICES Dept. 32-2501271344	01-4300	P. Smith		191.98
12338033	08/29/2017	Houghton Mifflin Harcourt Publishing Co.	01-4100	W. History Textbook		9,832.09
12338034	08/29/2017	JB Tire	01-4311	Tires and Caps	779.72	
12338035	08/29/2017	Mail Finance	01-5630	Postage Machine	Unpaid Sales Tax 3.71-	776.01
12338036	08/29/2017	Mathematics Vision Project	01-4300	Math Module	1,250.29	159.16
12338037	08/29/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies	Unpaid Sales Tax 95.29-	1,155.00
12338038	08/29/2017	National Geographic School Pub	01-4100	Books & Consumables	2,772.61	2,561.30
12338039	08/29/2017	NCS Pearson, Inc	01-4300	Books & Consumables	Unpaid Sales Tax 211.31-	
12338040	08/29/2017	OFFICE DEPOT BUSINESS SERVICES	01-5800	Certification Licenses	4,880.00	7,936.35
			01-4300	Blanket Open PO - Classroom Supplies	3,056.35	2,150.00
				Classroom Supplies	355.12	
				Composion Books	235.05	
				Copy Paper	3,074.84	
				DO office supplies	2,597.13	
				Office Supplies	291.24	
				Open PO for Instructional Materials & Supplies	63.30	
				Open PO for Office Supplies	4,906.11	
				open PO material/supplies instructio	1,664.19	
12338041	08/29/2017	Pacific Coast Battery Srvc Inc	01-4300	Batteries for Fleet	62.43	13,249.41
12338042	08/29/2017	Rainbow Printing Inc/dba	01-4300	PE Cards	Unpaid Sales Tax 102.63	101.67
				PE Grade Cards	.96-	
					521.77	
					438.00	
12338043	08/29/2017	SAFEWAY INC	01-4300	Snacks for Ed. Services	Unpaid Sales Tax 3.31-	956.46
12338044	08/29/2017	SCHOLASTIC INC	01-4200	Choices Renewal Subscription		90.07
				Renewal SubscriptioIn	169.51	
				Science World Subscription	178.44	
					452.01	

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
				Unpaid Sales Tax	60.97-	738.99
12338045	08/29/2017	Shred-It San Francisco	01-5800	Shredding Fees		2,866.05
12338046	08/29/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	1,416.84	
			13-4700	Sysco Food Open Purchase Order	9,212.94	10,629.78
12338047	08/29/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		121.43
12338048	08/29/2017	VALLEY SAW SHOP, dba	01-4300	Parts for Grounds Equipment	457.09	
				Unpaid Sales Tax	4.14-	452.95
12338049	08/29/2017	Virco Inc.	01-4300	Student Desks		3,236.85
12338050	08/29/2017	WARD'S NATURAL SCIENCE	01-4300	Science Supplies		3,993.55
12338051	08/29/2017	Watsonville Coast Produce Inc	13-4700	Produce		1,135.83
12338052	08/29/2017	Kathy Beilby	01-9514	Refund Sept-Dec Dental		248.00
12338573	08/31/2017	Debora P. Benson	01-9500	STRS DBS EXCESS		112.16
12338574	08/31/2017	Christopher P. Burton	01-9500	STRS DBS EXCESS		48.95
12338575	08/31/2017	Janet L. Byrd	01-9500	STRS DBS EXCESS		55.47
12338576	08/31/2017	Michael Carter	01-9500	STRS DBS EXCESS		18.88
12338577	08/31/2017	Abigail J. Conklin	01-9500	STRS DBS EXCESS		56.17
12338578	08/31/2017	Robin A. Dick	01-9500	STRS DBS EXCESS		4.78
12338579	08/31/2017	Isaac M. Estrada	01-9500	STRS DBS EXCESS		81.35
1-41-580	08/31/2017	Audrey Kay H. Gammie	01-9500	STRS DBS EXCESS		46.88
1-41-581	08/31/2017	Ashley C. Glassick	01-9500	STRS DBS EXCESS		3.53
12338582	08/31/2017	Derek B. Glassick	01-9500	STRS DBS EXCESS		3.85
12338583	08/31/2017	Christopher S. Houston	01-9500	STRS DBS EXCESS		78.83
12338584	08/31/2017	Rosa M. Morales	01-9500	STRS DBS EXCESS		18.90
12338585	08/31/2017	Lynne Sandra Quintero	01-9500	STRS DBS EXCESS		2.00
12338586	08/31/2017	Randolph J. Rigdon	01-9500	STRS DBS EXCESS		5.51
12338587	08/31/2017	Katherine Primavera Rios	01-9500	STRS DBS EXCESS		9.98
12338588	08/31/2017	Allison M. Steinmann	01-9500	STRS DBS EXCESS		43.55
12338589	08/31/2017	Ana C. Vega-Aranda	01-9500	STRS DBS EXCESS		18.26
12338590	08/31/2017	Nathanael Thomas B. Zell	01-9500	STRS DBS EXCESS		72.85
12338591	08/31/2017	Charles J. Kosty	01-9500	STRS DBS EXCESS		22.03
12338592	08/31/2017	Angel Villagomes-malagon	01-9500	STRS DBS EXCESS		77.76
12338593	08/31/2017	Jennifer L. Beach	01-9500	STRS DBS EXCESS		56.65
12338594	08/31/2017	Roianne T. Benjamin	01-9500	STRS DBS EXCESS		1.55
12338595	08/31/2017	Isaac L. Benton	01-9500	STRS DBS EXCESS		.72
12338596	08/31/2017	Stacey L. Callarman	01-9500	STRS DBS EXCESS		13.16
12338597	08/31/2017	Lorena R. Caulk	01-9500	STRS DBS EXCESS		65.27
12338598	08/31/2017	Paul W. Cavanagh	01-9500	STRS DBS EXCESS		75.97

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12338599	08/31/2017	Jaime Cortes-Ortiz	01-9500	STRS DBS EXCESS		48.19
12338600	08/31/2017	Pamela A. Grant	01-9500	STRS DBS EXCESS		126.87
12338601	08/31/2017	Jose F. Guerrero	01-9500	STRS DBS EXCESS		161.89
12338602	08/31/2017	Christopher Hanson	01-9500	STRS DBS EXCESS		14.64
12338603	08/31/2017	Debra A. Hudson	01-9500	STRS DBS EXCESS		189.45
12338604	08/31/2017	Kara R. King	01-9500	STRS DBS EXCESS		168.34
12338605	08/31/2017	Anita C. Leonard	01-9500	STRS DBS EXCESS		16.17
12338606	08/31/2017	Joseph R. Martin	01-9500	STRS DBS EXCESS		248.63
12338607	08/31/2017	Tricia L. Martinus	01-9500	STRS DBS EXCESS		46.16
12338608	08/31/2017	Megan L. Munoz	01-9500	STRS DBS EXCESS		453.87
12338609	08/31/2017	Tige A. Munoz	01-9500	STRS DBS EXCESS		78.33
12338610	08/31/2017	Oscar Valdes Pena	01-9500	STRS DBS EXCESS		20.57
12338611	08/31/2017	Andrew M. Persin	01-9500	STRS DBS EXCESS		43.99
12338612	08/31/2017	Lauren N. Peterson	01-9500	STRS DBS EXCESS		141.28
12338613	08/31/2017	Valerie E. Reed	01-9500	STRS DBS EXCESS		.51
12338614	08/31/2017	Marilee S. Rianda	01-9500	STRS DBS EXCESS		35.15
12338615	08/31/2017	Ralph R. Rianda	01-9500	STRS DBS EXCESS		219.17
12338616	08/31/2017	Ashley D. Russ	01-9500	STRS DBS EXCESS		137.42
12338617	08/31/2017	Janet Sanchez-Matos	01-9500	STRS DBS EXCESS		102.87
12338618	08/31/2017	James G. Schierer	01-9500	STRS DBS EXCESS		75.85
12338619	08/31/2017	Eliseo Silva	01-9500	STRS DBS EXCESS		134.38
12338620	08/31/2017	Patrick M. Smith	01-9500	STRS DBS EXCESS		92.35
12338621	08/31/2017	Jessica A. Souza	01-9500	STRS DBS EXCESS		122.95
12338622	08/31/2017	David D. Woodruff	01-9500	STRS DBS EXCESS		209.34
12338623	08/31/2017	Michael J. Ciccarelli	01-9500	STRS DBS EXCESS		5.03
12338624	08/31/2017	Keith A. Jagger	01-9500	STRS DBS EXCESS		20.99
12338625	08/31/2017	Steven R. James	01-9500	STRS DBS EXCESS		10.89
12338626	08/31/2017	Bernerd B. Barge	01-9500	STRS DBS EXCESS		128.13
12338627	08/31/2017	Norma Barron	01-9500	STRS DBS EXCESS		54.62
12338628	08/31/2017	Ryan L. Bravo	01-9500	STRS DBS EXCESS		249.32
12338629	08/31/2017	Marisol Cisneros	01-9500	STRS DBS EXCESS		93.56
12338630	08/31/2017	Chrystene L. Cortes	01-9500	STRS DBS EXCESS		87.20
12338631	08/31/2017	Julianne M. Crone	01-9500	STRS DBS EXCESS		13.44
12338632	08/31/2017	Matthew J. Gildersleeve	01-9500	STRS DBS EXCESS		21.28
12338633	08/31/2017	Raymond W. Green	01-9500	STRS DBS EXCESS		115.24
12338634	08/31/2017	Katie Elen Greenberg-Trujillo	01-9500	STRS DBS EXCESS		162.36
12338635	08/31/2017	Rosalba S. Guzman	01-9500	STRS DBS EXCESS		37.19

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**Checks Dated 07/01/2017 through 09/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12338636	08/31/2017	Felecia P. Jonsson	01-9500	STRS DBS EXCESS		3.67
12338637	08/31/2017	Nathan W. Krier	01-9500	STRS DBS EXCESS		126.56
12338638	08/31/2017	Adrienne A. Lara	01-9500	STRS DBS EXCESS		66.08
12338639	08/31/2017	Sandra L. Lazzaroni	01-9500	STRS DBS EXCESS		8.28
12338640	08/31/2017	Tobias Lopez	01-9500	STRS DBS EXCESS		170.62
12338641	08/31/2017	Francis Lynch	01-9500	STRS DBS EXCESS		59.21
12338642	08/31/2017	Laurie A. Mendez	01-9500	STRS DBS EXCESS		66.37
12338643	08/31/2017	Jessica S. Mendoza	01-9500	STRS DBS EXCESS		17.24
12338644	08/31/2017	Ioana D. Patrut	01-9500	STRS DBS EXCESS		9.36
12338645	08/31/2017	Ericka A. Radcliff	01-9500	STRS DBS EXCESS		55.04
12338646	08/31/2017	John Radcliff	01-9500	STRS DBS EXCESS		366.28
12338647	08/31/2017	William P. Riddell	01-9500	STRS DBS EXCESS		63.81
12338648	08/31/2017	Daniel J. Sanchez	01-9500	STRS DBS EXCESS		15.78
12338649	08/31/2017	Silviana Sanchez	01-9500	STRS DBS EXCESS		21.71
12338650	08/31/2017	Patricia A. Schierer	01-9500	STRS DBS EXCESS		151.81
12338651	08/31/2017	Miguel Silva	01-9500	STRS DBS EXCESS		166.94
12338652	08/31/2017	Veronica F. Tamayo	01-9500	STRS DBS EXCESS		56.26
12338653	08/31/2017	Teresa Torres	01-9500	STRS DBS EXCESS		57.68
12338654	08/31/2017	Adriana G. Veysey	01-9500	STRS DBS EXCESS		.60
12338655	08/31/2017	Maria Villagomez	01-9500	STRS DBS EXCESS		153.13
12338656	08/31/2017	Daniel A. Villasenor	01-9500	STRS DBS EXCESS		105.29
12338657	08/31/2017	Desiree L. Villasenor	01-9500	STRS DBS EXCESS		93.12
12338658	08/31/2017	Cara L. Williams	01-9500	STRS DBS EXCESS		32.82
12338659	08/31/2017	Sandra L. Wilson-Brusch	01-9500	STRS DBS EXCESS		144.33
12338660	08/31/2017	Henry L. Wong	01-9500	STRS DBS EXCESS		182.26
12338661	08/31/2017	Teresa A. Ybarra	01-9500	STRS DBS EXCESS		20.99
12338662	08/31/2017	Brian N. Doan	01-9500	STRS DBS EXCESS		1.20
12338663	08/31/2017	Michelle A. Farmer	01-9500	STRS DBS EXCESS		24.47
12338664	08/31/2017	Kory M. Fontes	01-9500	STRS DBS EXCESS		3.96
12338665	08/31/2017	Nicole J. Garcia	01-9500	STRS DBS EXCESS		24.00
12338666	08/31/2017	Rebecca Lynne Mcfarlane	01-9500	STRS DBS EXCESS		68.69
12338667	08/31/2017	Michael E. Montgomery	01-9500	STRS DBS EXCESS		63.50
12338668	08/31/2017	A T & T CALNET 2	01-5910	CALNET		83.84
12338669	08/31/2017	AUS-WEST Lockbox	13-4300	Cafeteria		61.56
12338670	08/31/2017	CA Ed Tech Professionals Assn	01-5800	Renewal Fees		90.00
12338671	08/31/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY MATERIALS AND SUPPLIES	164.58	
				OPEN PO FOR TECHNOLOGY SUPPLIES	651.25	815.83

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## Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12338672	08/31/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		196.62
12338673	08/31/2017	KING CITY INDUSTRIAL SUPPLY	01-4300	Parts and Supplies		5.36
12338674	08/31/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		24.28
12338675	08/31/2017	Marisol Cisneros	01-5200	Reimbursement for Marisol Cisneros		219.35
12338676	08/31/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies	117.78	
				Open PO for floral supplies	30.12	
				Unpaid Sales Tax	9.57-	138.33
12338677	08/31/2017	NASCO	01-4300	Science Supplies		164.70
12338678	08/31/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	DO office supplies	198.48	
				Open PO for Inst. supplies for computer classes	1,276.75	
				open PO material/supplies instructio	93.03	
				Replacement Headsets for computer cart.	321.27	
			13-4300	supplies	32.63	1,922.16
12338679	08/31/2017	PACIFIC GAS AND ELECTRIC CO	01-5520	PGE		864.55
12338680	08/31/2017	PACIFIC TRUCK PARTS INC	01-4300	Parts for Fleet and Equipment		84.54
12338681	08/31/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts for Fleet		49.96
12338682	08/31/2017	SC Region Ag Ed Consortium	01-8677	reimbursement for duplicate charges		5,466.71
12338683	08/31/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	1,402.01	
			13-4700	Sysco Food Open Purchase Order	9,489.26	10,891.27
12338684	08/31/2017	WARD'S NATURAL SCIENCE	01-4300	Ag Science Supplies		2,783.64
12338685	08/31/2017	Watsonville Coast Produce Inc	13-4700	Produce		384.83
12339679	09/07/2017	Arthur G. Sevilla	01-5800	First Aid/ Fingerprint reimbursement		122.00
12339680	09/07/2017	Carla A. Morris	01-4300	supplies for torres		230.33
12339681	09/07/2017	Miguel Flores	01-4300	bolts for kabuta		36.14
12339682	09/07/2017	ACCREDITING COMMISSION	09-4300	Wasc banner/ desk embosser		180.00
12339683	09/07/2017	AUS-WEST Lockbox	01-4300	Shop Towels and uniforms	27.10	
				Staff Uniforms	126.53	
			01-5800	Shop Towels and uniforms	43.35	
			13-4300	Cafeteria	119.20	316.18
12339684	09/07/2017	CA ASSOCIATION FFA	01-5200	FFA Natinal Convention		1,645.00
12339685	09/07/2017	CA Water Service Company	01-5530	Water Fees		29.84
12339686	09/07/2017	CARMEL MARINA CORPORATION	01-5550	KCHS Water & Garbage		2,700.28
12339687	09/07/2017	CDW-G	01-4300	OPEN PO FOR TECHNOLOGY SUPPLIES	230.42	
			01-4400	Mobile Lab	31,658.00	31,888.42
12339688	09/07/2017	Christy White Associates	01-9500	annual contract 15/16		20,570.00
12339689	09/07/2017	Coastal Enterprises-PE Clothes	01-4300	Phys. Ed Uniforms. See attached quote.		1,295.60

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12339690	09/07/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		733.00
12339691	09/07/2017	CUE INC	01-5200	Professional Development		4,000.00
12339692	09/07/2017	D3 LED, LLC	01-5200	LED Display System		2,832.77
12339693	09/07/2017	Della Mora	01-5620	HVAC Repairs	1,066.85	
			01-5800	Ventalation over plasma cutter	9,536.61	
				Unpaid Sales Tax	.28-	10,603.18
12339694	09/07/2017	EL Achieve	01-4300	Instructional Materials for ELD Classes		3,324.42
12339695	09/07/2017	Felice Consulting Services	01-5800	Construction Management		8,680.00
12339696	09/07/2017	Floral Supply Syndicate	01-4300	Floral Supplies	2,553.46	
				Unpaid Sales Tax	23.59-	2,529.87
12339697	09/07/2017	GRAINGER INC,W W	01-4300	Maintenance Supplies KCHS		47.84
12339698	09/07/2017	Hi-Pod, Inc.	01-4400	Camera System	2,338.91	
				Unpaid Sales Tax	5.00-	2,333.91
12339699	09/07/2017	HOME DEPOT CREDIT SERVICES Dept. 32-2501271344	01-4300	Open PO For Ag Dept Supplies	2,912.45	
				Open PO for mechanics and horticulture classes.	155.21	3,067.66
12339700	09/07/2017	J. W. Pepper	01-4300	Instructional Supplies for music classes		546.18
12339701	09/07/2017	KING CITY GLASS	01-5620	Window Repairs		170.40
12339702	09/07/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		62.80
12339703	09/07/2017	Kurt Heisig	01-5620	Instrument Repair		1,717.00
12339704	09/07/2017	Law Office of Peter Sansom	01-5810	Legal Services		8,906.50
12339705	09/07/2017	Linda Grundhoffer	01-5800	Consultant Grundhoffer		3,150.00
12339706	09/07/2017	MANDEGO APPAREL	01-4300	Link Crew shirts		3,426.49
12339707	09/07/2017	Mathematics Vision Project	01-4200	Supplemental materials for math 2 (MVP)	2,069.55	
				Unpaid Sales Tax	179.55-	1,890.00
12339708	09/07/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies	908.76	
				Unpaid Sales Tax	69.26-	839.50
12339709	09/07/2017	Multi Health Systems	01-4300	assessments sped student-psychologist	514.19	
				Unpaid Sales Tax	39.19-	475.00
12339710	09/07/2017	NASCO	01-4300	Ag Supplies	365.18	
				Classroom materials for Leadership class.	702.82	
				Open PO for animal sci/ROP animal core classes	70.72	1,138.72
12339711	09/07/2017	North Monterey High School	01-5800	CC Early Bird Invitational Fee		225.00
12339712	09/07/2017	North Salinas High School	01-5800	CC MB Invational Fee		220.00
12339713	09/07/2017	O'Reilly Automotive Stores,Inc	01-4300	Parts for Buses		123.37
12339714	09/07/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	DO office supplies	84.77	
				Office Supplies MOTF	22.49	

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Checks Dated 07/01/2017 through 09/30/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12339714	09/07/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Open Po material/supplies	54.08	
				Open PO for Office Supplies	870.08	
				OPEN PO FOR SUPPLIES	232.31	
				open PO material/supplies instructio	13.77	
12339715	09/07/2017	PACIFIC GAS AND ELECTRIC CO	09-4300	Open PO PinnChart/supplies/materials	66.75	1,344.25
			01-5510	PGE	633.33	
			01-5520	PGE	20,184.47	20,817.80
12339716	09/07/2017	Palma High School	01-5800	CC Chieftan-Spirit Classic Meet Fee		225.00
12339717	09/07/2017	PAQ Inc. DBA Food 4 Less/Rncho S Miguel	01-4300	Open PO--sped T. Torres		37.05
12339718	09/07/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts & Supplies: Vehicle & Equipment		4.04
				Maintenance		
12339719	09/07/2017	PASO ROBLES TRUCK CENTER	01-4300	Parts for Buses	298.83	
				Unpaid Sales Tax	1.39-	297.44
12339720	09/07/2017	Pro-ED, Inc.	01-4300	SPED MATERIAL kchs	542.51	
				Unpaid Sales Tax	41.35-	501.16
12339721	09/07/2017	Riddell All American	01-4300	5 Football Helmets	1,385.55	
				Unpaid Sales Tax	3.72-	1,381.83
12339722	09/07/2017	SAFEWAY INC	01-4300	Blanket Open PO For Safeway - Link Crew	103.93	
				Snacks for Ed. Services	88.36	
				Supplies for Aeries/Tech Meetings	36.84	
			13-4700	Safeway Close PO	66.86	295.99
12339723	09/07/2017	School Outfitters	01-4300	Class furniture for Ag Dept. Three (3)		3,696.30
				classrooms		
12339724	09/07/2017	Solution Tree	01-5200	PLC Conference		4,014.00
12339725	09/07/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	858.02	
			13-4700	Sysco Food Open Purchase Order	8,180.79	
				Unpaid Sales Tax	35.73-	9,003.08
12339726	09/07/2017	SyTech Solutions	01-5800	DOCUMENT SCANNING	7,482.07	
				DOCUMENT SHREDDING	1,200.00	8,682.07
12339727	09/07/2017	TORO PETROLEUM CORP	01-4310	Diesel, Unleaded, & Vehicle Oils		13,414.62
12339728	09/07/2017	turnitincom / iParadigms, LLC	01-5850	License Renewal. See attached quote.		3,855.00
12339729	09/07/2017	Uline, Inc.	01-4400	Storage Cabinet. Pay with PLTW Grant		2,537.83
12339730	09/07/2017	Uretsky Security	01-5800	Security Contract		19,387.50
12339731	09/07/2017	USI Education & Gov sales	01-4300	Film for laminating machine		211.34
12339732	09/07/2017	VALLEY SAW SHOP, dba	01-4300	Grounds Equipment		589.10
12339733	09/07/2017	Watsonville Coast Produce Inc	13-4700	Produce		602.16
12339734	09/07/2017	Nathalie Gomez	01-5800	Rotary Scholarship 2017		500.00
12341025	09/14/2017	Claudia I. Salvador	01-5200	mileage		32.96

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12341026	09/14/2017	Monica Serrato	01-5200	mileage		95.66
12341027	09/14/2017	Rosa M. Velazquez	01-5200	mileage		100.58
12341028	09/14/2017	Delia Arreola	01-5200	mileage		99.94
12341029	09/14/2017	Jonathan M. Sison	01-5200	ACSA reimbursement		273.89
12341030	09/14/2017	A & G PUMPING, INC	01-5630	Portable Restrooms Rental GHS	409.20	
				Unpaid Sales Tax	1.37-	407.83
12341031	09/14/2017	AUS-WEST Lockbox	01-4300	Shop Towels and uniforms		70.87
12341032	09/14/2017	BENSON PLUMBING INC	01-5620	Plumbing Repairs		2,814.05
12341033	09/14/2017	BEST WESTERN PLUS SUTTERHOUSE	01-5200	Hotel expenses for Kacey Cawley		137.05
12341034	09/14/2017	CA Janitorial Supply Corp	01-4300	Cleaning Supplies KCHS	1,216.63	
				Unpaid Sales Tax	5.63-	1,211.00
12341035	09/14/2017	California Gourmet Pizza	01-4300	Meals for Link Crew Orientation Days. Use		1,199.00
				Title 1		
12341036	09/14/2017	Cambridge University Press	11-4300	Adult ed Ventures 1 & 2		4,452.90
12341037	09/14/2017	CARMEL MARINA CORPORATION	01-5550	KCHS Water & Garbage		141.60
12341038	09/14/2017	CDW-G	01-4300	Ink for computer classes for 2017-2018	273.10	
				OPEN PO FOR TECHNOLOGY	924.31	
				EQUIPMENT		
				sped teachers--printers--GHS	785.66	
				Tablet Accessories	10,437.47	
				Unpaid Sales Tax	7.03-	12,413.51
12341039	09/14/2017	CITY OF GREENFIELD	01-5530	Water, Garbage, Sewer	640.70	
			01-5540	Water, Garbage, Sewer	1,160.09	
			01-5550	Water, Garbage, Sewer	2,686.18	4,486.97
12341040	09/14/2017	Coastal Enterprises-PE Clothes	01-4300	PE Clothes		948.92
12341041	09/14/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		147.23
12341042	09/14/2017	Daniel R. Shaw	01-3401	Settlement Agreement		11,500.00
12341043	09/14/2017	DELL MARKETING LP	01-4300	Laptop Replacement Parts	689.30	
				Unpaid Sales Tax	.01-	689.29
12341044	09/14/2017	DFE & Associates, Inc	25-5800	Inspection Services Aug	960.00	
				July Inspection Services	640.00	1,600.00
12341045	09/14/2017	Emmanuel Morquecho Chavarria	01-5800	Greenfield Village Overcoming Community	2,000.00	
				Scholarship		
				Sgt. Javier B Sanchez Memorial	500.00	2,500.00
				Scholarship		
12341046	09/14/2017	Fastenal Company	01-4300	Maintenance Supplies		72.61
12341047	09/14/2017	Floral Supply Syndicate	01-4300	freight		45.00
12341048	09/14/2017	Heartland Payment System, Inc. Attn: Nutrikids	01-5800	Software Addition		1,540.00

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Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12341049	09/14/2017	Historical Properties Inc	01-5200	Hotel expenses for PLC at Work Attendees		3,477.96
12341050	09/14/2017	HOBART	13-5600	Hobart Open PO		426.75
12341051	09/14/2017	Houghton Mifflin Harcourt Publishing Co.	01-5850	Read 180/System 44 Materials		7,731.97
12341052	09/14/2017	Image Sales	01-4300	Ink Supply For ID Cards		187.89
12341053	09/14/2017	James Stanfield Company	01-4300	sped -voc ed--material	1,150.20	
12341054	09/14/2017	Kathy Rodriguez	01-5200	ELPAC Training/August	Unpaid Sales Tax 7.49-	1,142.71
12341055	09/14/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies		101.33
12341056	09/14/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies	1,230.81	52.00
12341057	09/14/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Blanket Open PO - Classroom Supplies	Unpaid Sales Tax 93.81-	1,137.00
				Blanket Open PO - Office Supplies	211.92	
				Classroom Supplies For Ag Department	1,047.47	
				DO office supplies	105.71	
				Office supplies for Instructional coach	120.22	
				Open Po material/supplies	51.94	
				Open PO for Instructional Materials and Supplies	50.53	
				OPEN PO FOR SUPPLIES	512.02	
				open PO material/supplies instructio	965.37	
				Teacher & Admin Traning/Meeting Supplies	125.22	
			09-4300	Open PO PinnChart/supplies/materials	113.37	
				PinnAcad teacher desks	34.63	
			11-4300	Open PO adultEd-	496.73	
12341058	09/14/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts & Supplies: Vehicle & Equipment Maintenance	26.31	3,861.44
12341059	09/14/2017	Patricia Alexander	01-5200	Reimbursement for P. Alexander		40.03
12341060	09/14/2017	Pearson Assessment	01-4300	sped materia-KCHS		522.68
12341061	09/14/2017	Property Restoration Services	01-5620	KCHS Classroom Repairs		1,698.74
12341062	09/14/2017	PURE WATER	01-5800	Drinking Water		47,660.00
12341063	09/14/2017	Quinn Company	01-4300	Supplies for Fleet	248.85	298.75
12341064	09/14/2017	Riddell All American	01-4300	JV Football Jerseys	Unpaid Sales Tax 3.93-	244.92
12341065	09/14/2017	SAFEWAY INC	01-4300	Open PO For ELAC	Unpaid Sales Tax 9.90-	3,781.02
				Supplies for Aeries/Tech Meetings	56.01	
12341066	09/14/2017	SAN JOAQUIN CTY OFF OF ED	01-5800	EDJoin Acct Fees	31.54	87.55
12341067	09/14/2017	SHI International Corp	01-5850	Adobe Creative Cloud Renewal		450.00
						2,624.00

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ESCAPE ONLINE

Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12341068	09/14/2017	Silke Communications Inc	01-4300	PB HH radios with/acc & disc		708.95
12341069	09/14/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	85.30	
			13-4700	Sysco Food Open Purchase Order	1,896.17	1,981.47
12341070	09/14/2017	TORO PETROLEUM CORP	01-4310	Diesel, Unleaded, & Vehicle Oils		447.50
12341071	09/14/2017	Watsonville Coast Produce Inc	13-4700	Produce		383.33
12341072	09/14/2017	WELLS FARGO FINANCIAL LEASING	01-5630	Kyocera Copier Lease		11,562.53
12341073	09/14/2017	Woodwind & Brasswind	01-4300	Instructional supplies for music classes		540.11
12341074	09/14/2017	US Bank	01-5800	Credentials for teachers		367.50
12342525	09/21/2017	Lorena R. Caulk	01-5200	MCOE Mileage		47.94
12342526	09/21/2017	5-Star Students LLC	01-5800	5 Star online training		899.00
12342527	09/21/2017	A T & T CALNET 2	01-5910	CALNET		1,311.04
12342528	09/21/2017	AMERICAN SUPPLY COMPANY	01-4300	Custodial Supplies	563.57	
			13-4300	Cafateria Supplies	148.74	712.31
12342529	09/21/2017	ASAP Signs & Printing	01-5800	Installation Of Marquee		2,699.96
12342530	09/21/2017	AUS-WEST Lockbox	01-4300	Shop Towels and uniforms	85.85	
			01-5800	Shop Towels and uniforms	27.52	
			13-4300	Cafeteria	138.00	251.37
12342531	09/21/2017	BEST WESTERN PLUS SUTTERHOUSE	01-5200	Hotel expenses for Elizabeth Baltazar		274.10
1-49-532	09/21/2017	CA Assoc School Bus Off.	01-5200	CASBO Training		620.00
1-49-533	09/21/2017	CA Department of Justice	01-5860	Fingerprinting		608.00
12342534	09/21/2017	CA Ed Tech Professionals Assn	01-5200	CETPA Conference		500.00
12342535	09/21/2017	CA Janitorial Supply Corp	01-4300	Janitorial Supplies	57.86	
				Unpaid Sales Tax	.92-	56.94
12342536	09/21/2017	CDW-G	01-4300	Ink for computer classes for 2017-2018	4,443.36	
				OPEN PO FOR TECHNOLOGY MATERIALS AND SUPPLIES	200.77	
				PBHS-- screen protectors	433.35	
				Technology Supplies	1,376.12	
				Unpaid Sales Tax	68.34-	6,385.26
12342537	09/21/2017	Celeste Castro	01-5800	Dr. Mireles Schol Athlete Scholarship	500.00	
				Ines Del ponte Rava Scholarship	1,000.00	
				Sosa's Scholarship	500.00	2,000.00
12342538	09/21/2017	CIF-State Federation Office	01-5300	enrollemnt fees		843.15
12342539	09/21/2017	Cleantech Env. Inc., DBA	01-5800	Haz Mat P/U		145.00
12342540	09/21/2017	Corwin Press	01-4300	Textbook for Instructional Coaches		98.72
12342541	09/21/2017	Crystal Creamery	13-4700	Foster Farms Open Purchase Order		1,199.01
12342542	09/21/2017	CSU Sacramento	01-5200	Counselor Training		690.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12342543	09/21/2017	Document Tracking Services	01-5800	Document Tracking Services Licensing Agreement		1,245.00
12342544	09/21/2017	Fastenal Company	01-4300	Maintenance Supplies		136.86
12342545	09/21/2017	GRAINGER INC,W W	01-4300	OPEN PO FOR SUPPLIES		86.30
12342546	09/21/2017	HERCRENTALS	01-5800	Scissor Lift for Painting		1,076.47
12342547	09/21/2017	HOME DEPOT CREDIT SERVICES Dept. 32-2501271344	01-4300	Open PO For Ag Dept Supplies		418.00
12342548	09/21/2017	Houghton Mifflin Harcourt Publishing Co.	01-4100	Science Textbook	13,618.94	
			01-4200	Spanish Novels	210.01	
			01-5800	Read 180 license upgrade	2,949.81	16,778.76
12342549	09/21/2017	JB Tire	01-5620	Tires for Tractors and Mowers	108.20	
				Unpaid Sales Tax	.30-	107.90
12342550	09/21/2017	Jeffrey Frase	01-5200	Reimbursements for Mr. Frase		36.38
12342551	09/21/2017	JOHNSON ELECTRONICS	01-5620	Fire Alarm Repairs	102.00	
				Professional Service	2,110.00	2,212.00
12342552	09/21/2017	KING CITY TRUE VALUE HARDWARE	01-4300	Maintenance Supplies	91.11	
				OPEN PO FOR SUPPLIES	12.98	104.09
12342553	09/21/2017	LOZANO SMITH	01-5810	Legal Services		7,837.00
12342554	09/21/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies	832.23	
				Open PO for floral supplies	283.61	
				Unpaid Sales Tax	68.93-	1,046.91
12342555	09/21/2017	Megan Munoz	01-5200	ISTE 2017		64.20
12342556	09/21/2017	NASCO	01-4300	Science Supplies		1,313.49
12342557	09/21/2017	North Salinas High School	01-5800	GBB N. Salinas Varsity Tournament		350.00
12342558	09/21/2017	O'Reilly Automotive Stores,Inc	01-5620	Parts for Buses		208.02
12342559	09/21/2017	OFFICE DEPOT BUSINESS SERVICES	01-4300	Ag Supplies	398.88	
				DO office supplies	49.86	
				Office Supplies	270.61	
				Open Po material/supplies	394.63	
				Open PO for Office Supplies	96.55	
				open PO material/supplies instructio	147.39	
			11-4300	Open PO adultEd-	18.94	
			13-4300	supplies	67.06	1,443.92
12342560	09/21/2017	PACIFIC GAS AND ELECTRIC CO	01-5510	PGE	119.93	
			01-5520	PGE	27,300.14	27,420.07
12342561	09/21/2017	PARTS & SERVICE CENTER-NAPA	01-4300	Parts & Supplies: Vehicle & Equipment Maintenance	123.57	
				Parts for Fleet	57.68	181.25
12342562	09/21/2017	Pearson Assessment	01-5800	Gmetrix and MTA Campus License		3,195.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE 

Checks Dated 07/01/2017 through 09/30/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12342563	09/21/2017	PENINSULA SPORTS, INC/PSI	01-5300	Fall Game Fees		5,489.05
12342564	09/21/2017	Pro-ED, Inc.	01-4300	PRO-ED edmark reading flash drive	857.34	
				Unpaid Sales Tax	65.34-	792.00
12342565	09/21/2017	Project Lead The Way, Inc	01-4300	Materials for PLTW		958.62
12342566	09/21/2017	SAFEWAY INC	01-4300	Equity meeting supplies	213.89	
				OPEN PO FOR SAFWAY	124.47	338.36
12342567	09/21/2017	School Datebooks	01-4300	Students Planners. Please fax contract & PO asap.		2,664.54
12342568	09/21/2017	Seaside High Booster's	01-5800	GBB Seaside JV Tournament		350.00
12342569	09/21/2017	Shred-It San Francisco	01-5800	Shredding Fees		171.15
12342570	09/21/2017	Supreme School Supply	01-4300	Attendance Request Forms	324.92	
				Unpaid Sales Tax	21.66-	303.26
12342571	09/21/2017	Sysco San Francisco	13-4300	Sysco Food Open Purchase Order	848.42	
			13-4700	Sysco Food Open Purchase Order	9,498.94	10,347.36
12342572	09/21/2017	SyTech Solutions	01-5800	DOCUMENT SCANNING		5,542.12
12342573	09/21/2017	Taylor Security Lock	01-4300	PE Locks	1,661.99	
				Unpaid Sales Tax	126.67-	1,535.32
12342574	09/21/2017	Teter, LLP	01-5800	Architectural Services		2,288.86
12342575	09/21/2017	TORO PETROLEUM CORP	01-4310	Diesel, Unleaded, & Vehicle Oils		293.01
12342576	09/21/2017	TouchMath, dba	01-4300	money kit-sped severe		1,073.23
12342577	09/21/2017	UCLA Payment Solutions Complia	01-5800	Student # 405010940		2,500.00
12342578	09/21/2017	UMSTEAD ELECTRIC (DBA)	01-5800	LED Project		236,365.50
12342579	09/21/2017	UNITED PARCEL SERVICE	01-5930	UPS Services		298.22
12342580	09/21/2017	VERIZON WIRELESS SVCS LLC	01-5940	District Communication		600.14
12342581	09/21/2017	Virco Inc.	01-4300	Student Desks RM 121		2,769.99
12342582	09/21/2017	Watsonville Coast Produce Inc	13-4700	Produce		931.67
12342583	09/21/2017	Work Well	01-5800	Tb Test and Physicals		600.00
12342584	09/21/2017	Cal Poly Pomona University Off ice of Financial Aid	01-5800	Student # 012530362		500.00
12342585	09/21/2017	CIF/ Central Coast Scetion	01-5800	Registration Dues		80.00
12344037	09/26/2017	A T & T CALNET 2	01-5910	CALNET		88.12
12344038	09/26/2017	Advanced Manufacturing Tech	01-4300	More PLTW Materials	3,268.58	
				Unpaid Sales Tax	283.58-	2,985.00
12344039	09/26/2017	ALLSAFE ALARM INC	01-5800	Alarm System Monitoring--Technology		360.00
12344040	09/26/2017	AT&T	01-5920	FIBER LINES		278.11
12344041	09/26/2017	AUS-WEST Lockbox	13-4300	Cafeteria		61.56
12344042	09/26/2017	CA Ag Teachers' Assoc	01-5200	CATA Dues		190.00
12344043	09/26/2017	Cooperative Strategies, LLC	25-5800	professional services		251.64

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE 

**Checks Dated 07/01/2017 through 09/30/2017**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12344044	09/26/2017	Fastenal Company	01-4300	Maintenance Supplies		206.55
12344045	09/26/2017	Gopher Sport, dba	01-4300	Instructional materials for PE classes.		2,019.15
12344046	09/26/2017	GRAINGER INC,W W	01-4300	OPEN PO FOR SUPPLIES		168.12
12344047	09/26/2017	Hero K12, LLC	01-4300	Supplies for students tardy passes. Use Title 1	382.40	
				Unpaid Sales Tax	1.36-	381.04
12344048	09/26/2017	MATRANGA WHOLESALE FLORISTS	01-4300	Ag Floral Supplies		115.29
12344049	09/26/2017	MCOE	01-5200	Safe School Training - Jeffery Frase		80.00
12344050	09/26/2017	NEOPOST USA (products)	01-4300	Ink/ Tape Strips		385.00
12344051	09/26/2017	North American Tech Services	01-6200	Inspection for Relocatable Classrooms		2,800.00
12344052	09/26/2017	O'Reilly Automotive Stores, Inc	01-4300	Parts for Buses		139.32
12344666	09/28/2017	Daniel Sanchez	01-5200	Reimbursements for PLCs at Work		122.64
12344667	09/28/2017	Jimena Moreno	01-5200	Reimbursement for Jimena Moreno		36.38
12344668	09/28/2017	Katie Trujillo	01-5200	Reimbursement for Dropout Prevention Program	35.38	
				Reimbursement for Katie Trujillo	36.60	71.98
12344669	09/28/2017	Michael Gray	01-5200	Reimbursements for M. Gray		47.94
12344670	09/28/2017	Sherrie S. Castellanos	01-5200	School Facility Planning		125.19
<b>Total Number of Checks</b>					<b>710</b>	<b>3,074,688.91</b>

	Count	Amount
Cancel	4	3,027.29
Net Issue		3,071,661.62

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	653	2,789,520.38
09	Charter Schools Fund	7	24,266.92
11	Adult Education Fund	6	6,829.76
13	Cafeteria Fund	57	88,984.94
25	Capital Facilities Fund	8	166,141.80
Total Number of Checks		706	3,075,743.80
Less Unpaid Sales Tax Liability			3,673.40
Net (Check Amount)			3,072,070.40

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE 



**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Contracts

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- \_\_\_\_\_ Improve, Monitor and Sustain Student Achievement
- X Improve School Climate in Support of Teaching, Learning and Student Safety
- X Develop/Sustain Fiscal Solvency
- X Ensure that Facilities are Safe for Staff and Students
- X Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are agreements, proposals, contracts or memorandums of understanding for approval:

Philip H. Hendrix, DBA Owners Representative and Consulting Associates  
Presence Learning  
Cooperative Strategies

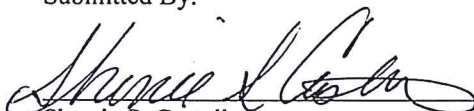
Recommendation:

It is recommended that the Board of Education approve the following:

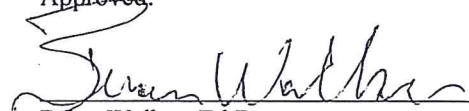
Fiscal Impact:

Philip H. Hendrix, dba Owners Representative and Consulting Associates, \$25,000  
Presence Learning, \$15,000  
Cooperative Strategies, \$1,500

Submitted By:

  
\_\_\_\_\_  
Sherrie S. Castellanos  
Chief Business Official

Approved:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent

# SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

SUBJECT: Approval of Contracts

MEETING: October 25, 2017

AGENDA SECTION:

- ACTION
- INFORMATION
- ACTION/CONSENT

<u>Description</u>	<u>Company or Contractor Name:</u>	<u>Contract Description</u>	<u>Original Contract Amount</u>	<u>Additional Contract Amount</u>	<u>Funding Source (s)</u>	<u>No Budget Adjustment Required</u>	<u>Requires Budget Adjustment (may impact)</u>	<u>Current Approval Amount</u>	<u>Fiscal Year</u>
Professional Service	Philip Hendrix	Consulting for Operations	\$25,000	N/A	General Fund	x		\$25,000	2017/18
Professional Service	Presence Learning	Occupational Therapy	\$15,000	N/A	Special Education	X		\$15,000	2017/18
Professional Service	Cooperative Strategies	Developer Fee Report	\$1,500	N/A	General Fund	X		\$1,500	2017/18

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Agreement with Philip H. Hendrix, DBA Owners Representative and Consulting Associates    **MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

When the district changed from having a Food Services Manager and a Director of Maintenance, Operations and Transportation, to a combined position of Operations Supervisor, it was understood we would provide professional development and mentoring.

Mr. Hendrix has an extensive background in school maintenance, operations and transportation along with facilities. He worked for several years with Dr. Walker on school construction and Mr. Hendrix comes highly recommended.

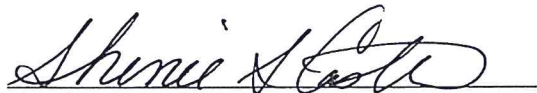
Recommendation:

It is recommended that the Board of Education approve the Agreement with Philip H. Hendrix, DBA Owners Representative and Consulting Associates.

Fiscal Impact:

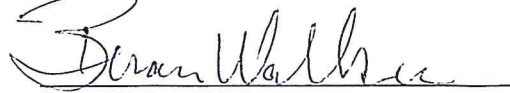
\$25,000 General Fund

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent

**MISCELLANEOUS HOURLY SERVICES  
AGREEMENT BETWEEN DISTRICT AND CONSULTANT**

This AGREEMENT, made and entered into on the 9th day of October, 2017, by and between **South Monterey County Joint Union High School District** hereinafter called the DISTRICT and **Philip H. Hendrix**, DBA Owners Representative and Consulting Associates, hereinafter called CONSULTANT, for Miscellaneous Facilities Related Services.

Now Therefore, The District and Consultant agree as follows:

**I. Scope of Agreement**

District hereby requests Consultant provide Miscellaneous Services related to the Districts' facilities and various facility related projects. Consultant is specially trained, experienced, and competent to perform the services that will be required by this Agreement.

**II. Independent Contractor Status**

Consultant is an independent contractor and not an agent or employee of the District under this Agreement. As an independent contractor, it shall be the sole responsibility of Consultant to obtain any business licenses, certificates, or permits to conduct business or meet the terms of this Agreement. Further, any employee or associate working for Consultant shall be an independent contractor and as such is not an agent or employee of the District under this Agreement.

**III. Consultant's Compensation**

**Fees**

The Consultant agrees to provide services on a services rendered at the mutually agreed upon hourly rate of One Hundred Twenty-five Dollars (\$125.00) per hour.

District agrees to pay Consultant no later than the 30th of each month on the basis of billing submitted by or on the fifth day of the month. The District shall not withhold State and/or Federal income taxes, social security, or other deductions. It shall be the sole responsibility of the Consultant to account for State and/or Federal income taxes, social security, or other deductions, and Consultant agrees to hold District harmless from all liability for these taxes. The District shall issue an IRS Form 1099 to Consultant for the payments received under this Agreement.

**IV. Additional Services**

When additional services are found necessary or desirable, Consultant shall present a written proposal listing the specific additional services and fees associated therewith to the District. Signature by the Districts authorized representative applied thereto will indicate acceptance of Consultants' proposal for additional services.

## **V. Indemnification / Limitation of Liability**

The parties to this Agreement shall defend, indemnify, and hold harmless each other and the other's Board Members, officers, agents, and/or employees from and against all liability, claims, damages, losses, costs, and expenses, including but not limited to attorneys' fees and litigation costs, to the extent they arise out of or result from the performance of or failure to perform duties required by this Agreement.

Notwithstanding anything in this Agreement to the contrary, the total aggregate liability of Consultant to the Client and/or anyone claiming by, through, under, or in association with the Client, for any and all claims, losses, costs, liabilities, or damages whatsoever arising out of, resulting from, or in any way related to the Project or this Agreement, shall not exceed Five Thousand Dollars (\$5,000.00).

## **VI. Termination of Services**

This Agreement shall commence upon signed approval of this agreement by the legal signatory of the District, and shall stay in force for a period of 12 months. By mutual consent of the parties hereto, the term of service described herein may be extended by reformation of this Agreement and the attachment hereto of an addendum mutually executed setting forth the extended term and conditions. Either party may terminate this agreement upon thirty (30) days written notice. Upon termination of this Agreement, all outstanding invoices become due and payable within 30 days.

## **VII. Miscellaneous.**

### **Severability**

If any part of this Agreement is determined to be illegal, invalid or unenforceable, the remaining parts shall not be affected thereby and the illegal, unenforceable or invalid part shall be deemed not to be part of this Agreement.

### **Entire Agreement; Modification.**

This Agreement contains the entire Agreement between the parties. The terms of this agreement are contractual and not a mere recital. This Agreement may be modified only by the further written agreement of the parties.

### **Attorneys' Fees**

Except as otherwise provided in this Agreement, each side shall bear its own costs and attorney fees in connection with enforcing any provision of this Agreement.

### **Reimbursable Expenses**

All Reimbursable Expenses shall be pre-approved by the District prior to billing.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SUBSCRIBED THEIR SIGNATURES;

**South Monterey County Joint  
Union High School District**

**Owner's Representative and  
Consulting Associates**

*Phillip H. Hendrix*

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**Brian Walker  
Superintendent  
South Monterey County Joint Union  
High School District  
800 Broadway St.  
King City CA 93930**

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**Philip H. Hendrix  
Owners Representative and Consulting Assoc.'s  
P.O. Box 5819  
Marysville, CA 95901**

**Date**

**Date  
October 9, 2017**

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval for Contract with Presence Learning for the 2017-2018 school year      **MEETING:** October 25, 2017

**AGENDA SECTION:**

**ACTION**

**INFORMATION**

**X ACTION/CONSENT**

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary: This is a contract for services with Presence Learning for the 2017-2018 school year for Occupational Therapy services.

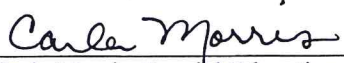
Recommendation:

It is recommended that the Board of Education approve the contract with Presence Learning for the 2017-2018 school year.

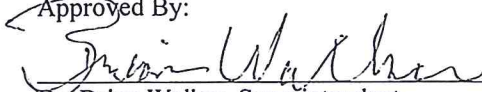
Fiscal Impact:

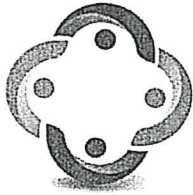
Not to exceed \$15,000

Submitted By:

  
\_\_\_\_\_  
Carla Morris, Special Education Manager

Approved By:

  
\_\_\_\_\_  
Dr. Brian Walker, Superintendent



# Presence Learning

## Service Order Form

### Customer Name and Contact Information

Name: South Monterey County Joint Union High School District - CA  
Address: 800 BROADWAY ST KING CITY, CA

### Customer Primary Point of Contact

Name: Carla Morris  
Email Address: cmorris@smcjuhsd.org

### Customer Secondary Point of Contact

Name:  
Email Address:

### Presence Learning Contact Information

Name: Brett Gallagher  
Email Address: brett@presencelearning.com



## Service Order Form

1. Services

Service	Student Quantity	Price per Service
OT Services	8	\$90.00

2. Assessments

Service	Student Quantity	Price per Service
OT Assessment	0	\$412.90
Screenings by OT	0	\$55.90
Evaluation Review of Records by OT	0	\$357.90

Document Camera	\$85.00 (each)
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## Service Order Form

Contracted Students	8
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Assessments Commitment	2
------------------------	---

Psychoeducational Assessment Commitment	\$5,000.00
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Monthly Commitment*	\$0.00	hours at \$0.00
December Commitment*	\$0.00	hours at \$0.00

\*This is the monthly minimum amount you will be invoiced during the contracted period.

Term	October 27, 2017 through June 29, 2018
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## Service Order Form

The parties agree to be bound by the terms of the PresenceLearning Master Services Agreement ("MSA") available at <https://www.presencelearning.com/tc/hourly-rate/>, which is incorporated herein by reference. This Service Order and the MSA together constitute the entire agreement between PresenceLearning and Customer governing the services and products referenced above (the "Agreement"), to the exclusion of all other terms. To the extent there is any conflict between this Service Order and the MSA, this Service Order shall govern. The signatory below represents that he or she has the authority to bind Customer to the terms of this Agreement. The terms of this Service Order are PresenceLearning confidential information.     **Exception - See below**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of October 27, 2017 (Effective Date).

PresenceLearning, Inc.

Customer   South Monterey County Joint UHSD

By:

By:

Name:

Name:   Brian Walker, Ed.D.

Title:

Title:   Superintendent

Date:

Date:   October 25, 2017

Pursuant to the Master Contract, The LEA shall submit to the Contractor an Individual Services Agreement. The parties agree the Nonpublic Services Student Enrollment Form will not be required.

\_\_\_\_\_  
Initial PresenceLearning

\_\_\_\_\_  
Initial SMCJUHSD

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Agreement Cooperative Strategies

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Cooperative Strategies prepares our required Annual and Five Year Report for Developer Fees. This report is required pursuant to Government Code 66006 and 66001.

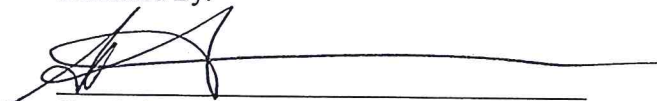
Recommendation:

It is recommended that the Board of Education approve the Agreement with Cooperative Strategies.

Fiscal Impact:

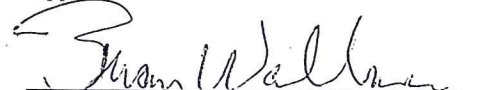
\$1,500 General Fund

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

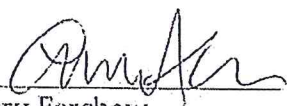
Approved:



Brian Walker, Ed.D.  
Superintendent



**NOTICE OF AUTHORIZATION**

<b>Date:</b>	September 28, 2017	
<b>Project:</b>	Cooperative Strategies LLC ("Cooperative Strategies" or "Consultant") shall provide consulting services to assist South Monterey County Joint District ("Client" or "School District") with preparing Annual Reports ("Reports") in fiscal year 2017/2018 to properly document revenues and expenditures from developer fees in fiscal year 2016/2017. The Reports will take into consideration funds on hand and the continued need to levy and collect fees to house students generated from existing and future development.	
<b>Scope of Work:</b>	Identify Funds and Collection of Fees, Reconcile Account Balances, Estimate Date in which School Facilities will Commence Construction, Disclosure of Refunds, Determine the Purpose of the Fee, Establish the Relationship Between the Fee and the Facilities Funded by the Fee; Disclosure of Future Funding Sources, and report preparation.	
<b>Budget:</b>	The proposed fee for Cooperative Strategies to prepare the Reports for SMCJUHSD shall be a flat fee of \$1,500 (plus expenses not to exceed \$150). This fee of \$1,500 shall be payable in two (2) equal installments. The first installment of \$750 shall be payable to Cooperative Strategies at the time this Notice of Authorization is executed by both parties and the second installment of \$750 shall be payable to Cooperative Strategies upon delivery of the final Reports to the School District.	
<p>In addition to fees for services, the School District shall reimburse Cooperative Strategies for out-of-pocket expenses as outlined in the Agreement for Consulting Services entered into by and between the parties on March 23, 2016 ("Agreement"). All other terms of the Agreement shall apply to the services performed under this Notice of Authorization.</p>		
<p><b>Consultant:</b> Cooperative Strategies, LLC</p>  <p>Larry Ferchaw Partner</p>	<p><b>Client:</b> South Monterey County Joint UHSD</p> <hr/>	

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**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Cashflow Summary through September 30, 2017      **MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Cashflow Summary Report – Through September 30, 2017

- Fund 01 – General Fund
- Fund 11 – Adult Education
- Fund 13 – Cafeteria Fund (Fund 13 usually runs a negative balance as there are no advance apportionments)
- Fund 17 – Special Reserve Fund
- Fund 25 – Capital Facilities Program
- Fund 35 – School Facility Program
- Fund 56 – Debt Service

Recommendation:

This is information only.

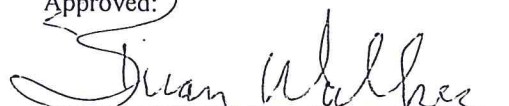
Fiscal Impact:

None

Submitted By:

  
\_\_\_\_\_  
Sherrie S. Castellanos  
Chief Business Official

Approved:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent

Fund 01 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		12,229,183.21	12,617,138.22	11,726,249.54				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019		2,330,641.00	2,330,641.00	3,116,205.00			7,777,487.00	19,209,283.00
Property Taxes	8020-8079			2,048.09	13,741.58			11,693.49	5,303,526.00
Miscellaneous Funds	8080-8099								145,753.00
Federal Revenues	8100-8299				24,541.00			24,541.00	1,281,531.00
Other State Revenues	8300-8599								1,971,973.00
Other Local Revenues	8600-8799		38.53	58,960.25	97,141.44			156,140.22	1,709,450.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	2,330,679.53	2,387,553.16	3,251,629.02	.00	.00	7,969,861.71	29,330,010.00
DISBURSEMENTS									
Certificated Salaries	1000-1999		202,413.01	1,029,248.79	962,258.34			2,193,920.14	11,421,310.00
Classified Salaries	2000-2999		153,429.78	273,478.13	274,159.61			701,067.52	3,415,780.00
Employee Benefits	3000-3999		114,103.98	485,400.22	485,530.14			1,085,034.34	6,291,165.00
Books and Supplies	4000-4999		124,838.68	591,315.11	151,529.17			867,682.96	2,319,149.10
Stipends	5000-5999		298,976.21	260,659.93	509,386.09			1,069,022.23	5,614,588.90
Capital Outlay	6000-6599			15,752.09	2,800.00			18,552.09	1,074,792.00
Other Outgo	7000-7499		16,328.00	16,328.00	21,723.53			54,379.53	2,026,269.00
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
TOTAL DISBURSEMENTS		.00	910,089.66	2,672,182.27	2,407,386.88	.00	.00	5,989,658.81	32,163,054.00
BALANCE SHEET ITEMS									
Cash Not In Treasury	9111-9199	946,815.24	246,543.38	240,397.58	246,543.38			733,484.34	
Accounts Receivable	9200-9299	727,620.29	104,670.87	36,862.70	480,234.38			621,767.95	
Due From Other Funds	9310	118,894.00							
Stores	9320								
Unrepaid Expenditures	9330	7,709.01		750.00				750.00	
Other Current Assets	9340								
Deferred Outflows of Resrcs	9490								
Undefined Objects									
TOTAL ASSETS		1,801,038.54	141,872.51	204,284.88	233,691.00	.00	.00	112,466.39	

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE 

**Fund 01 - Actuals through September** **Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
<b>Liabilities and Deferred Inflows</b>									
Accounts Payable	9500-9599	2,316,769.83	890,762.35-	401,908.30-	5,844.66			1,286,825.99-	
Due To Other Funds	9610	42,293.00							
Current Loans	9640								
Earned Revenues	9650	368,478.91							
Deferred Inflows of Resrcs	9690								
Undefined Objects									
<b>TOTAL LIABILITIES</b>		<b>2,727,541.74</b>	<b>890,762.35-</b>	<b>401,974.69-</b>	<b>5,844.66</b>	<b>.00</b>	<b>.00</b>	<b>1,286,892.38-</b>	
<b>Operating</b>									
Expense Clearing	9910			66.39-				66.39-	
<b>TOTAL BALANCE SHEET ITEMS</b>		<b>926,503.20</b>	<b>1,032,634.86-</b>	<b>606,259.57-</b>	<b>239,535.66</b>	<b>.00</b>	<b>.00</b>	<b>1,399,358.77-</b>	
<b>NET INCREASE/DECREASE</b>									
<b>(A - C + D)</b>			<b>387,955.01</b>	<b>890,888.68-</b>	<b>1,083,777.80</b>	<b>.00</b>	<b>.00</b>	<b>580,844.13</b>	<b>2,833,044.00-</b>
<b>ENDING CASH (A + E)</b>			<b>12,617,138.22</b>	<b>11,726,249.54</b>	<b>12,810,027.34</b>				
Ending Cash, Plus Cash Adjustments									

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Fund 09 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		56,932.81	73,115.41	65,036.76				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019		21,140.00	21,140.00	21,976.00			64,256.00	526,657.00
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								145,753.00
Federal Revenues	8100-8299								6,037.00
Other State Revenues	8300-8599								36,148.00
Other Local Revenues	8600-8799								
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	21,140.00	21,140.00	21,976.00	.00	.00	64,256.00	714,595.00
DISBURSEMENTS									
Certificated Salaries	1000-1999		601.28	4,635.86	5,127.88			10,365.02	304,625.00
Classified Salaries	2000-2999		151.43	394.05	396.38			941.86	25,000.00
Employee Benefits	3000-3999		209.02	2,453.62	2,549.06			5,211.70	109,263.00
Books and Supplies	4000-4999			248.68	778.11			1,026.79	77,381.00
Se - s	5000-5999		1,373.50	21,486.44	3.50			22,863.44	33,149.00
Ca - 60 Outlay	6000-6599								
Other Outgo	7000-7499								20,396.00
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
TOTAL DISBURSEMENTS		.00	2,335.23	29,218.65	8,854.93	.00	.00	40,408.81	569,814.00
BALANCE SHEET ITEMS									
ets and Deferred Outflows									
ash Not In Treasury	9111-9199								
ccounts Receivable	9200-9299	6,036.58-			31.80-			31.80-	
ue From Other Funds	9310	42,293.00-							
tores	9320								
repaid Expenditures	9330								
ther Current Assets	9340								
ferred Outflows of Resrcs	9490								
ndefined Objects									
TOTAL ASSETS		48,329.58-	.00	.00	31.80-	.00	.00	31.80-	
(continued)									

selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE ONLINE

Fund 09 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
Utilities and Deferred Inflows									
Accounts Payable	9500-9599	4,567.17	2,622.17-					2,622.17-	
Due To Other Funds	9610	40.00-							
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
TOTAL LIABILITIES		4,527.17	2,622.17-	.00	.00	.00	.00	2,622.17-	
Operating Expense Clearing	9910								
TOTAL BALANCE SHEET ITEMS		43,802.41-	2,622.17-	.00	31.80-	.00	.00	2,653.97-	
NET INCREASE/DECREASE									
3 - C + D			16,182.60	8,078.65-	13,089.27	.00	.00	21,193.22	144,781.00
ENDING CASH (A + E)			73,115.41	65,036.76	78,126.03				
Ending Cash, Plus Cash Recs and Adjustments									

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**Fund 11 - Actuals through September**

**Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		66,179.70-	72,639.31-	46,975.70-				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenues	8100-8299								
Other State Revenues	8300-8599								136,609.00
Other Local Revenues	8600-8799								
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	.00	.00	.00	.00	.00	.00	136,609.00
DISBURSEMENTS									
Certificated Salaries	1000-1999								66,848.00
Classified Salaries	2000-2999				1,431.30			1,431.30	24,980.00
Employee Benefits	3000-3999				298.05			298.05	24,781.00
Books and Supplies	4000-4999			383.43	4,498.15			4,881.58	12,000.00
Severance	5000-5999			1,515.00				1,515.00	8,000.00
Capital Outlay	6000-6599								
Other Outgo	7000-7499								
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
TOTAL DISBURSEMENTS		.00	.00	1,898.43	6,227.50	.00	.00	8,125.93	136,609.00
BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	26,282.07-		26,282.07				26,282.07	
Accounts Receivable	9200-9299	69,724.04-			181.48-			181.48-	
Due From Other Funds	9310								
Stores	9320								
Unrepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
Undefined Objects									
TOTAL ASSETS		96,006.11-	.00	26,282.07	181.48-	.00	.00	26,100.59	
(continued)									

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE 

**Fund 11 - Actuals through September**

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
Utilities and Deferred Inflows									
Accounts Payable	9500-9599	5,187.21	6,459.61-	1,279.97				5,179.64-	
Due To Other Funds	9610								
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
TOTAL LIABILITIES		5,187.21	6,459.61-	1,279.97	.00	.00	.00	5,179.64-	
Operating									
Expense Clearing	9910								
TOTAL BALANCE SHEET ITEMS		90,818.90-	6,459.61-	27,562.04	181.48-	.00	.00	20,920.95	
NET INCREASE/DECREASE									
}- C + D			6,459.61-	25,663.61	6,408.98-	.00	.00	12,795.02	.00
ENDING CASH (A + E)			72,639.31-	46,975.70-	53,384.68-				
Ending Cash, Plus Cash									
Transfers and Adjustments									

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**Fund 13 - Actuals through September**

**Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		172,582.56	150,436.05	146,366.13				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenues	8100-8299								510,214.00
Other State Revenues	8300-8599								40,881.00
Other Local Revenues	8600-8799								202,000.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	.00	.00	.00	.00	.00	.00	753,095.00
DISBURSEMENTS									
Certificated Salaries	1000-1999								
Classified Salaries	2000-2999		7,154.23	16,588.18	20,685.30			44,427.71	218,263.00
Employee Benefits	3000-3999		3,009.99	8,778.34	9,833.92			21,622.25	99,492.00
Books and Supplies	4000-4999		4,263.65	53,949.95	25,965.46			84,179.06	407,000.00
Se - 73 - s Ca - 8 - Outlay	5000-5999		1,358.23	879.77	18.25			460.21	26,880.00
Other Outgo	6000-6599								
Interfund Transfers Out	7000-7499								39,537.00
All Other Financing Uses	7600-7629								
Undefined Objects	7630-7699								
TOTAL DISBURSEMENTS		.00	15,786.10	78,436.70	56,466.43	.00	.00	150,689.23	791,172.00
BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	54,586.33		53,748.23				53,748.23	
Accounts Receivable	9200-9299	20,576.59		20,576.59	182.40			20,758.99	
Due From Other Funds	9310								
Stores	9320	20,783.63							
Unrepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
Undefined Objects									
TOTAL ASSETS		95,946.55	.00	74,324.82	182.40	.00	.00	74,507.22	
(continued)									

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE ONLINE

**Fund 13 - Actuals through September**

**Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	6,423.23	6,360.41-	41.96	35.73			6,282.72-	
Due To Other Funds	9610	31,450.00							
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
<b>NET TOTAL LIABILITIES</b>		<b>37,873.23</b>	<b>6,360.41-</b>	<b>41.96</b>	<b>35.73</b>	<b>.00</b>	<b>.00</b>	<b>6,282.72-</b>	
Operating Expense Clearing	9910								
<b>NET BALANCE SHEET ITEMS</b>		<b>58,073.32-</b>	<b>6,360.41-</b>	<b>74,366.78</b>	<b>218.13</b>	<b>.00</b>	<b>.00</b>	<b>68,224.50</b>	
<b>NET INCREASE/DECREASE</b>									
<b>Change - C + D</b>			<b>22,146.51-</b>	<b>4,069.92-</b>	<b>56,248.30-</b>	<b>.00</b>	<b>.00</b>	<b>82,464.73-</b>	<b>38,077.00-</b>
<b>ENDING CASH (A + E)</b>			<b>150,436.05</b>	<b>146,366.13</b>	<b>90,117.83</b>				
Ending Cash, Plus Cash									
Transfers and Adjustments									

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Fund 17 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		3,059,460.29	3,059,460.29	3,059,460.29				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenues	8100-8299								
Other State Revenues	8300-8599								
Other Local Revenues	8600-8799								31,266.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	.00	.00	.00	.00	.00	.00	31,266.00
DISBURSEMENTS									
Certificated Salaries	1000-1999								
Classified Salaries	2000-2999								
Employee Benefits	3000-3999								
Books and Supplies	4000-4999								
Services	5000-5999								
Capital Outlay	6000-6599								
Other Outgo	7000-7499								
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
TOTAL DISBURSEMENTS		.00	.00	.00	.00	.00	.00	.00	
BALANCE SHEET ITEMS									
Cash and Deferred Outflows									
Cash Not In Treasury	9111-9199								
Accounts Receivable	9200-9299				9,616.97			9,616.97	
Due From Other Funds	9310								
Stores	9320								
Unrepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
Undefined Objects									
UBTOTAL ASSETS		.00	.00	.00	9,616.97	.00	.00	9,616.97	
(continued)									

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE ONLINE

**Fund 17 - Actuals through September** **Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
Utilities and Deferred Inflows									
Accounts Payable	9500-9599								
Due To Other Funds	9610	2,500,000.00							
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
UBTOTAL LIABILITIES		2,500,000.00	.00	.00	.00	.00	.00	.00	
Operating									
Expense Clearing	9910								
TOTAL BALANCE SHEET ITEMS		2,500,000.00	.00	.00	9,616.97	.00	.00	9,616.97	
NET INCREASE/DECREASE									
3 - C + D			.00	.00	9,616.97	.00	.00	9,616.97	31,266.00
ENDING CASH (A + E)			3,059,460.29	3,059,460.29	3,069,077.26				
Ending Cash, Plus Cash Receipts and Adjustments									

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Fund 25 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		277,682.32	275,958.82	142,704.20				
RECEIPTS									
LCFF Revenue Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenues	8100-8299								
Other State Revenues	8300-8599								
Other Local Revenues	8600-8799			3,514.80	37,152.48			40,667.28	174,685.00
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
TOTAL RECEIPTS		.00	.00	3,514.80	37,152.48	.00	.00	40,667.28	174,685.00
DISBURSEMENTS									
Certificated Salaries	1000-1999								
Classified Salaries	2000-2999								
Employee Benefits	3000-3999								
Books and Supplies	4000-4999								23,728.00
Stipends	5000-5999				1,851.64			1,851.64	18,561.00
Capital Outlay	6000-6599								27,173.00
Other Outgo	7000-7499								105,224.00
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
TOTAL DISBURSEMENTS		.00	.00	.00	1,851.64	.00	.00	1,851.64	174,686.00
BALANCE SHEET ITEMS									
Cash Not In Treasury	9111-9199	25,797.24		25,797.24				25,797.24	
Accounts Receivable	9200-9299				706.53			706.53	
Due From Other Funds	9310								
Stores	9320								
Unrepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resrcs	9490								
Undefined Objects									
UBTOTAL ASSETS		25,797.24	.00	25,797.24	706.53	.00	.00	26,503.77	
(continued)									

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE ONLINE

**Fund 25 - Actuals through September** **Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
<u>Utilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	164,290.16	1,723.50-	162,566.66-				164,290.16-	
Due To Other Funds	9610	87,484.00							
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
<b>JBTOTAL LIABILITIES</b>		251,774.16	1,723.50-	162,566.66-	.00	.00	.00	164,290.16-	
<u>Operating</u>									
Expense Clearing	9910								
<b>TOTAL BALANCE SHEET ITEMS</b>		225,976.92	1,723.50-	136,769.42-	706.53	.00	.00	137,786.39-	
<b>NET INCREASE/DECREASE</b>									
3 - C + D			1,723.50-	133,254.62-	36,007.37	.00	.00	98,970.75-	1.00-
<b>ENDING CASH (A + E)</b>			275,958.82	142,704.20	178,711.57				
Ending Cash, Plus Cash Receipts and Adjustments									

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Fund 56 - Actuals through September

Fiscal Year 2017/18

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
BEGINNING CASH	9110		.00	.00	.00				
<b>RECEIPTS</b>									
LCFF Revenue Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079								
Miscellaneous Funds	8080-8099								
Federal Revenues	8100-8299								
Other State Revenues	8300-8599								
Other Local Revenues	8600-8799								
Interfund Transfers In	8910-8929								
All Other Financing Sources	8930-8979								
Undefined Objects									
<b>TOTAL RECEIPTS</b>		.00	.00	.00	.00	.00	.00	.00	
<b>DISBURSEMENTS</b>									
Certificated Salaries	1000-1999								
Classified Salaries	2000-2999								
Employee Benefits	3000-3999								
Books and Supplies	4000-4999								
Grants	5000-5999								
Capital Outlay	6000-6599								
Other Outgo	7000-7499								
Interfund Transfers Out	7600-7629								
All Other Financing Uses	7630-7699								
Undefined Objects									
<b>TOTAL DISBURSEMENTS</b>		.00	.00	.00	.00	.00	.00	.00	
<b>BALANCE SHEET ITEMS</b>									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	1,250,122.86							
Accounts Receivable	9200-9299								
Due From Other Funds	9310	2,500,000.00							
Stores	9320								
Unrepaid Expenditures	9330								
Other Current Assets	9340								
Deferred Outflows of Resources	9490								
Undefined Objects									
<b>TOTAL ASSETS</b>		3,750,122.86	.00	.00	.00	.00	.00	.00	
(continued)									

Selection Grouped by Org, Fund, Filtered by (Org = 28, Actuals Thru Period = 3, Use SACS? = Y, Restricted? = Y, Cash JE Only? = N, Separate? = Y)

ESCAPE 

**Fund 56 - Actuals through September**

**Fiscal Year 2017/18**

	Object	Beginning Balance	July	August	September	October	November	Total	Budget
Utilities and Deferred Inflows									
Accounts Payable	9500-9599								
Due To Other Funds	9610								
Current Loans	9640								
Earned Revenues	9650								
Deferred Inflows of Resrcs	9690								
Undefined Objects									
<b>TOTAL LIABILITIES</b>		.00	.00	.00	.00	.00	.00	.00	
Operating									
Expense Clearing	9910								
<b>TOTAL BALANCE SHEET ITEMS</b>		3,750,122.86	.00	.00	.00	.00	.00	.00	
<b>NET INCREASE/DECREASE</b>									
Change - C + D			.00	.00	.00	.00	.00	.00	.00
<b>ENDING CASH (A + E)</b>			.00	.00	.00				
Ending Cash, Plus Cash									
Reversals and Adjustments									

-00-

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Revenue and Expenditures from  
July 1 through September 30, 2017

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached is the Revenues and Expenditures Report for each Fund from July 1 through September 30, 2017.

Recommendation:

This is information only.

Fiscal Impact:

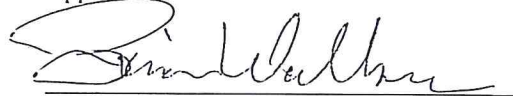
Per the Board approved budget.

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent

Fund 01 - General Fund		Fiscal Year 2018 through 09/30/2017				
		Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>						
LCFF Revenue Sources	(8010-8099)	24,367,056.00	7,789,180.49		16,577,875.51	68%
Federal Revenue	(8100-8299)	1,281,531.00	24,541.00		1,256,990.00	98%
Other State Revenue	(8300-8599)	1,971,973.00	.00		1,971,973.00	100%
Other Local Revenue	(8600-8799)	1,709,450.00	156,140.22		1,553,309.78	91%
<b>Total Revenues</b>		<b>29,330,010.00</b>	<b>7,969,861.71</b>		<b>21,360,148.29</b>	<b>73%</b>
<b>EXPENDITURES</b>						
Certificated Salaries	(1000-1999)	11,421,310.00	2,193,920.14	.00	9,227,389.86	81%
Classified Salaries	(2000-2999)	3,415,780.00	701,067.52	.00	2,714,712.48	79%
Employee Benefits	(3000-3999)	6,291,165.00	1,085,034.34	.00	5,206,130.66	83%
Books and Supplies	(4000-4999)	2,319,149.10	867,682.96	484,022.92	967,443.22	42%
Services & Operating Expenses	(5000-5999)	5,614,588.90	1,069,022.23	1,844,857.10	2,700,709.57	48%
Capital Outlay	(6000-6999)	1,074,792.00	18,552.09	698,563.13	357,676.78	33%
Other Outgo	(7100-7299, 7400-7499)	2,065,806.00	54,379.53	.00	2,011,426.47	97%
Transfer of Indirect Costs	(7300-7399)	(39,537.00)	.00	.00	(39,537.00)	100%
<b>Total Expenditures</b>		<b>32,163,054.00</b>	<b>5,989,658.81</b>	<b>3,027,443.15</b>	<b>23,145,952.04</b>	<b>72%</b>
<b>Operating Surplus/(Deficit)</b>		<b>(2,833,044.00)</b>	<b>1,980,202.90</b>	<b>(1,047,240.25)</b>		
<b>Beginning Fund Balance</b>		<b>7,520,871.00</b>	<b>11,302,680.01</b>	<b>11,302,680.01</b>		
<b>Net Ending Fund Balance</b>		<b>4,687,827.00</b>	<b>13,282,882.91</b>	<b>10,255,439.76</b>		
<i>*** calculated ***</i>						
<b>Components of Ending Fund Balance</b>						
Undesignated/Unappropriated - 9790		4,687,827.00	.00			
<b>Ending Fund Balance</b>		<b>4,687,827.00</b>	<b>.00</b>			

Fund 09 - Charter Schools Fund		Fiscal Year 2018 through 09/30/2017				
		Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>						
LCFF Revenue Sources	(8010-8099)	672,410.00	64,256.00		608,154.00	90%
Federal Revenue	(8100-8299)	6,037.00	.00		6,037.00	100%
Other State Revenue	(8300-8599)	36,148.00	.00		36,148.00	100%
<b>Total Revenues</b>		<b>714,595.00</b>	<b>64,256.00</b>		<b>650,339.00</b>	<b>91%</b>
<b>EXPENDITURES</b>						
Certificated Salaries	(1000-1999)	304,625.00	10,365.02	.00	294,259.98	97%
Classified Salaries	(2000-2999)	25,000.00	941.86	.00	24,058.14	96%
Employee Benefits	(3000-3999)	109,263.00	5,211.70	.00	104,051.30	95%
Books and Supplies	(4000-4999)	77,381.00	1,026.79	3,424.27	72,929.94	94%
Services & Operating Expenses	(5000-5999)	33,149.00	22,863.44	.00	10,285.56	31%
Other Outgo	(7100-7299, 7400-7499)	20,396.00	.00	.00	20,396.00	100%
<b>Total Expenditures</b>		<b>569,814.00</b>	<b>40,408.81</b>	<b>3,424.27</b>	<b>525,980.92</b>	<b>92%</b>
<b>Operating Surplus/(Deficit)</b>		<b>144,781.00</b>	<b>23,847.19</b>	<b>20,422.92</b>		
<b>Beginning Fund Balance</b>		<b>41,412.00</b>	<b>100,735.22</b>	<b>100,735.22</b>		
<b>Net Ending Fund Balance</b>		<b>186,193.00</b>	<b>124,582.41</b>	<b>121,158.14</b>		
	<i>*** calculated ***</i>					
<b>Components of Ending Fund Balance</b>						
Undesignated/Unappropriated - 9790		186,193.00	.00			
<b>Ending Fund Balance</b>		<b>186,193.00</b>	<b>.00</b>			

Fund 11 - Adult Education Fund		Fiscal Year 2018 through 09/30/2017				
		Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>						
Other State Revenue	(8300-8599)	136,609.00	.00		136,609.00	100%
<b>Total Revenues</b>		<b>136,609.00</b>	<b>.00</b>		<b>136,609.00</b>	<b>100%</b>
<b>EXPENDITURES</b>						
Certificated Salaries	(1000-1999)	66,848.00	.00	.00	66,848.00	100%
Classified Salaries	(2000-2999)	24,980.00	1,431.30	.00	23,548.70	94%
Employee Benefits	(3000-3999)	24,781.00	298.05	.00	24,482.95	99%
Books and Supplies	(4000-4999)	12,000.00	4,881.58	2,679.72	4,438.70	37%
Services & Operating Expenses	(5000-5999)	8,000.00	1,515.00	.00	6,485.00	81%
<b>Total Expenditures</b>		<b>136,609.00</b>	<b>8,125.93</b>	<b>2,679.72</b>	<b>125,803.35</b>	<b>92%</b>
<b>Operating Surplus/(Deficit)</b>		<b>.00</b>	<b>(8,125.93)</b>	<b>(10,805.65)</b>		
<b>Beginning Fund Balance</b>		<b>.00</b>	<b>24,639.20</b>	<b>24,639.20</b>		
<b>Net Ending Fund Balance</b>		<b>.00</b>	<b>16,513.27</b>	<b>13,833.55</b>		
<i>*** calculated ***</i>						



Fund 13 - Cafeteria Fund		Fiscal Year 2018 through 09/30/2017				
		Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>						
Federal Revenue	(8100-8299)	510,214.00	.00		510,214.00	100%
Other State Revenue	(8300-8599)	40,881.00	.00		40,881.00	100%
Other Local Revenue	(8600-8799)	202,000.00	.00		202,000.00	100%
<b>Total Revenues</b>		<b>753,095.00</b>	<b>.00</b>		<b>753,095.00</b>	<b>100%</b>
<b>EXPENDITURES</b>						
Classified Salaries	(2000-2999)	218,263.00	44,427.71	.00	173,835.29	80%
Employee Benefits	(3000-3999)	99,492.00	21,622.25	.00	77,869.75	78%
Books and Supplies	(4000-4999)	407,000.00	84,179.06	147,997.26	174,823.68	43%
Services & Operating Expenses	(5000-5999)	26,880.00	460.21	10,073.38	16,346.41	61%
Transfer of Indirect Costs	(7300-7399)	39,537.00	.00	.00	39,537.00	100%
<b>Total Expenditures</b>		<b>791,172.00</b>	<b>150,689.23</b>	<b>158,070.64</b>	<b>482,412.13</b>	<b>61%</b>
<b>Operating Surplus/(Deficit)</b>		<b>(38,077.00)</b>	<b>(150,689.23)</b>	<b>(308,759.87)</b>		
<b>Beginning Fund Balance</b>		<b>228,327.00</b>	<b>230,655.88</b>	<b>230,655.88</b>		
<b>Net Ending Fund Balance</b>		<b>190,250.00</b>	<b>79,966.65</b>	<b>(78,103.99)</b>		
			<i>*** calculated ***</i>			
<b>Components of Ending Fund Balance</b>						
Undesignated/Unappropriated - 9790		190,250.00	.00			
<b>Ending Fund Balance</b>		<b>190,250.00</b>	<b>.00</b>			

**Fund 17 - Special Reserve Fund for Other** **Fiscal Year 2018 through 09/30/2017**

	Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>					
Other Local Revenue (8600-8799)	31,266.00	.00		31,266.00	100%
<b>Total Revenues</b>	<b>31,266.00</b>	<b>.00</b>		<b>31,266.00</b>	<b>100%</b>
Operating Surplus/(Deficit)	31,266.00	.00	.00		
Beginning Fund Balance	538,105.00	559,460.29	559,460.29		
Net Ending Fund Balance	569,371.00	559,460.29	559,460.29		
<i>*** calculated ***</i>					
<b>Components of Ending Fund Balance</b>					
Undesignated/Unappropriated - 9790	569,371.00	.00			
Ending Fund Balance	569,371.00	.00			

Fund 25 - Capital Facilities Fund		Fiscal Year 2018 through 09/30/2017				
		Budget	Actual	Encumbrance	Balance	Avail
<b>REVENUES</b>						
Other Local Revenue	(8600-8799)	174,685.00	40,667.28		134,017.72	77%
<b>Total Revenues</b>		<b>174,685.00</b>	<b>40,667.28</b>		<b>134,017.72</b>	<b>77%</b>
<b>EXPENDITURES</b>						
Books and Supplies	(4000-4999)	23,728.00	.00	23,727.05	0.95	0%
Services & Operating Expenses	(5000-5999)	18,561.00	1,851.64	6,000.00	10,709.36	58%
Capital Outlay	(6000-6999)	27,173.00	.00	.00	27,173.00	100%
Other Outgo	(7100-7299, 7400-7499)	105,224.00	.00	.00	105,224.00	100%
<b>Total Expenditures</b>		<b>174,686.00</b>	<b>1,851.64</b>	<b>29,727.05</b>	<b>143,107.31</b>	<b>82%</b>
<b>Operating Surplus/(Deficit)</b>		<b>(1.00)</b>	<b>38,815.64</b>	<b>9,088.59</b>		
<b>Beginning Fund Balance</b>		<b>.00</b>	<b>51,705.40</b>	<b>51,705.40</b>		
<b>Net Ending Fund Balance</b>		<b>(1.00)</b>	<b>90,521.04</b>	<b>60,793.99</b>		
	<i>*** calculated ***</i>					
<b>Components of Ending Fund Balance</b>						
Undesignated/Unappropriated - 9790		(1.00)	.00			
<b>Ending Fund Balance</b>		<b>(1.00)</b>	<b>.00</b>			

Fund 56 - Debt Service Fund	Fiscal Year 2018 through 09/30/2017				
	Budget	Actual	Encumbrance	Balance	Avail

Beginning Fund Balance	3,748,728.00	3,750,122.86	3,750,122.86		
Net Ending Fund Balance	3,748,728.00	3,750,122.86	3,750,122.86		
	<i>*** calculated ***</i>				

**Components of Ending Fund Balance**

Undesignated/Unappropriated - 9790	3,748,728.00	.00			
Ending Fund Balance	3,748,728.00	.00			

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Site Enrollment, Attendance and Referral Statistics

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are reports for each site indicating enrollment, attendance and discipline. These reports are for the period through September 30, 2017.

Recommendation:

This is information only.

Fiscal Impact:

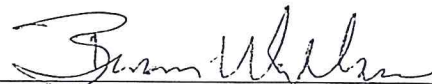
Not applicable

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent

# Greenfield High School

10/13/2017

2017-2018

## Discipline Distribution Report from 8/7/2017 to 9/30/2017

Page 1

Code # and Name	Total	Grade				Sex		Hispanic/Latino?	Race (Not Hispanic)							
		9	10	11	12	F	M	Y	100	200	300	400	600	700	999	
02 *Alcohol, Use of (E) 48900 (c)	4	-	4	-	-	1	3	4	-	-	-	-	-	-	-	-
04 *Assault (E) 48900 (a)(2)	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
06 *Burglary (E) 48900 (g)	1	1	-	-	-	-	1	1	-	-	-	-	-	-	-	-
07 *Drugs, Paraphernalia (E) 48900 (c)	3	-	3	-	-	1	2	3	-	-	-	-	-	-	-	-
10 *Drugs, Use of (E) 48900 (c)	7	3	2	2	-	-	7	7	-	-	-	-	-	-	-	-
18 *Property, Destruction of (E) 48900 (c)	1	-	-	-	1	-	1	1	-	-	-	-	-	-	-	-
25 *Weapon, Possession of (E) 48900 (c)	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
32 Absences, Excessive	4	-	3	1	-	-	4	4	-	-	-	-	-	-	-	-
36 Behavior, Defiance (E) 48900 (c)	71	18	35	16	2	16	55	69	-	-	-	-	-	-	2	-
37 Behavior, Disobedience (E) 48900 (c)	11	4	2	3	2	3	8	11	-	-	-	-	-	-	-	-
38 Behavior, Disruptive (E) 48900 (c)	13	6	3	2	2	4	9	13	-	-	-	-	-	-	-	-
39 Behavior, Inappropriate (E) 48900 (c)	17	6	3	3	5	4	13	17	-	-	-	-	-	-	-	-
41 Class Rules, Violation of	12	2	7	3	-	-	12	12	-	-	-	-	-	-	-	-
42 Class, Leave without Permission	5	1	3	1	-	1	4	5	-	-	-	-	-	-	-	-
44 Contract, Behavior	4	-	2	2	-	-	4	4	-	-	-	-	-	-	-	-
45 Dangerous Object	1	1	-	-	-	-	1	1	-	-	-	-	-	-	-	-
46 Detention, No Show	2	1	1	-	-	1	1	2	-	-	-	-	-	-	-	-
47 Disruption of School Activities (E) 48900 (c)	17	2	8	4	3	3	14	16	-	-	-	-	-	-	1	-
49 Dress, Gang Related	1	-	1	-	-	1	-	1	-	-	-	-	-	-	-	-
50 Dress, Inappropriate	1	-	-	1	-	1	-	1	-	-	-	-	-	-	-	-
52 Fighting (E) 48900 (a)(1)	8	6	1	1	-	1	7	7	-	-	-	-	-	-	1	-
58 Harassment (E) 48900.4	10	1	2	4	3	4	6	10	-	-	-	-	-	-	-	-
62 Horseplay	2	-	2	-	-	-	2	2	-	-	-	-	-	-	-	-
65 Language, Profanity (E) 48900 (c)	5	1	-	1	3	1	4	5	-	-	-	-	-	-	-	-
68 Materials, Lack of	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-	-
73 Saturday School, No Show	17	3	7	6	1	4	13	17	-	-	-	-	-	-	-	-
74 Profanity (E) 48900 (i)	8	-	5	-	3	2	6	6	-	-	-	-	-	-	2	-

# Greenfield High School

10/13/2017

2017-2018

## Discipline Distribution Report from 8/7/2017 to 9/30/2017

Page 2

Code # and Name	Total	Grade				Sex		Hispanic/Latino?	Race (Not Hispanic)						
		9	10	11	12	F	M	Y	100	200	300	400	600	700	999
75 Harassment, Threats or Intimid.	4	2	1	1	-	2	2	4	-	-	-	-	-	-	-
76 School Rules, Violation of	4	-	2	2	-	-	4	4	-	-	-	-	-	-	-
81 Tardy, Habitual	17	2	9	5	1	5	12	17	-	-	-	-	-	-	-
84 Threats to Others (E) 48900 (a)	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-
89 Truant	2	-	2	-	-	-	2	2	-	-	-	-	-	-	-
90 Truant, Period	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-
92 Other	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-
Totals:	258	60	111	61	26	55	203	252	-	-	-	-	-	-	6

# Greenfield High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 6

Month 1 (8/7/2017 - 9/1/2017)

Program X Fifth year senior

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	2	2	0	2	0	1	39	1.95	40	97.50%
<b>Month 1 Total</b>		20	0	2	2	0	2	0	1	39	1.95	40	97.50%
<b>Months 1 Cumulative 9-12</b>		20		2		0		0	1	39	1.95	40	97.50%
		20		2		0		0	1	39	1.95	40	97.50%

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Note - Fields not relatino to cumulative attendance are intentionallv left blank.



# Greenfield High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 5

Month 1 (8/7/2017 - 9/1/2017)

### Program V Short Term Independent Study

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	1	1	1	0	11	0	9	0.45	9	100.00%
<b>Month 1 Total</b>		20	0	1	1	1	0	11	0	9	0.45	9	100.00%
<b>Months 1 Cumulative 9-12</b>		20		1		1		11	0	9	0.45	9	100.00%
		20		1		1		11	0	9	0.45	9	100.00%

Note - Fields not relating to cumulative attendance are intentionally left blank.

# Greenfield High School

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2017-2018

## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 4

Month 1 (8/7/2017 - 9/1/2017)

### Program T SDC Transitional Program

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	9	9	0	9	0	21	159	7.95	180	88.33%
<b>Month 1 Total</b>		20	0	9	9	0	9	0	21	159	7.95	180	88.33%
Months 1 Cumulative 9-12		20		9		0		0	21	159	7.95	180	88.33%
		20		9		0		0	21	159	7.95	180	88.33%

Note - Fields not relating to cumulative attendance are intentionally left blank.

# Greenfield High School

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2017-2018

## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 3

Month 1 (8/7/2017 - 9/1/2017)

### Program S SPED

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport. Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	9	9	0	9	0	4	176	8.80	180	97.78%
<b>Month 1 Total</b>		<b>20</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>4</b>	<b>176</b>	<b>8.80</b>	<b>180</b>	<b>97.78%</b>
<b>Months 1 Cumulative 9-12</b>		<b>20</b>		<b>9</b>		<b>0</b>		<b>0</b>	<b>4</b>	<b>176</b>	<b>8.80</b>	<b>180</b>	<b>97.78%</b>
		<b>20</b>		<b>9</b>		<b>0</b>		<b>0</b>	<b>4</b>	<b>176</b>	<b>8.80</b>	<b>180</b>	<b>97.78%</b>

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# Greenfield High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 2

Month 1 (8/7/2017 - 9/1/2017)

### Program H Home-Hospital

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	2	2	0	2	0	19	21	1.05	40	52.50%
<b>Month 1 Total</b>		20	0	2	2	0	2	0	19	21	1.05	40	52.50%
<b>Months 1 Cumulative 9-12</b>		20		2		0		0	19	21	1.05	40	52.50%
		20		2		0		0	19	21	1.05	40	52.50%

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# Greenfield High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 1

Month 1 (8/7/2017 - 9/1/2017)

### Regular Program

		A	B	C	D	E	F	G	H	I	J	K	L
Month	Grade Level	Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
1	9-12	20	0	1178	1178	24	1154	342	1114	22104	1105.20	23218	95.20%
Month 1 Total		20	0	1178	1178	24	1154	342	1114	22104	1105.20	23218	95.20%
Months 1 Cumulative 9-12		20		1178		24		342	1114	22104	1105.20	23218	95.20%
		20		1178		24		342	1114	22104	1105.20	23218	95.20%

Note - Fields not relating to cumulative attendance are intentionally left blank.

# King City High School

10/13/2017

2017-2018

## Discipline Distribution Report from 8/7/2017 to 9/30/2017

Page 1

Code # and Name	Total	Grade				Sex		Hispanic/Latino?	Race (Not Hispanic)							
		9	10	11	12	F	M	Y	100	200	300	400	600	700	999	
04 *Assault (E) 48900 (a)(2)	2	1	1	-	-	-	2	2	-	-	-	-	-	-	-	-
07 *Drugs, Paraphernalia (E) 48900 (b)(1)	3	2	-	1	-	-	3	3	-	-	-	-	-	-	-	-
08 *Drugs, Possession of (E) 48900 (b)(2)	2	1	-	1	-	-	2	2	-	-	-	-	-	-	-	-
10 *Drugs, Use of (E) 48900 (c)	1	-	-	-	1	-	1	1	-	-	-	-	-	-	-	-
23 *Theft (E) 48900 (g)	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-	-
36 Behavior, Defiance (E) 48900 (d)	2	2	-	-	-	-	2	2	-	-	-	-	-	-	-	-
37 Behavior, Disobedience (E) 48900 (e)	2	-	-	1	1	1	1	2	-	-	-	-	-	-	-	-
38 Behavior, Disruptive (E) 48900 (f)	2	1	-	1	-	-	2	2	-	-	-	-	-	-	-	-
39 Behavior, Inappropriate (E) 48900 (h)	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-	-
45 Dangerous Object	2	-	2	-	-	-	2	2	-	-	-	-	-	-	-	-
47 Disruption of School Activities (E) 48900 (i)	1	-	1	-	-	1	-	1	-	-	-	-	-	-	-	-
49 Dress, Gang Related	1	-	1	-	-	1	-	1	-	-	-	-	-	-	-	-
52 Fighting (E) 48900 (a)(1)	4	-	3	1	-	-	4	4	-	-	-	-	-	-	-	-
65 Language, Profanity (E) 48900 (j)	1	-	1	-	-	-	1	1	-	-	-	-	-	-	-	-
75 Harassment, Threats or Intimidation (E) 48900 (k)	3	1	2	-	-	-	3	3	-	-	-	-	-	-	-	-
<b>Totals:</b>	<b>28</b>	<b>8</b>	<b>13</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>25</b>	<b>28</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 1

Month 1 (8/7/2017 - 9/1/2017)

### Regular Program

	A	B	C	D	E	F	G	H	I	J	K	L
Month Grade Level	Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
1 9-12	20	0	1097	1097	24	1073	526	815	20599	1029.95	21414	96.19%
<b>Month 1 Total</b>	20	0	1097	1097	24	1073	526	815	20599	1029.95	21414	96.19%
Months 1 Cumulative 9-12	20		1097		24		526	815	20599	1029.95	21414	96.19%
	20		1097		24		526	815	20599	1029.95	21414	96.19%

Note - Fields not relatino to cumulative attendance are intentionally left blank.

# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 2

Month 1 (8/7/2017 - 9/1/2017)

### Program H Home-Hospital

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	1	1	0	1	1	0	19	0.95	19	100.00%
<b>Month 1 Total</b>		20	0	1	1	0	1	1	0	19	0.95	19	100.00%
<b>Months 1 Cumulative 9-12</b>		20		1		0		1	0	19	0.95	19	100.00%
		20		1		0		1	0	19	0.95	19	100.00%

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Note - Fields not relating to cumulative attendance are intentionally left blank.



# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 3

Month 1 (8/7/2017 - 9/1/2017)

### Program I Independent Study

	A	B	C	D	E	F	G	H	I	J	K	L
Month Grade Level	Tchg Days	Enrollment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
1 9-12	20	0	4	4	0	4	0	11	69	3.45	80	86.25%
<b>Month 1 Total</b>	20	0	4	4	0	4	0	11	69	3.45	80	86.25%
<b>Months 1 Cumulative 9-12</b>	20		4		0		0	11	69	3.45	80	86.25%
	20		4		0		0	11	69	3.45	80	86.25%

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Note - Fields not relatino to cumulative attendance are intentionally left blank.

# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 4

Month 1 (8/7/2017 - 9/1/2017)

### Program S SPED

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	2	2	1	1	8	13	19	0.95	32	59.38%
<b>Month 1 Total</b>		20	0	2	2	1	1	8	13	19	0.95	32	59.38%
<b>Months 1 Cumulative 9-12</b>		20		2		1		8	13	19	0.95	32	59.38%
		20		2		1		8	13	19	0.95	32	59.38%

Note - Fields not relating to cumulative attendance are intentionally left blank.

# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 5

Month 1 (8/7/2017 - 9/1/2017)

### Program T SDC Transitional Program

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	7	7	0	7	3	9	128	6.40	137	93.43%
<b>Month 1 Total</b>		20	0	7	7	0	7	3	9	128	6.40	137	93.43%
<b>Months 1 Cumulative 9-12</b>		20		7		0		3	9	128	6.40	137	93.43%
		20		7		0		3	9	128	6.40	137	93.43%

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# King City High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 6

Month 1 (8/7/2017 - 9/1/2017)

Program X Fifth year senior

Month	Grade Level	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Total Apport Attend (A*D) - G-H	J Total A.D.A. (I/A)	K Max Days Possible (A*D) - G	L Percent Attend (I/K)
1	9-12	20	0	2	2	0	2	0	10	30	1.50	40	75.00%
<b>Month 1 Total</b>		20	0	2	2	0	2	0	10	30	1.50	40	75.00%
<b>Months 1 Cumulative 9-12</b>		20		2		0		0	10	30	1.50	40	75.00%
		20		2		0		0	10	30	1.50	40	75.00%

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# Pinnacles Charter School

10/13/2017

2017-2018

## Discipline Distribution Report from 8/7/2017 to 9/30/2017

Page 1

Code # and Name	Total	Grade				Sex		Hispanic/Latino?	Race (Not Hispanic)							
		9	10	11	12	F	M	Y	100	200	300	400	600	700	999	
04 *Assault (E) 48900 (a)(2)	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
39 Behavior, Inappropriate (E) 48900.1	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
47 Disruption of School Activities (E) 48900.2	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
58 Harassment (E) 48900.4	1	-	-	1	-	-	1	1	-	-	-	-	-	-	-	-
73 Saturday School, No Show	1	-	-	1	-	1	-	1	-	-	-	-	-	-	-	-
Totals:	5	-	-	5	-	1	4	5	-	-	-	-	-	-	-	-

# Pinnacles Charter School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 2

Month 1 (8/7/2017 - 9/1/2017)

### Program I Independent Study

	A	B	C	D	E	F	G	H	I	J	K	L
Month Grade Level	Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
1 9-12	20	0	52	52	1	51	115	268	657	32.85	925	71.03%
<b>Month 1 Total</b>	20	0	52	52	1	51	115	268	657	32.85	925	71.03%
Months 1 Cumulative 9-12	20		52		1		115	268	657	32.85	925	71.03%
	20		52		1		115	268	657	32.85	925	71.03%

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# Pinnacles Charter School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 1

Month 1 (8/7/2017 - 9/1/2017)

### Regular Program

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	5	5	0	5	0	34	66	3.30	100	66.00%
<b>Month 1 Total</b>		20	0	5	5	0	5	0	34	66	3.30	100	66.00%
<b>Months 1 Cumulative 9-12</b>		20		5		0		0	34	66	3.30	100	66.00%
		20		5		0		0	34	66	3.30	100	66.00%

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Note - Fields not relating to cumulative attendance are intentionally left blank.

# Portola-Butler Contin. High School

10/13/2017

2017-2018

## Discipline Distribution Report from 8/7/2017 to 9/30/2017

Page 1

Code # and Name	Total	Grade		Sex		Hispanic/Latino?	Race (Not Hispanic)							
		11	12	F	M	Y	100	200	300	400	600	700	999	
04 *Assault (E) 48900 (a)(2)	1	-	1	1	-	1	-	-	-	-	-	-	-	-
36 Behavior, Defiance (E) 48900 (	2	2	-	-	2	2	-	-	-	-	-	-	-	-
37 Behavior, Disobedience (E) 489	4	2	2	1	3	4	-	-	-	-	-	-	-	-
38 Behavior, Disruptive (E) 48900	5	1	4	2	3	5	-	-	-	-	-	-	-	-
39 Behavior, Inappropriate (E) 489	1	-	1	-	1	1	-	-	-	-	-	-	-	-
65 Language, Profanity (E) 48900	1	-	1	-	1	1	-	-	-	-	-	-	-	-
Totals:	14	5	9	4	10	14	-	-	-	-	-	-	-	-



# Portola-Butler Contin. High School

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## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 1

Month 1-2 (8/7/2017 - 9/29/2017)

### Regular Program

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enrollment (B+C)	Losses	Ending Enrollment (D-E)	Days Not Enroll	Days Non-Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	53	53	7	46	228	0	832	41.60	832	100.00%
<b>Month 1 Total</b>		20	0	53	53	7	46	228	0	832	41.60	832	100.00%
Months 1-2 Cumulative 9-12		20		53		7		228	0	832	41.60	832	100.00%
<b>Months 1-2 Cumulative Total</b>		20		53		7		228	0	832	41.60	832	100.00%

Note - Fields not relating to cumulative attendance are intentionally left blank.

# Portola-Butler Contin. High School

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2017-2018

## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 2

Month 1-2 (8/7/2017 - 9/29/2017)

### Program I Independent Study

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	1	1	0	1	0	3	17	0.85	20	85.00%
<b>Month 1 Total</b>		<b>20</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>17</b>	<b>0.85</b>	<b>20</b>	<b>85.00%</b>
<b>Months 1-2 Cumulative 9-12</b>		<b>20</b>		<b>1</b>		<b>0</b>		<b>0</b>	<b>3</b>	<b>17</b>	<b>0.85</b>	<b>20</b>	<b>85.00%</b>
<b>Months 1-2 Cumulative Total</b>		<b>20</b>		<b>1</b>		<b>0</b>		<b>0</b>	<b>3</b>	<b>17</b>	<b>0.85</b>	<b>20</b>	<b>85.00%</b>

Note - Fields not relating to cumulative attendance are intentionally left blank.

# Portola-Butler Contin. High School

10/13/2017  
1:27:55 PM

2017-2018

## MONTHLY ATTENDANCE SUMMARY TOTALS

Page 3

Month 1-2 (8/7/2017 - 9/29/2017)

### Program X Fifth year senior

		A	B	C	D	E	F	G	H	I	J	K	L
		Tchg Days	Enroll- ment Carried Fwd	Gains	Total Enroll- ment (B+C)	Losses	Ending Enroll- ment (D-E)	Days Not Enroll	Days Non- Apport Attend	Total Apport Attend (A*D) - G-H	Total A.D.A. (I/A)	Max Days Possible (A*D) - G	Percent Attend (I/K)
Month	Grade Level												
1	9-12	20	0	4	4	0	4	0	18	62	3.10	80	77.50%
<b>Month 1 Total</b>		<b>20</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>18</b>	<b>62</b>	<b>3.10</b>	<b>80</b>	<b>77.50%</b>
<b>Months 1-2 Cumulative 9-12</b>		<b>20</b>		<b>4</b>		<b>0</b>		<b>0</b>	<b>18</b>	<b>62</b>	<b>3.10</b>	<b>80</b>	<b>77.50%</b>
<b>Months 1-2 Cumulative Total</b>		<b>20</b>		<b>4</b>		<b>0</b>		<b>0</b>	<b>18</b>	<b>62</b>	<b>3.10</b>	<b>80</b>	<b>77.50%</b>

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Note - Fields not relating to cumulative attendance are intentionally left blank.

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Williams Reports 2017/18 Quarter 1

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are the Quarterly Williams Report for:  
Instructional Materials - Sufficient  
School Facilities: Greenfield High School, see attached report  
School Accountability Report Card (SARC)  
Teacher Misassignments and Teacher Vacancies (no visit during this quarter)  
Uniform Complaints

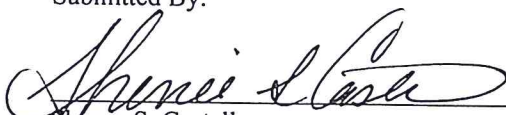
Recommendation:

This is information only.

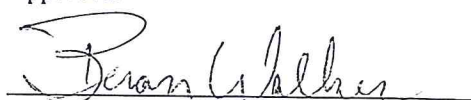
Fiscal Impact:

Not Applicable

Submitted By:

  
\_\_\_\_\_  
Sherrie S. Castellanos  
Chief Business Official

Approved:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent



# Monterey County Office of Education

*Leadership, Support, and Service to Prepare All Students for Success*

---

Dr. Nancy Kotowski  
County Superintendent of Schools

October 6, 2017

Dr. Brian Walker  
Superintendent  
South Monterey County Joint UHSD  
800 Broadway Street  
King City, CA 93930

Dear Dr. Walker,

California *Education Code* Section 1240 requires that the County Superintendent of Schools visit schools identified for compliance review in accordance with the *Williams* Legislation and report to you the results. I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the **first** quarterly report for fiscal year 2017-2018 as required by *Education Code* section 1240(c)(2)(G) pursuant to the *Williams* Settlement. This report presents the results of the review of the **South Monterey County Joint Union High School District** for the period of **July through September 2017**.

The purpose of the review visitation(s) as specified in California Education Code 1240 was to:

1. Determine if students have “sufficient” standards-aligned instructional materials in four core subject areas (English Language Arts/ELD, Mathematics, History/Social Science and Science), including science laboratory equipment in grades 9-12 and as appropriate, in foreign languages and health;
2. Determine if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. Determine if the schools in the district have provided accurate data on the annual school accountability report card related to the sufficiency of instructional materials and the safety, cleanliness and adequacy of school facilities, including “good repair.”

The law further requires that the County Superintendent:

1. Annually monitor and review teacher misassignments and teacher vacancies in schools ranked in deciles 1-3 (Based on the 2012 API Base);
2. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies, teacher misassignments and emergency or urgent facilities issues under the Uniform Complaint Procedure; and
3. Review audit exceptions under expanded authority in the areas of use of instructional materials program funds, teacher misassignments, and information reported on the school accountability report card and determine whether the exceptions are either corrected or an acceptable plan of correction has been developed.

While the Uniform Complaint data is not mandated to be a part of this report, it is included so that you and the citizens of our community will have a complete understanding of the environment in which the district is functioning.

Definitions of basic terms are as follows:

- “Sufficient textbooks or instructional materials” means each pupil, including English language learners, has a standards-aligned textbook, or instructional materials, or both, to use in class and to take home.
- A school facility condition that poses an “emergency or urgent threat” is a “condition that poses a threat to the health or safety of pupils or staff while at school.”
- “Good Repair” means the school facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction [Facility Inspection Tool (FIT)] or a local evaluation instrument that meets the same criteria. Each school district that receives state funding for facilities maintenance is required to establish a facilities inspection system to ensure that each of its schools is maintained in “good repair.”
- The meaning of each overall rating:
  - **Exemplary:** The school meets most or all standards of good repair. Deficiencies noted if any, are not significant and/or impact a very small area of the school.
  - **Good:** The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.
  - **Fair:** The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.
  - **Poor:** The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.

Findings are as follows:

- Instructional Materials: *Sufficient*
- School Facilities: *See Attached Report*
- School Accountability Report Card: *See Attached Report*
- Teacher Misassignments and Teacher Vacancies: *No visits or reviews were conducted during this quarter*
- Uniform Complaints: *See Attached Report*

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the *Williams* Settlement.

Sincerely,



Nancy Kotowski, Ph.D.  
Monterey County  
Superintendent of Schools



Monterey County Superintendent of Schools  
**WILLIAMS SETTLEMENT LEGISLATION**  
**FIRST QUARTERLY REPORT FOR *SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT***  
**OCTOBER 2017**

This report summarizes the results of the Williams Site Visits and documentation reviews at deciles 1, 2, and 3 schools (2012 Base API) for the months of July through September 2017.

**INSTRUCTIONAL MATERIALS:**

Schools were reviewed for sufficient textbooks and instructional materials \*\* as noted below:

\* Unannounced school(s)

\*\* "Sufficient textbooks and instructional materials" means each pupil, including English Language learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the four core area (including science laboratory equipment in grades 9-12) as well as, for middle and high school, in foreign language and health.

School	Review Date	# of Classrooms Visited	Subject / Course	Textbook / Instructional Materials Needed	Grade	Period	Room #	# of Material Missing	Corrected On
Greenfield High	8/21/17	27	SUFFICIENT						



**Monterey County Superintendent of Schools**  
**WILLIAMS SETTLEMENT LEGISLATION**  
**FIRST QUARTERLY REPORT FOR SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**  
**OCTOBER 2017**

This report summarizes the results of the Williams Site Visits and documentation reviews at deciles 1, 2, and 3 schools (2012 Base API) for the months of July through September 2017.

**SCHOOL FACILITIES:**

Schools were reviewed for condition of facilities, whether they were in "good repair"\* or pose an "emergency"\*\* as noted below:

\* "Good repair" means the facilities are clean, safe and functional as determined pursuant to the school facility inspection and evaluation instrument developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

\*\* "Emergency condition" means a facility condition that poses a threat to the health or safety of pupils or staff while at school.

School	Overall Rating	Review Date	Room / Area	Facility Deficiencies Identified	Item # / Category	Emergency	Correction / Action Taken	Corrected On
Greenfield High	Good	8/22/17	RM 101	Paint is chipping on door	11 Hazardous Materials		No visible paint chipping when examined area	NA
- 116 -			RM 102	Safety glass is missing on fire extinguisher cabinet	10 Fire Safety		Plexiglas is getting measured for replacement	
			RM 105	Safety glass is missing on fire extinguisher cabinet	10 Fire Safety		Plexiglas is getting measured for replacement	
			Activities Work RM	Water stain ceiling tiles	4 Interior Surfaces		All stained tiles will be a part of Winter break projects	
			Men's RR Hallway	Water stain ceiling tiles in hallway	4 Interior Surfaces		All stained tiles will be a part of Winter break projects	
			P RM 601	Weather stripping is broken on door	15 Windows/Doors/Gates/Fences		Will order a new weather strip and replace on door	
			P RM 605	Wallpaper is torn	4 Interior Surfaces		Will be researching replacement, or look into gluing options for wallpaper	
			P RM 606	Dirty vents blowing dust	2 Mech/HVAC		Serviced as a Preventative Maintenance	9/1/17
			P RM 606	Exterior light is not working	7 Electrical		Light replaced	9/1/17
			Boy's RR	Exposed wires at exterior light	7 Electrical		Wires put inside of unit	9/1/17



School	Overall Rating	Review Date	Room / Area	Facility Deficiencies Identified	Item # / Category	Emergency	Correction / Action Taken	Corrected On
Greenfield High (Cont'd)			Girl's RR	Exposed wires at exterior light	7 Electrical		Wires put inside of unit	9/1/17
			P RM 609	Exterior light is not working	7 Electrical		Light Replaced	9/1/17
			P RM 609	Trip hazard @ ramp entry	14 Playground/School Grounds			
			P RM 611	Light panel is out, 2 light bulbs are out	7 Electrical		LED school wide project completed	9/1/17
			P RM 611	Gutter has holes	13 Roofs		Welding/patching project for Winter Break	
			P RM 616	Outlet cover is missing at entry	7 Electrical		Work order pending for replacement	
			Weight Room	Trip hazard @ asphalt cement seam	14 Playground/School Grounds		Transition projects for Winter Break	
			Wrestling / Dance RM	Trip hazard @ asphalt cement seam	14 Playground/School Grounds		Transition projects for Winter Break	
			Concession	Water stain ceiling tiles	4 Interior Surfaces		All stained tiles will be a part of Winter break projects	
			Library Lobby	Water stain ceiling tiles in lobby area	4 Interior Surfaces		All stained tiles will be a part of Winter break projects	
<b>Additional Findings</b>			RM 105	Damaged blinds	15 Windows/Doors/Gates/Fences		Blind replacement project for winter break	
			RM 205	Excessive art work on walls	10 Fire Safety		New School year projects are on wall now.	9/1/17
			RM 205	Damaged blinds	15 Windows/Doors/Gates/Fences		Blind replacement project for winter break	
			RM 612	Damaged wall panel	4 Interior Surfaces		Researching patchwork, replacement ideas for winter break	
			Boy's Restroom RM 400	2 sinks not working	8 Restroom		Work orders created for service	
			Stadium	Weeds and trash at bleachers	14 Playground/School Grounds		Complete-ongoing grounds maintenance cleaned up areas	9/1/17

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School	Overall Rating	Review Date	Room / Area	Facility Deficiencies Identified	Item # / Category	Emergency	Correction / Action Taken	Corrected On
Greenfield High (Cont'd)			Stadium	All handicap bigus damaged	14 Playground/School Grounds		Ordering replacement pieces to install this month	
			Girl's Restroom RM 400	Hand dryer not working	8 Restroom		Work orders created for service	
			Boy's Restroom RM 608	Restroom locked, no signage	8 Restroom		Current project underway of being able to lock open these doors and install correct signage	
			Girl's Restroom RM 608	Restroom locked, no signage	8 Restroom		Current project underway of being able to lock open these doors and install correct signage	
General Note Only				80 % of downspouts have paint chipping			Winter break painting projects	



Monterey County Superintendent of Schools  
WILLIAMS SETTLEMENT LEGISLATION  
FIRST QUARTERLY REPORT FOR *SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT*  
OCTOBER 2017

**SCHOOL ACCOUNTABILITY REPORT CARD (SARC):**

The 2015 - 2016 School Accountability Report Card (SARC) (published during the 2016 - 2017 school year) for the following schools were reviewed to determine the accuracy of the information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and adequacy of school facilities, including "good repair."

School	SARC Review Date	Instructional Materials Discrepancies	Facility Conditions Discrepancies (Facility Inspection Tool)
Greenfield High	October 3, 2017	Accurate	Section not completed



Monterey County Superintendent of Schools  
 WILLIAMS SETTLEMENT LEGISLATION  
 FIRST QUARTERLY REPORT FOR *SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT*\*\*\*  
 2017-2018 FISCAL YEAR  
 OCTOBER 2017

The results of teacher misassignments\* and teacher vacancy\*\* reviews for the following schools were:

*(Note: The annual report will include the teacher misassignments and vacancies reported to the CCTC on July 1 for the prior year. The quarterly reports will include the misassignments and vacancies identified in the current year.)*

**\*\*Scheduled visitation for Williams Teacher Assignment Monitoring is forthcoming. No visits or reviews were conducted during this period.**

<b>Schools</b>	<i>Greenfield H.S.</i>
<b>Number of misassignments for the 2017-2018 school year</b>	
<b>Number of misassignments that were corrected within 30 calendar days</b>	
<b>Number of classes in which the teacher was lacking the appropriate authorization and training to teach English Language Learners and 20% or more of students were English Language Learners</b>	
<b>Number of Teacher Vacancies for the 2017-2018 school year</b>	
<b>Number of Teacher Vacancies Filled in the 2017-2018 school year</b>	

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\*CCTC considers it a misassignment when a teacher lacks the proper subject-matter authorization to teach the class, a proper teaching credential, or the appropriate authorization or credential to teach English Learners and one or more English Learners are assigned to the class. The *Williams* settlement requires that the county superintendent also report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

\*\*A "teacher vacancy" occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester. [E.C. Section 35186(h)(3) and C.C.R. Title 5 Section 4600(b)]

\*\*\* Formerly known as King City Joint Union High School District



Monterey County Superintendent of Schools  
WILLIAMS SETTLEMENT LEGISLATION  
FIRST QUARTERLY REPORT FOR *SOUTH MONTEREY COUNTY JOINT UNION SCHOOL DISTRICT*  
2017-2018 FISCAL YEAR  
OCTOBER 2017

**UNIFORM COMPLAINTS:**

The number of complaints filed within the district, their nature, and resolution are noted below:

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Misassignments or Vacancies	0	0	0
Facilities Conditions	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Discuss Selection of Breakout Sessions for the  
Monterey County Educational Leadership  
Summit on November 16, 2017

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The Monterey County Educational Leadership Summit will be held at the Inn at Spanish Bay on November 16, 2017. The Summit Planning Committee has requested Board members, who will be attending, select the session they are planning on attending. This request is being made to ensure adequate accommodations for each session.

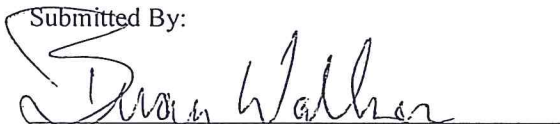
Recommendation:

This is an information item but the recommendation is for the Board Of Education to make the selections which will be forwarded to the Summit Planning Committee.

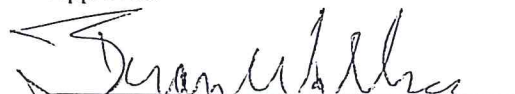
Fiscal Impact:

None

Submitted By:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent

Approved:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent



MONTEREY COUNTY  
EDUCATIONAL LEADERSHIP  
SUMMIT

Thursday, November 16, 2017 \* The Inn at Spanish Bay

## AT-A-GLANCE SCHEDULE

**Registration, Breakfast and Networking: 7:30 a.m. to 8:15 a.m.**

**Welcome and Keynote Address: 8:15 a.m. to 9:15 a.m.**

**Welcome Addresses:** *Judy Pennycook, President, Monterey County Board of Education, Rita Patel, MCSBA President and Dr. Nancy Kotowski, County Superintendent of Schools*

**Keynote Address: Keys to Effective Leadership and Governance: Lessons Learned**

*Presenter: Jack O'Connell, Former State Superintendent*

**Summit Breakout Sessions 1: 9:25 to 10:40 a.m.**

**Board Relations and Developing Cohesive and Effective Governance Teams**

*Presenter: Lozano Smith Attorneys at Law*

**Understanding the Legal Requirements of School Boards and Board Members**

*Presenter:*

*Nielsen Merksamer Parrinello Gross and Leoni*

**Behind the Numbers**

*Presenter: Susan Henry and Mike Ambrose, California Schools Board Association (CSBA)*

**Technology Integration and Innovative School Programs**

*Presenter: Monterey County Office of Education, Educational Services Division*

**Summit Breakout Sessions 2: 10:50 a.m. to 12:05 p.m.**

**Mock Board Meeting and the Brown Act in Action**

*Presenters: Lozano Smith Attorneys at Law and Nielsen MerksamerParrinello Gross and Leoni*

**The Bully, The Bullied, and the Not-So-Innocent Bystander**

*Presenter: Barbara Coloroso, Author, Speaker, and Consultant on Bullying*

**California Fiscal and Political Outlook for K-12 Education**

*Presenters: Jack O'Connell and Gerry Shelton, Capitol Advisors*

**California's New Integrated Accountability and Continuous Improvement System**

*Presenter:*

*Monterey County Office of Education, Educational Services Division*

**LUNCH and Keynote Speaker: 12:15 p.m. to 1:25 p.m.**

**Keynote Address: The Importance of Multicultural Literacy**

*Presenter: Dr. Francisco Jimenez, Professor at Santa Clara University and Author of The Circuit*

**Summit Breakout Sessions 3: 1:35 p.m. to 2:50 p.m.**

**Raising Results for English Learners**

*Presenter: Monterey County Office of Education, Educational Services Division*

**Preparing K-12 Students for the Rigor of College: What Districts Need To Do**

*Presenter: Scott Hill, The College Board, Western Regional Office*

**Human Trafficking Happens Here: Identifying and Responding to Human Trafficking**

*Presenter: Deborah Pembroke, Rape Crisis Center*

**A Focus on Undocumented Students: Ensuring a Safe and Affirming Learning Environment for All Students,**

*Presenter: Mary T. Hernandez, Founding Partner, Garcia Hernandez Sawhney, LLP*

**Sponsor Tables Open: 3:00 p.m. to 3:30 p.m.**

# MONTEREY COUNTY EDUCATIONAL LEADERSHIP SUMMIT 2017

## SESSIONS AND DESCRIPTIONS

November 16, 2017 \* Inn at Spanish Bay, Pebble Beach

7:30 a.m. to 3 p.m.

Please review the selection of workshops offered during Breakout Sessions 1,  
Breakout Sessions 2, and Breakout Session 3.  
Indicate below the number attending each session.

<b>BREAKOUT SESSIONS 1: 9:25 TO 10:40 A.M.</b>		
<p>Number attending this session:</p> <p style="text-align: center;">_____</p>	<p><b>Board Relations and Developing Cohesive and Effective Governance Teams</b> <i>Presenter: Lozano Smith Attorneys at Law</i></p>	<p>Lozano Smith Attorneys at Law will address the critical understandings boards and superintendents must have in order to build an effective governance team. The session aims to equip board members with leadership skills, qualities, strategies, and techniques to becoming a high-functioning board.</p>
<p>Number attending this session:</p> <p style="text-align: center;">_____</p>	<p><b>Understanding the Legal Requirements of School Boards and Board Members</b> <i>Presenter: Nielsen Merksamer Parrinello Gross and Leoni, LLP</i></p>	<p>Understand the unique position school board members serve as trustees of the school district who are entrusted by the public for fulfilling the district's mission for all students. This session will include a review of the Brown Act, rights of the public, conflicts of interest, gifts, use of public funds, and completing Form 700.</p>
<p>Number attending this session:</p> <p style="text-align: center;">_____</p>	<p><b>Behind the Numbers</b> <i>Presenter: California School Boards Association (CSBA)</i></p>	<p>California ranks near the bottom in nearly every measure of school funding. Learn how much it would cost to fully implement programs across all schools that would prepare every student for college and career success. School board members have a powerful voice in setting priorities for resources to be set equitably and effectively and implementing strategies that are more likely to produce positive student outcomes.</p>
<p>Number attending this session:</p> <p style="text-align: center;">_____</p>	<p><b>Technology Integration and Innovative School Programs</b> <i>Facilitated by: Monterey County Office of Education Educational Services Division</i></p>	<p>In this session, a panel of Monterey County Educational Technology leaders will engage participants in understanding effective digital learning practices for supporting a culture of innovation within PK-12 schools and classrooms. Uncover practical solutions for addressing digital citizenship, student privacy issues, and personalized professional learning for all educators. Participants will learn about the comprehensive resources that are essential for teaching and learning in today's world.</p>



**MONTEREY COUNTY EDUCATIONAL LEADERSHIP SUMMIT 2017**  
**SESSIONS AND DESCRIPTIONS**

**BREAKOUT SESSIONS 2: 10:50 A.M. TO 12:05 P.M.**

<b>BREAKOUT SESSIONS 2: 10:50 A.M. TO 12:05 P.M.</b>		
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>Mock Board Meeting and the Brown Act In Action</b>  <i>Presenters: Lozano Smith Attorneys at Law and Nielsen Merksamer Parrinello Gross and Leoni, LLP</i></p>	<p>Mock board meeting that demonstrates how to handle the difficult situations that occur while conducting board meetings in public. Presenters will address common issues that boards face, and the mock board will demonstrate best practices to deal with them and include scenarios with options for handling situations.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>The Bully, The Bullied, and the Not-So-Innocent Bystander</b>  <i>Presenter: Barbara Coloroso, Author, Speaker, and Consultant on Bullying</i></p>	<p>Breaking the cycle of violence in homes, schools and communities involve more than merely identifying and stopping the bully. It requires that we examine the why and the how a child becomes a bully or the target of a bully (and sometimes both) as well as the role the bystanders play in perpetuating the cycle.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>California Fiscal &amp; Political Outlook for K-12 Education Legislative Overview for 2017-2018</b>  <i>Presenters: Capitol Advisors</i></p>	<p>A look at politics inside the Capitol that are shaping school funding and the future of LCFF. The quickly changing landscape of politics and public education continue to impact the work that boards do. Learn the latest political analysis and learn about the future of education funding and emerging education policy issues from Capitol Advisors.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>California's New Integrated Accountability and Continuous Improvement System</b>  <i>Presenters: Monterey County Office of Education Educational Services Division</i></p>	<p>Learn about California's new accountability system, how it serves multiple functions, provides guidance to identifying weaknesses to help educators implement improvement strategies, and how it is related to the LCAP and LCFF. Strategies will be given on how to engage stakeholders and ensure that LCAP plans are focused on addressing the needs that are identified through a review of the districts' data.</p>

**MONTEREY COUNTY EDUCATIONAL LEADERSHIP SUMMIT 2017  
SESSIONS AND DESCRIPTIONS**

**BREAKOUT SESSIONS 3: 1:35 TO 2:50 P.M.**

<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>Raising Results for English Learners</b>  <i>Presenter: Monterey County Office of Education, Educational Services Division</i></p>	<p>Learn the four principles that provide the foundation of Californian’s new <i>English Learners Roadmap</i>. Understand the importance of English Learners experiencing a coherent, articulated, and aligned set of practices and pathways across all grade levels in order to foster the skills, language(s), literacy, and knowledge they need for college and career readiness. Understand California’s new system for evaluating the progress of English Learners (ELPAC: English Language Proficiency Assessments for California) and examine program options for supporting English Learners’ progress toward English proficiency.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>Preparing K-12 Students for the Rigor of College: What Districts Need To Do</b>  <i>Presenter: Scott Hill, The College Board, Western Regional Office</i></p>	<p>This session will address the preparation of students for the rigor of college and key components of career readiness. The session includes an analysis of Monterey County’s schools regarding achievement and opportunity gaps; subgroups of students’ PSAT and SAT participation and performance, AP participation and performance, and college and career pathways completion options. There will be a focus on productive action that can move the needle for students, including linking College Board and Khan Academy accounts and other new resources.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>Human Trafficking Happens Here: Identifying and Responding to Human Trafficking in Monterey Bay</b>  <i>Presenter: Deborah Pembroke, Rape Crisis Center and Coalition to End Human Trafficking in Santa Cruz and Monterey Counties</i></p>	<p>Human trafficking is often thought of as something that happens in other countries or in large cities. However, human trafficking is a serious issue here in our community. In this informative session, you will learn about current laws and recent legislation, different forms of human trafficking and their warning signs, and what you can do to help end human trafficking in the lives of students and their families.</p>
<p><b>Number attending this session:</b></p> <p>_____</p>	<p><b>A Focus on Undocumented Students: Ensuring a Safe and Affirming Learning Environment for All Students</b>  <i>Presenter: Mary T. Hernandez of Garcia Hernandez Sawhney, LLP</i></p>	<p>This session will provide school board members with up-to-date information on legal issues impacting undocumented students on our campuses, including Executive Orders, DACA and other emerging laws. Presenter will also cover the rights and obligations of educational institutions and best practices for ensuring a safe and affirming learning environment for these students.</p>

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Board Policies – First Reading

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following board policies are presented as a first reading/revision for the Governing's Board consideration:  
E 1312.1 – Standard Complaint Form (revised)  
E1312.3 – Uniform Complaint procedures (revised)

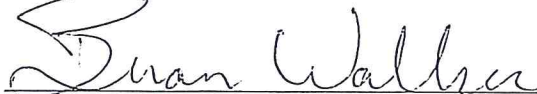
Recommendation:

No action is necessary at this time as this is a first reading. All suggested changes should be presented at this time before the second reading.

Fiscal Impact:


No fiscal impact.

Submitted By:



Brian Walker, Ed.D.  
Superintendent

Approved:



Brian Walker, Ed.D.  
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
STANDARD COMPLAINT FORM**

Instructions to the person filing the complaint (complainant): Please complete and sign the form. This form should be used to file a formal written complaint regarding concerns related to employees. *Before filing this form, the complainant should attempt to resolve the complaint by an informal conference with the appropriate employee and/or supervisor.* Submit the original signed and any attachments; retain a copy for your records.

To (Supervisor): \_\_\_\_\_ School: \_\_\_\_\_  
From: (Complainant Name): \_\_\_\_\_ Department: \_\_\_\_\_  
Contact \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email \_\_\_\_\_  
Address: \_\_\_\_\_

INFORMAL CONFERENCE	
Date the informal conference was held concerning this matter	Location
Who was present at this meeting?	
STATEMENT OF COMPLAINT:	
1. Nature of the complaint. A written complaint must include the name(s) of each employee involved, a brief but specific summary of the complaint and the facts surrounding it, including a specific description or prior attempts to discuss the complaint with the employee(s) involved and the failure to resolve the matter.	
2. SPECIFIC POLICY ALLEGEDLY VIOLATED, OR MISAPPLIED:	
3. REMEDY SOUGHT:	

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICIAL USE ONLY: Received in HR: _____ Reviewed in HR: _____	
Complaint routed to: _____	Initial the level of the final disposition: 1__ 2__ 3__ 4__
Signature of appropriate District Administrator: _____	Date: _____

Exhibit:  
First Reading: October 25, 2017  
Adopted:

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

King City, California

Community Relations

**Uniform Complaint Procedures**

*(To be used with 0410, BP 1312, AR 1312.3)*

It is the intent of the Board of Education to provide a process for the community to address complaint(s) to appropriate district personnel and to receive a prompt and well-reasoned response without fear of retaliation. It is also the intent of the Board of Education to protect personnel from unfair and unfounded accusations and to resolve any complaints swiftly.

The Board acknowledges and respects pupil and employee rights to privacy. Complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts.

**Type of Complaint**

<input type="checkbox"/> Sexual Harassment <input type="checkbox"/> Program Intimidation <input type="checkbox"/> Personnel Discrimination <input type="checkbox"/> Materials Bullying <input type="checkbox"/> Program Violation (please identify program involved) _____
--

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

As you are filing this complaint on behalf of yourself or your child for whom you are a guardian?

Myself \_\_\_\_\_ Child \_\_\_\_\_

Name of pupil, if applicable \_\_\_\_\_

Person, school or department your complaint involves \_\_\_\_\_

Date (s) of incident (s) \_\_\_\_\_

The school board policies related to complaints about discrimination, programs, materials all require that efforts be made first to resolve complaints directly with the person involved.

Please list the people you have met with and the results of those meetings.

1. Name \_\_\_\_\_

Position \_\_\_\_\_ Date of Meeting \_\_\_\_\_

Results \_\_\_\_\_

\_\_\_\_\_

2. Name \_\_\_\_\_

Position \_\_\_\_\_ Date of Meeting \_\_\_\_\_

Results \_\_\_\_\_

\_\_\_\_\_

Please describe your complaint in as much detail as possible and/or attach any correspondence related to this complaint. (Use extra sheets of paper if necessary.) Please state resolution desired.

(Attach additional pages as needed.)

\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit this form to the Superintendent, South Monterey County Joint Union High School District, 800 Broadway Street, King City, CA 93930. If you need assistance in completing this form, please contact the Superintendent's Office at 831-385-0606.

Resolution Agreed To:

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Complainant Signature

\_\_\_\_\_  
~~State Administrator~~/Superintendent  
/Designee Signature

Exhibit SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
 First Reading: October 25, 2017  
 Adopted: King City, California

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Governance Handbook

**MEETING:** October 25, 2017

**AGENDA SECTION:**

**ACTION**

**INFORMATION**

**ACTION/CONSENT**

---

**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The Board of Education, with the assistance of Leslie Demersseman from CSBA, drafted a governance handbook in 2010. After a review and recent Board Study session an update of the material has been made.

This handbook is designed as a reference tool for current Board members as well as any new Board members. This is a work in progress reference material, therefore further updates will occur.

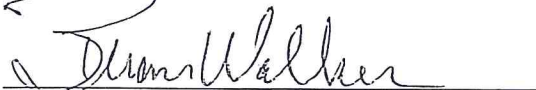
Recommendation:

It is recommended that the Board of Education approve the revised Governance Handbook.

Fiscal Impact:

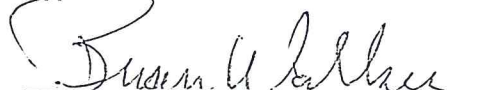
None.

Submitted-By:



Brian Walker, Ed.D.  
Superintendent

Approved:



Brian Walker, Ed.D.  
Superintendent



SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695  
Brian Walker Ed.D. Superintendent of Schools

GOVERNANCE HANDBOOK 2017 - 2018



BOARD OF TRUSTEES

Paulette Bumbalough, President  
David Gaboni, Clerk  
Joe Santibanez, Trustee  
Paul Dake, Trustee  
Leslie Girard, Trustee

GREENFIELD High School  
225 S. El. Camino Real  
Greenfield, CA 93927  
831-674-2751

KING CITY High School  
720 Broadway Street  
King City, CA 93930  
831-385-2461

PORTOLA-BUTLER  
Continuation High School  
760 Broadway Street  
King City, CA 93930  
831-3854661

*South Monterey County J.U.H.S.D. Governance Team*

# GOVERNANCE HANDBOOK (Draft 1)

South Monterey County J.U.H.S.D. Guiding Principals

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# OUR GOVERNANCE HANDBOOK

## Importance of a Governance Handbook

Exceptional Boards add significant value to their school districts. Good governance requires the Board to balance its responsibility of providing visionary, strategic leadership with its responsibility as an oversight body charged with holding the district accountable to the community. The difference between acceptable and exceptional boards lies in thoughtfulness and intent, action and engagement, knowledge and communication.

There are four dimensions to the effective governance of any organization. Based upon common understandings and agreements within these four dimensions, a Governance Handbook documents how the Board and Superintendent agree to provide governance leadership in support of enhanced student learning and achievement as defined by the beliefs, mission, vision, priorities, and goals of the district.

The four dimensions are:

1. Governing as a Unified Team with a Common Purpose (Unity of Purpose)
2. Agreement on Roles and Responsibilities of the Board and Superintendent
3. Norms to Create and Sustain a Positive Governance Team Culture
4. Protocols that Facilitate Governance Leadership

A Governance Handbook is an important tool for creating a framework within which the governance team can operate effectively. A thoughtfully developed, maintained and mutually endorsed Governance Handbook will promote continuity and consistency for a governance team and support exceptional governance leadership.

A Governance Handbook should be a living document that is reviewed and revised by the governance team formally at least once a year, every time a new member joins the team, and informally in an ongoing manner.

---

South Monterey County J.U.H.S.D. Governing Principles:

Developed at June, 2017 Board Retreat

- Confidential
- Trustworthy
- Willing to Hear Constructive Criticism
- Humble
- Team Builder
- Sets Clear Goal and Goal Oriented
- Not a Micro Manager
- Patient
- Loyal
- Welcoming

# UNITY OF PURPOSE

## Governance Team Belief Statements

### Students and Learning:

- Children are not all the same – they come from different backgrounds, have different influences, and bring different interests, skills, and talents to school with them.
- Every student has the promise of his or her own potential.
- All students can learn—but they each learn in different ways.
- Every student deserves to be valued by the teachers responsible for educating him or her.
- Teachers have the responsibility not only to teach, but also to educate the students.
- All students should be inspired, motivated and challenged to learn.
- Students have responsibility to take ownership of their own education.

### Public Education:

- Public education is about serving the “greater good”— valuing and serving all children.
- Communities have the right to influence the goals of the school district.
- Everyone in the community has the right to have a say – but not the right to “get their way”.
- Students and student learning are the focus of public education.
- The requirement, obligation and mandate for public education is to educate all students so they are prepared for college and/or a career upon graduation.

### Importance of the Governance Team:

- We assure accountability at the community level.
- Set the tone so that people will want to come here and stay.
- The success of our governance team is reflected in the success of our district in educating our children.
- We provide checks and balances to the school district and the broad oversight to see that district goals are achieved.
- The community wants the best education for students and the governance team had the responsibility to provide the leadership and direction to accomplish that.
- We are only effective when we are acting as a governance team with collective authority.

## UNITY OF PURPOSE

### ***Vision***

*South Monterey County Joint Union High School District is a progressive academic learning community that is committed to life-long educational success.*

### ***Mission***

*South Monterey County Joint Union High School District inspires and empowers all students with the knowledge and skills necessary to achieve their full potential to succeed as responsible and productive citizens.*

### ***Governance Team Statement***

*We are a governance team of community individuals with collective authority that focuses on the continuous improvement of student achievement.*

*We set the direction for the district and establish policies to promote a culture of higher learning that ensures the education of all students.*

*We are responsible to the students, parents and community members within the South Monterey County Joint Union High School District.*

# ROLES AND RESPONSIBILITIES

## Three Essential District Roles:

The School Board works collaboratively with school district staff to see that the best possible education is provided to district students. Three distinct roles are required within the district to make this happen:

The Board: visionary, strategic, role:

Set the direction: a strategic charge or big picture target, and hold the system accountable for results.

Administration: tactical, planners, alignment role:

Create and launch plans to meet the strategic charge.

Teachers and other staff: operational role – do the actual work

Carry out the plans to achieve the intended results.

All three of these roles have to be aligned and integrated. None of the roles can be successful without the others. The Superintendent is the link between the roles: supports the Board's governance responsibilities, and as the District's Chief Administrative Officer, works with administration to see that plans are developed in alignment with the vision, and oversees district staff to see that district work is carried out in ways that will achieve the ultimate intended results.

## A DISCUSSION OF BOARD AND SUPERINTENDENT ROLES:

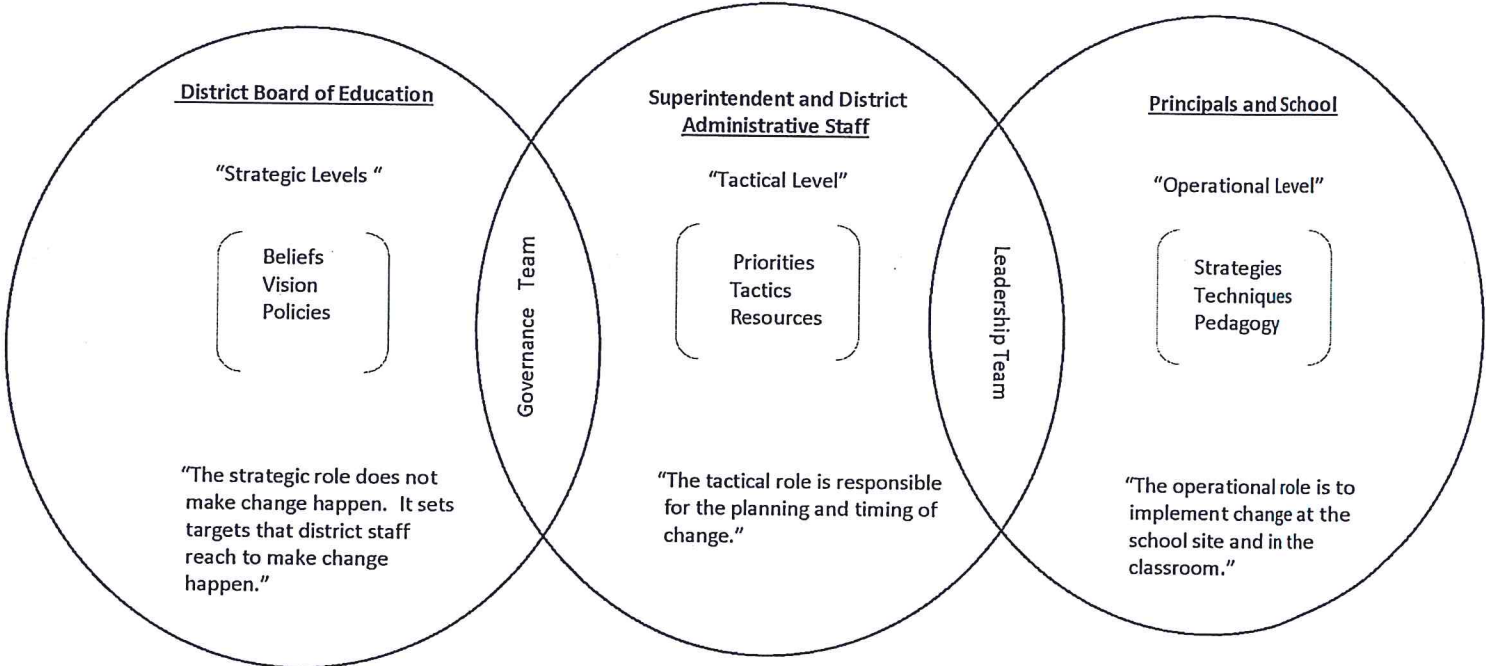
The Board is the elected representation for the community and sees that community interests are considered in decision-making for the schools.

The Board sees that the schools are well run by adopting fair and responsible policies and procedures that direct district operations. The Board provides leadership on educational issues to the community, and fosters an environment within the district where excellence can be attained.

The Superintendent is hired by the Board to be the chief administrative officer for the district, manages day-to-day operations in the district, and sees that Board direction is implemented. The Superintendent works with the Board to facilitate effective governance and provides leadership on educational matters to the community and staff.

Governance Diagram  
The What

Value  
Driven



The How



Skills  
Driven

# ROLES AND RESPONSIBILITIES

## The Five Responsibilities of the Board

### **Set the direction for the community's schools:**

- Focus on student learning.
- Assess needs/baseline data.
- Generate, review or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators).
- Ensure an appropriate inclusive process is used.
- Ensure these documents are the driving force for all district efforts.

### **Establish an effective and efficient structure for the school district:**

- Employ the Superintendent and set policy for hiring of other personnel.
- Oversee the development of and adopt policies.
- Set a direction for and adopt the curriculum.
- Establish budget priorities, adopt the budget and oversee facilities issues.
- Provide direction for and vote to accept collective bargaining agreements.

### **Demonstrate support through our behavior and actions:**

- Act with professional demeanor that models the district's beliefs and vision.
- Make decisions and provide resources that support mutually agreed upon priorities and goals.
- Uphold Board approved district policies.
- Ensure a positive personnel climate exists.
- Be knowledgeable enough about district efforts to explain them to the public.

### **Ensure accountability to the public:**

- Evaluate the Superintendent.
- Monitor, review and revise policies.
- Serve as a judicial and appeals body.
- Monitor student achievement and program effectiveness.
- Monitor and adjust district finances.
- Monitor the collective bargaining process.

### **Act as community leaders:**

- Speak with a common voice about district priorities, goals and issues.
- Engage and involve the community in district schools and activities.
- Communicate clear information about policies, programs and fiscal condition of the district.
- Educate the community and the media about the issues facing the district and public education.
- Advocate for children, district programs and public education to the general public, community leaders and local, state and national leaders.



# ROLE AND RESPONSIBILITIES

## Role Of The Board

BB 9000

The Governing Board has been elected by the community to provide leadership and citizen oversight of the district. The Board shall ensure that the district is responsive to the values, beliefs, and priorities of the community.

The Board shall work with the Superintendent to fulfill its major responsibilities, which include:

1. Setting the direction for the district that involves the community, parents/guardians, students, and staff and is focused on student learning and achievement.
2. Establishing an effective and efficient structure for the district by:
  - a. Employing the Superintendent and setting policy for the hiring of other personnel.
  - b. Overseeing the development and adoption of policies.
  - c. Establishing academic expectations and adopting the curriculum and instructional materials.
  - d. Establishing budget priorities and adopting the budget.
  - e. Providing safe, adequate facilities that support the district's educational program.
  - f. Setting parameters for negotiations with employee organizations and ratifying collective bargaining agreements.
3. Providing support to the Superintendent and staff as they carry out the Board's direction by:
  - a. Establishing and adhering to standards of responsible governance.
  - b. Making decisions and providing resources that support district priorities and goals.
  - c. Upholding board policies.
  - d. Being knowledgeable about district programs and efforts in order to serve as effective spokespersons.
4. Ensuring accountability to the public for the performance of the district's schools by:
  - a. Evaluating the Superintendent and setting policy for the evaluation of other personnel.
  - b. Monitoring and evaluating the effectiveness of policies.
  - c. Serving as a judicial (hearing) and appeals body in accordance with law, board policies and negotiated agreements.
  - d. Monitoring student achievement and program effectiveness.
  - e. Monitoring and adjusting district finances.
  - f. Monitoring the collective bargaining process.

# ROLE AND RESPONSIBILITIES

## Role Of The Board

BB 9000 b

5. Providing community leadership and advocacy on behalf of students, the district's educational program, and public education in order to build support within the local community and at the state and national levels.

The Board is authorized and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. (Education code 35160)

### **Legal Reference:**

#### **EDUCATION CODE**

- 5304 Duties of Governing Board (re school district elections)**
- 12400–12405 Authority to participate in Federal programs**
- 17565–17592 Board duties re property maintenance and control**
- 33319.5 Implementation of authority of local agencies**
- 35000 District name**
- 35010 Control of district; prescription and enforcement of rules**
- 35020–35046 Officers and agents**
- 35100–35351 Governing Boards, especially:**
- 35160–35185 Powers and duties**
- 35291 Rules**

### **Management Resources:**

#### **CSBA PUBLICATIONS**

**Maximizing School Board Leadership**

**Professional Governance Standards, November 2000**

**School Board Leadership: The Role and Function of California's School Boards, 1996**

#### **NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS**

**The Key Work of School Boards, 2000**

#### **WEB SITES**

**CSBA: <http://www.csba.org/gi>**

**National School Boards Association: <http://www.nsba.org>**

# ROLE AND RESPONSIBILITIES

## Limits of Board Member Authority

BB 9200

The Governing Board recognizes that the Board is the unit of authority over the district. While the Board has broad but limited powers, a Board member has no individual authority. The exercise of its authority is restricted to the functions required or permitted by law, and only then when it acts in a legally constituted meeting. Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Individually, the Board member may not commit the district to any policy, act or expenditure. The Board member cannot do business with the district served, nor should the Board member have any interest in any contract with the school district. The Board member represents and acts for the community as a whole and does not represent any fractional segment of the community.

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. Board members shall refer Board-related correspondence to the Superintendent for forwarding to the Board or for placement on the Board's agenda, as appropriate.

Individual Board members do not have the authority to resolve complaints. Any Board member approached directly by a person with a complaint should refer the complainant to the Superintendent or designee so that the problem may receive proper consideration and be handled through the appropriate district process.

A Board member whose child is attending a district school should be aware of his/her role as a Board member when interacting with district employees about his/her child. Because his/her position as a Board member may inhibit the performance of school personnel, the Board member shall inform the Superintendent or designee before volunteering in his/her child's classroom.

The Superintendent or designee shall provide a copy of the state's open meeting laws (Brown Act) to each Board member and to anyone who is elected to the Board but has not yet assumed office.

Board members and persons elected to the Board who have not yet assumed office are responsible for complying with the requirements of the Brown Act. (Government Code 54952.1)

# ROLE AND RESPONSIBILITIES

## Limits of Board Member Authority

BB 9200 b

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

7054 Use of district property

35010 Control of district; prescription and enforcement of rules

35100-35351 Governing boards, especially:

35160-35184 Powers and duties

35291 Rules

35292 Visits to schools (Board members)

51101 Rights of parents/guardians

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body of a local agency

54952.7 Copies of chapter to members of legislative body

Management Resources:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

(2/94 3/04) 7/06

# ROLE AND RESPONSIBILITIES

## Administration – Concepts and Roles

BP 2000 (a)

The Governing Board recognizes that district administration performs essential roles and functions in support of student learning including the provision of instructional support and services to schools as well as the responsible management of non-instructional operations. The Superintendent or designee may make decisions concerning district operations within the parameters of law and board policy.

The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encourages positive relationships within the community, and instills confidence in district schools.

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board.

Because the Superintendent is the only district employee who is directly selected and evaluated by the Board, the Board's responsibility is to ensure that the Superintendent possess the skills and attributes that best meet the needs of the district.

The Board and Superintendent shall agree upon a system for evaluating the Superintendent, including the evaluation criteria, method, evaluation instrument, process and timeline.

The Superintendent may delegate to other district staff any duties imposed upon him/her by the Board. This delegation shall not relieve the Superintendent of responsibility for actions taken by his/her designee.

### **Legal Reference:**

#### EDUCATION CODE

35020 Duties of employees fixed by governing board

35026 Employment of district Superintendent by certain district

35028 Qualifications for employment

35029 Waiver of credential requirements

35031 Term of employment

# ROLE AND RESPONSIBILITIES

## Administration – Concepts and Roles

BP 2000 b

- 35033 District Superintendent for certain district
- 35034 District Superintendent of certain district
- 35035 Powers and duties of Superintendent
- 35160 Authority of Governing Board
- 35160.1 Broad authority of school districts
- 35161 Powers and duties generally

### Management resources:

#### CSBA PUBLICATIONS

- Maximizing School Board Governance: Superintendent Selection and Employment, 2006
- Maximizing School Board Governance: Superintendent Evaluation, 2005
- Superintendent Governance Standards, 2001
- CSBA Professional Governance Standards, 2000

#### WEBSITES

- CSBA: <http://www.csba.org>
- American Association of School Administrators: <http://www.aasa.org>
- Association of California School Administrators: <http://www.acsa.org>

# ROLE AND RESPONSIBILITIES

## Administration

### Superintendent's Responsibilities and Duties

BP 2110

The Governing Board desires to establish a productive working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning and achievement, and the attainment of the district's vision and goals. The Board also desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout board policies and administrative regulations.

The Board shall clarify expectations for the Superintendent at the beginning of every evaluation year.

As the chief executive officer of the district, the Superintendent shall implement all Board decisions and manage the instructional and non-instructional operations of the schools. The Superintendent also serves as a member of the district's governance team and has responsibilities to support Board operations and decision-making.

The Superintendent may delegate any of his/her responsibilities and duties to other district staff, but he/she remains accountable to the Board for all areas of operation under the Superintendent's authority.

#### **Legal Reference:**

##### EDUCATION CODE

17604 Delegation of powers to agents

17605 Delegation of authority to purchase supplies, equipment and services

35020–35046 Powers and duties of Superintendent

48900 Authority of Superintendent to recommend suspension or expulsion

#### Management Resources:

##### CSBA PUBLICATIONS

Maximizing School Board Governance

Superintendent Governance Standards, 2001

##### WEB STIES:

CSBA: <http://www.csba.org>

American Association of School Administrators: <http://www.aasa.org>

Association of California School Administrators: <http://www.acsa.org>

## SUSTAINING A POSITIVE CULTURE (norms)

### What the Board Needs from the Superintendent

- Sufficient information to make responsible decisions.
- Willingness to listen to Board member perspectives.
- A competent, professional administrator and leader.
- Ability to follow through with issues before the Board – responses to concerns.
- Information provided to one Board member is provided to all.
- Bring in new innovative ideas that move the district toward accomplishment of district goals.
- Open communication and give and take.
- Transparency – help the Board understand why we are doing things.
- No surprises.



## SUSTAINING A POSITIVE CULTURE (norms)

### What the Superintendent Needs from the Board

- Information – what Board members are thinking and hearing (rumors, etc.).
- No surprises.
- Maintaining a focus on student achievement – rather than accommodating adults.
- Tempering personal agendas for the good of the students.
- Following through on commitments.
- Being visible on school campuses.
- Committing to be part of a team.

## SUSTAINING A POSITIVE CULTURE (norms)

### Norms for Supporting Each Other

- We will maintain a practice of no surprises among members of our team.
- Every member of the team will follow our code of conduct that is defined by District Policy, Board Bylaws, and the norms and protocols in our Governance Handbook.
- Board members will share their own issues or concerns, and any rumors or concerns they hear from the community, (particularly on potentially “hot” topics), with the Superintendent.
- In order to have a clarifying conversation with the Superintendent, a Board member will let the Superintendent know when s/he may be concerned about supporting an intended course of action.
- Board members will read the agenda packet early enough to be able to call ahead and ask questions prior to the board meeting.

## SUSTAINING A POSITIVE CULTURE (norms)

### Norms for Effective Decision-Making

*During decision-making we will:*

- Keep our focus on the South Monterey County JUHSD Mission and Goals.
- Count on all members of the group to fully participate in the decision-making process.
- Give our attention to the topic under discussion, and deal with the facts.
- Listen and value all perspectives, and be willing to consider alternative courses of action, even when we don't agree.
- Build on the ideas of others.

# SUPPORTIVE STRUCTURES AND PROCESSES (protocols)

## Board Member Visits to School Sites

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**Guiding Principles:**

*Visiting schools demonstrates the interest of Board members in the South Monterey County JUHSD. It increases the visibility of Board members and their knowledge and understanding of how Board decisions affect the day-to-day operations of the schools. We want to respect the role of our site level administrators as the educational leaders for our schools. We do not want to interrupt the educational program, or disrupt the busy schedules of site staff and administration.*

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*We agree to:*

- Contact the principal at least 24 hours ahead of time to schedule a site visit.
  - Accommodate site staff and principals' schedules, offering or requesting choices of times to visit.
  - Follow the district policy for visitors on school campuses.
  - Reduce anxiety by avoiding frequent visits to only one site, and do our best to visit all schools equally.
  - Be escorted on the campus by the principal or the principal's designee, and do not expect to be acknowledged by the teacher or students when we visit a classroom.
  - Focus our discussions during site visits on progress toward district goals, or on topics that were mentioned in the principal's last board report.
  - Ask staff members questions about opportunities they see, challenges they are facing, things they are proud of at the school, and/or about the work they are doing.
  - Comments made at board meetings about our visits to school sites will be positive. Any concerns we might have will be shared with the Superintendent privately.
-

# SUPPORTIVE STRUCTURES AND PROCESSES (protocols)

## Responding to Staff, or Community Concerns or Complaints

### **Guiding Principles:**

*Board members should be responsive to the community and be good listeners. Individual Board members do not have authority to resolve complaints. It's important for members of the governance team to be consistent in their responses to staff and the community. People with concerns or complaints should be directed back into the system at the appropriate place. Board members who are involved early in a situation may not be able to participate in a final hearing before the Board.*

We agree:

- We will consider our Judicial Review responsibility, and staff and student confidentiality rights, and/or due process issues in order to assess whether the issue is appropriate for us to hear at this time.
- We will use active listening skills when approached by a member of the community or staff with questions or concerns. Using the 6 R's will assist us to actively listen to our constituents:

**Receive** – listen to what the person has to say without preparing a response.

**Repeat** – paraphrase or ask a question to clarify for understanding. We will ask the person to identify those to whom they have spoken about the matter prior to contacting a Board member.

**Request** – ask what the person would like the Board member to do with the information and/or what they see as a solution to the problem.

**Review** – go over the real options available to the person to remedy the situation, (including district complaint policies).

**Redirect** – put the person back into the system at the appropriate place – remembering lines of authority and chains of command.

**Report** – maintain open lines of communication between the Board and Superintendent and notify the Superintendent of the conversation as soon as possible. Only the Superintendent can verify or clarify the situation, and follow-through as necessary and/or appropriate.

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# SUPPORTIVE STRUCTURES AND PROCESSES (protocols)

## Public Comment Section of Board Meetings

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### **Guiding Principles:**

*Board members should be responsive to staff and the community, and be good listeners. It's important for members of the governance team to be consistent in their responses to staff and the community. The purpose of public participation at board meetings is to inform Board deliberation. We have an obligation to ensure that the public understands that purpose. The processes for addressing the Board should be clear. Board meetings are meetings of the governing body held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Board President.*

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### **We agree:**

- The Board President will formally open the Public Comment section of the board meeting explaining the time limits that will be followed for each speaker and/or agenda item.
    - Board members may ask questions to make sure they understand what the speaker is saying – but may not engage in dialogue with the speaker.
    - All Board member questions should be directed through the Board President.
  - The Board President will formally close the Public Comment section of the board meeting after the last speaker has addressed the Board.
  - Following the Public Comment section, the Board President may ask the Superintendent to clarify a question or any issues raised by a speaker.
    - The Superintendent may ask a member of the staff to respond as appropriate.
  - Board discussion and/or deliberation takes place after the Public Comment section has been closed.
    - Board members may ask questions about the topic and/or recommendation to the Superintendent, who may direct the questions to the responsible staff member.
    - There is no further discussion or interaction with the public during Board discussion/deliberations.
-

# SUPPORTIVE STRUCTURES AND PROCESSES (protocols)

## Sufficient Information for Informed Decision-Making

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### **Guiding Principles:**

*Board members need to be informed on emerging and pertinent issues in order to make rational, thoughtful and responsible decisions that support the attainment of the South Monterey County Joint Union HSD Mission and Goals.*

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### **We agree:**

**Study sessions** will be scheduled as necessary.

- The purpose of study sessions is to prepare the Board to understand the issues and actions that need to be taken at a future board meeting.
  - Staff reports at study sessions and board meetings, (on items that are district issue driven), should be in a user friendly format and include as appropriate:
    - **Background Information:** History - What brought us to this point? / Current status/ What are we doing? / Why are we doing it?
    - **People Involved / Affected:** Who was involved in the planning / preparation / implementation, and how were they involved? Who is affected by this decision / how are they affected? What are the perspectives of the people involved? (administration / teachers / other staff / students / parent's / community members, etc.).
    - **Options / Alternatives Considered by Staff:** What were the alternatives considered by staff?
    - **Laws or Regulations:** What are the laws or regulations involved in this issue?
    - **Purpose:** What is the intended result? What are the goals? What does "success" look like?
    - **Financial and Operational Impact:** What resources are necessary in order to achieve the goals: (finances / people / time / materials / supplies / facilities / staff development, etc.).
    - **Timelines:** What is the timeline for implementation? / When will progress reports be brought to the Board? When should we expect a final report?
    - **Assessment and Progress Toward Goals:** What are the Success Indicators and benchmarks leading to accomplishment? / What data or information is necessary to measure success? / How will (or do) we know the district is making progress toward the goals? / What are the challenges, barriers to success, issues or concerns?
    - **Recommendation of the Superintendent:** Supporting data or information and any other justification for the recommendation.
  - Board members will let the Superintendent know before the board meeting if they need additional information or background information on an agenda item. The Superintendent may:
    - direct an individual to the appropriate staff person to receive the answer.
    - see that questions are answered during the staff report at the board meeting. or
    - schedule a study session of the topic so the Board can study the topic in greater depth.
  - Any information provided to one Board member by the Superintendent or staff will be provided to all.
-

# SUPPORTIVE STRUCTURES AND PROCESSES (protocols)

## Responding to Email Communication

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### **Guiding Principles:**

*It is important for Board members to be consistent in their responses to staff and the community.*

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### **We agree:**

E-mails sent to all Board members

- Any emails sent to all Board members will be forwarded to the Superintendent. The Superintendent may consult with the Board President in deciding whether or not to respond, and if responding, what the response will be, how the response will be made, and who will make it – The Superintendent and/or the Board President.

E-mails sent to only one Board member

- Emails will be forwarded to the Superintendent and the Board President.
  - The Superintendent may consult with the Board President in deciding whether or not to respond, and if responding, what the response will be, how the response will be made, and who will make it – The Superintendent and/or the Board President.
  - Board members receiving an individual email message may thank the sender and inform him/her that the email has been forwarded to the Superintendent.
-



# CONDUCTING EFFECTIVE BOARD MEETINGS

## Board Policies and Bylaws that Regulate Board Meetings

*The Board wishes to provide opportunities for members of the public to give input on district and school issues and operations. Community members are encouraged to provide input at board meetings, submit suggestions to district staff, and use the district's complaint procedures as appropriate.*

*It is the intention of the Board that board meetings will be conducted in accordance with district policies and bylaws to ensure equitable access to all interested community members. Board Bylaws and Policies can be found in the District Policy Manual.*

### **Board Bylaws (BB) that regulate board meetings include:**

- BB 9121 Role of the Board President
- BB 9122 Role of the Board Secretary
- BB 9123 Role of the Board Clerk
- BB 9320 Meetings and Notices
- BB 9321 Closed Session Purposes and Agendas
- BB 9321.1 Closed Session Actions and Reports
- BB 9322 Agenda / Meeting Materials
- BB 9323 Meeting Conduct
- BB 9323.2 Actions by the Board
- BB 9324 Minutes and Recordings

### **Board Policies (BP) that regulate board meetings and interaction with the public include:**

- BP 1100 Communication with the Public
- BP 1112 Media Relations
- BP 1150 Commendations and Awards
- BP 1312.1 Complaints Concerning District Employees
- BP 1312.2 Complaints Concerning Instructional Materials
- BP 1312.3 Uniform Complaint Policies
- BP 1312.4 Williams Uniform Complaint Policies
- BP 1340 Access to District Records

# CONDUCTING EFFECTIVE BOARD MEETINGS

## Definitions of Debate / Dialogue / Deliberation

### DEBATE:

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Debate is often characterized as an argument about opposing points of view. The purpose of debate is to convince others to agree with a specific position, and “win” the argument. Debates often conclude with a vote in which there are “winners” and “losers”.

### DIALOGUE:

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Dialogue involves the sharing of information between two or more people or groups in an attempt to understand all perspectives. The purpose of dialogue is to balance the interests of different individuals or groups in order to gain a better understanding of all concerns relative to a situation, topic or issue in order to participate in effective deliberation and decision-making.

### DELIBERATION:

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Deliberation is a careful, intentional discussion of all sides of a topic or issue. During deliberation, the involved parties thoughtfully weigh and examine the reasons for and against a particular solution, and build upon each other’s ideas in order to arrive at the best collective decision.

## SUPERINTENDENT'S EVALUATION

The Superintendent's evaluation is an important leadership tool to focus and align all district efforts, an opportunity for the Governance Team to reflect and talk about the direction of the district in the current year and with an eye to the future.

The Superintendent's evaluation should:

- Provide an opportunity for acknowledging and commending the Superintendent's and districts accomplishments.
- Include a mid-year verbal discussion which at the Board's discretion, may be followed up with a written narrative of that discussion.
- The Superintendent shall inform the Board of the evaluation date and develop a time line for the evaluation process.
- Once a year normally in March, a portion of the Board meeting shall be devoted to:
  1. Formal criteria to evaluate the Superintendent.
  2. An oral and written evaluation of the Superintendent's Performance.
  3. A review of the Superintendent's salary and benefits.
  4. Discussion of goals and objectives for the succeeding year.
  5. The Board shall conduct its evaluation of the Superintendent in closed session and endeavor to complete the evaluation by the end June.

## BOARD GOVERNANCE SELF-ASSESSMENT

Conducting a governance self-evaluation demonstrates accountability to the community and the willingness of the Governance Team to strengthen and improve governance practices. The self-assessment provides an opportunity to reflect, evaluate, prioritize and focus on the Governance Team.

- The Board will participate in at least one workshop annually to review the governance goals, Governance Team agreements and processes and to participate in a self-evaluation process.
- The assessment process will align with the assessment of progress on District goals and the Superintendent's evaluation.
- At the conclusion of the annual governance self-assessment, the Board will reach agreement on one or two governance goals/objectives that are directly linked to the district goals.
- The Board may maintain an agenda item at the Board meeting following the self-assessment for the purposes of reporting out the results of the self-assessment.

## EVALUATION CALENDAR

<b>Board</b>		<b>Superintendent</b>
Board develops goals/opportunities to drive the strategic direction of the district	July	Board develops goals/opportunities to drive the strategic direction of the district
	August	
	September	Board receives a performance framework to reference in the development of the Superintendent's evaluation
	October	
	November	
Board receives a self-evaluation framework Mid-year verbal discussion of performance	December	Mid-year verbal discussion of performance
	January	
	February	Superintendent reports any use of leave benefits
	March	Facilitated board meeting to develop criteria for evaluation, discuss Superintendent performance, review salary, discuss strategic goals for next year
Facilitated board meeting to conduct self-evaluation	April	
Evaluation draft is reviewed by the Board	May	Evaluation draft is reviewed by the Board
Evaluation approved, given to Board members	June	Evaluation approved, given to Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Readiness Block Grant Plan

**MEETING:** October 25, 2017

**AGENDA SECTION:**

**ACTION**

**INFORMATION**

**ACTION/CONSENT**

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The California State Legislature has approved the sum of two hundred million dollars to establish the College Readiness Block Grant for high schools statewide. The Grant purpose is to provide supports in grades 9 through 12 to increase the number of students who enroll at higher education institutions and complete bachelor's degree within four years. Funding is intended to provide particular support to unduplicated pupils, as defined in Education Code sections 42238.01 and 42238.02.

As a condition of receiving these funds, a school district is required to submit a plan describing how the funds will increase or improve services for unduplicated pupils to ensure college readiness (EC Section 41580(e)). The plan shall include information regarding how it aligns with the school district's LCAP (required pursuant to EC Section 52060). LEA's are required to submit information to the Superintendent, on how the LEA will measure the impact of funds received on their unduplicated pupils' access and successful matriculation to instruction of higher education, as identified within their plan. (EC Section 41580(f)).

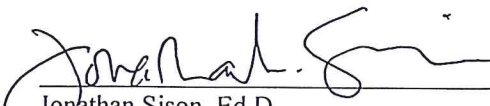
Recommendation:

It is recommended that the Board of Education approve the SMCJUHSD College Readiness Block Grant Plan.

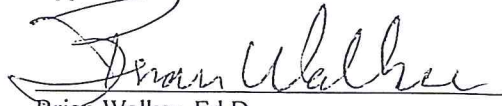
Fiscal Impact:

\$251,666 has been allocated in a three-year Block Grant for the 2,350 high school students in South Monterey County Joint Union High School District (SMCJUHSD).

Submitted By:

  
Jonathan Sison, Ed.D.  
Director of Educational Services

Approved:

  
Brian Walker, Ed.D.  
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Out of State Travel for Ms. Cisneros to attend Innov8 Conference in Las Vegas, NV November 15-17

**MEETING:** October 25, 2017

**AGENDA SECTION:**

ACTION

INFORMATION

ACTION/CONSENT

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**GOVERNING BOARD**

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

District Data indicates 42.42% of students earned a D or an F in math. District goals for student achievement have identified targeted intervention particularly in Math. One of the three themes of this conference is reflecting on mathematics instruction in terms of access, equity and empowerment.

Pursuant to Board Policy BP 3550 (AR 3550 ((a))), out of state travel requires Governing Board approval.

Recommendation:

It is recommended that the Board of Education approve the out of state travel for Ms. Cisneros to attend Innov8 Conference in Las Vegas, Nevada.

Fiscal Impact:

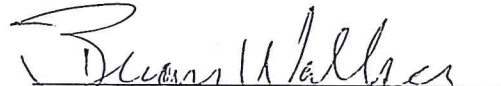
\$1697.50, Title I, Highly Qualified Teacher Set-a-side.

Submitted By:



Jonathan Sison  
Director of Educational Services

Approved:



Brian Walker, Ed.D.  
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of Denial of Claim No. 544610 Dated  
August 31, 2017

**MEETING:** October 25, 2017

**AGENDA SECTION:**

**ACTION**

**INFORMATION**

**ACTION/CONSENT**

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

A claim was filed with our property and liability insurance for a student injury dated August 31, 2017, that was due the Claimant participating in a game of soccer when he tripped and tried to catch himself resulting in a fractured wrist.

There was no apparent liability on the School District for this loss.


Recommendation:

It is recommended that the Board of Education approve the denial of Claim No. 544610 dated August 31, 2017.

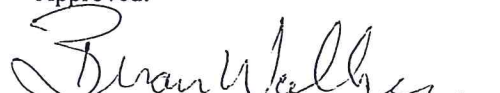
Fiscal Impact:

Not applicable

Submitted By:

  
\_\_\_\_\_  
Sherrie S. Castellanos  
Chief Business Official

Approved:

  
\_\_\_\_\_  
Brian Walker, Ed.D.  
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL  
DISTRICT**

**SUBJECT:** Approval of PMSM Architects to Prepare a  
Comprehensive Facilities Master Plan

**MEETING:** October 25, 2017

**AGENDA SECTION:**

**ACTION**

**INFORMATION**

**ACTION/CONSENT**

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**GOVERNING BOARD**

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The District does not have a current facility master plan. The most recent plan was through 2015.

We have been placing portable classrooms to meet the needs of the growing student population at each site. We have also been doing routine maintenance to the campuses. However, the district has a need for a comprehensive facility master plan, which includes a needs analysis for growth and remodeling.

We posted a request for proposal and received four submittals. We conducted interviews with the four firms that submitted proposals. After scoring and evaluating the firms on October 18 and checking references, the firm selected to use was PMSM Architects.

The company has been in business for over 100 years. They have two offices, one in Santa Barbara and one in San Luis Obispo.

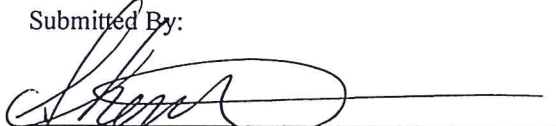
Recommendation:

It is recommended that the Board of Education approve the Agreement with PMSM Architects.

Fiscal Impact

\$72,400, General Fund and Capital Facilities Fund

Submitted By:



Sherrie S. Castellanos  
Chief Business Official

Approved:



Brian Walker, Ed.D.  
Superintendent



SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Board Policies - Second Reading

MEETING: October 25, 2017

AGENDA SECTION:

X ACTION

INFORMATION

ACTION/CONSENT

- \_\_\_\_\_ Improve, Monitor and Sustain Student Achievement
- \_\_\_\_\_ Improve School Climate in Support of Teaching, Learning and Student Safety
- \_\_\_\_\_ Develop/Sustain Fiscal Solvency
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- X   Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following Board Policies are presented as a second reading/revision for the Board of Education.

- BP 0000 – Concepts and Roles (new)
- BP 0100 – Vision (revision)
- E 0420.41 – Charter School Oversight (revision)
- BP 2140 – Evaluation of the Superintendent (revision)
- AR 4112.2 – Verification of Credentials (revision)
- BP 4112.61, 4212.61, 4312.61 – Employment References (deleted)
- AR 4122.61, 4212.61, 6312.61 – Employment References (revision)
- BP 6161.1 – Selection and Evaluation of Instructional Materials (revision)
- E 6161.1 – Resolution on Sufficiency of Instruction Materials (new)
- BB 9121 – President (revision)
- BB 9220 – Governing Board Elections (revision)
- BB 9230 – Orientation (revision)
- BB 9400 – Board Self-Evaluation (revision)

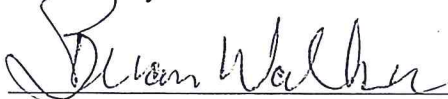
Recommendation:

It is recommended the Board of Education approve the board policies second reading. All corrections have been made from the policies first reading.

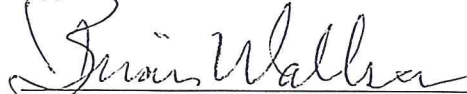
Fiscal Impact:

No fiscal impact

Submitted By:

  
 \_\_\_\_\_  
 Brian Walker, Ed. D.  
 Superintendent

Approved:

  
 \_\_\_\_\_  
 Brian Walker, Ed.D.  
 Superintendent

## Philosophy-Goal-Objectives and Comprehensive Plans

### CONCEPTS AND ROLES

The Governing Board believes that a clearly stated purpose and direction for the district provide the foundation for continuous improvement and accountability. The Board shall adopt a long-range vision for district programs and activities that focuses on the achievement and well-being of all students and reflects the importance of preparing students for the future academically, professionally, and personally. The vision shall recognize the unique role of students, parents/guardians, staff, and community partners in contributing to a high-quality education for all students. The district's vision may be incorporated into its mission or purpose statement, philosophy or motto, long-term goals, short-term objectives, and comprehensive plans such as the local control and accountability plan (LCAP).

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

The Superintendent or designee shall recommend an appropriate process, with clearly defined procedures, timelines, and responsibilities, for establishing, reviewing, and updating the district's vision statements. This process shall include a review of relevant district documents and data including, but not limited to, information about student demographics, student achievement, current programs, and emerging educational issues. The process shall incorporate an analysis and identification of district strengths and areas in which growth is needed. Input shall be solicited from parents/guardians, students, staff, and community members through methods such as surveys, focus groups, advisory committees, and/or public meetings and forums.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 6020 - Parent Involvement)

The Board shall review the district's vision statements annually, in conjunction with the update to the LCAP, to ensure consistency among all documents that set direction for the district. Following these reviews, the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians, and the community.

(cf. 1113 - District and School Web Sites)

(cf. 1100 - Communication with the Public)

Board decisions regarding curriculum, policies, the budget, collective bargaining agreements, and other district operations shall be aligned with the district's vision. In addition, the Superintendent or designee shall ensure that staff's implementation of district programs and activities supports attainment of the district's vision.

The Superintendent or designee shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

52060-52077 Local control and accountability plan

Legal Reference:

EDUCATION CODE

52060-52077 Local control and accountability plan

Management Resources:

CSBA PUBLICATIONS

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 4: Governance Decisions, Governance Brief, June 2014

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

Policy:

South Monterey County Joint Union High School District

Adopted: October 25, 2017

King City, California

## Philosophy

### Vision

In order to establish and support a guiding vision for the district, the Governing Board shall develop, articulate, and regularly review an overarching set of fundamental principles which describe the district's core beliefs, values, and tenets. The Board and district staff shall incorporate these principles into all programs, activities, and operations of the district.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

It is the philosophy of the district that:

1. All students can learn and succeed.
2. Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

3. Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.
4. The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.
5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.
6. A safe, nurturing environment and positive school climate are necessary for learning, academic achievement, and student development.

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

7. Parents/guardians have a right and an obligation to be engaged in their child's education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.

(cf. 6020 - Parent Involvement)

8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

9. Early identification of learning and behavioral difficulties and timely and appropriate support and intervention contribute to student success.

10. Students and staff are encouraged and motivated by high expectations and recognition for their accomplishments.

11. School improvement is a dynamic process requiring flexibility and innovation to meet the needs of students in a changing world.

12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 9240 - Board Training)

13. The diversity of the student body and school staff enriches the learning experience, promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.

14. A common set of norms and protocols is crucial to effective governance.

15. Communication, trust, respect, collaboration, and teamwork strengthen the relationship among Board members and between the Board and Superintendent, and contribute to the effectiveness of the governance team.

16. The community and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

(cf. 1000 - Concepts and Roles)

17. Two-way communication with all stakeholders is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.

18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

20. Responsibility for district programs and operations is shared by the entire educational community, with ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:

#### EDUCATION CODE

51002 Local development of programs based on stated philosophy and goals

51019 Definition of philosophy

51100-51101 Parental involvement

Management Resources:

#### CSBA PUBLICATIONS

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014

#### WEB SITES

CSBA: <http://www.csba.org>

National School Climate Center: <http://schoolclimate.org>

Policy: South Monterey County Joint Union High School District

Adopted: October 25 2017

King City, California

Philosophy, Goals, Objectives and Comprehensive Plans

Charter School Oversight

REQUIREMENTS FOR CHARTER SCHOOLS

Charter schools shall be subject to the terms of their charters, any memorandum of understanding with their chartering authority, and other legal requirements that expressly include charter schools, including, but not limited to, requirements that each charter school:

1. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)
2. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
3. Not charge tuition (Education Code 47605)
4. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
5. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
6. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
7. Serve students with disabilities in the same manner as such students are served in other public schools (Education Code 47646, 56145)
8. Admit all students who wish to attend the school, according to the following criteria and procedures:
  - a. Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admissions preference for students who are currently enrolled in the public

elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

- b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. However, preference shall be extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)
  - c. Other admissions preferences may be permitted by the chartering district on an individual school basis consistent with law. (Education Code 47605)
9. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)
  10. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)
  12. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)
  13. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on their behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)
  14. Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law (Education Code 44830.1, 45122.1)
  15. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)
  16. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)
  17. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)
  18. If the school serves students in grades 7-12, adopt a policy on suicide prevention, intervention, and postvention with specified components (Education Code 215)
  19. If the school serves students in grade 9, adopt a fair, objective, and transparent



mathematics placement policy, with specified components (Education Code 51224.7)

20. Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605, 60850-60859)

21. Until July 31, 2018, grant a high school diploma to any student who completed grade 12 in the 2003-04 school year or a subsequent school year and who has met all applicable graduation requirements other than the passage of the high school exit examination (Education Code 60851.6)

22. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 46201.2, 47612.5)

23. If the school provides independent study, meet the requirements of Education Code 51745-51749.3, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)

24. Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)

25. If the school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)

26. If the school offers an athletic program, annually provide information sheets about concussions/head injuries and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider and receives written clearance to do so.

(Education Code 33479-33479.5, 49475)

27. On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)

28. Provide students the right to exercise freedom of speech and of the press including, but

not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

29. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)
30. If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
31. If the school serves high school students, submit to the Student Aid Commission, for use in the Cal Grant program, the grade point average (GPA) of all students in grade 12 and verification of high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)
32. Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, youth bus, or child care motor vehicle and procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus (Education Code 39831.3)
33. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)
  - a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.
  - b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.
34. Provide reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding (Education Code 222)
35. Ensure the availability and proper use of emergency epinephrine auto-injectors by: (Education Code 49414)
  - a. Providing school nurses or other voluntary, trained personnel with at least one regular

and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device

b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive

c. Providing defense and indemnification to volunteers for any and all civil liability from such administration

36. If the school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, providing training to personnel who volunteer to administer the opioid antagonist

37. Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding the school's financial records (Education Code 47604.3)

38. Annually prepare and submit financial reports to the district Governing Board and the County Superintendent of Schools in accordance with the following reporting cycle:

a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)

b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan template in 5 CCR 15497.5. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5; 5 CCR 15497.5)

When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)

c. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)

- d. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)
  - e. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)
  - f. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the state Controller and the California Department of Education. (Education Code 47605)
39. Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school web site or on the web site of the charter operator (Education Code 221.61)
40. If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)
41. Annually adopt a school accountability report card (Education Code 47612; California Constitution, Article XVI, Section 8.5)

In addition, charter schools shall comply with the state and federal constitutions, applicable federal laws, and state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014.

(10/13 4/15) 5/16

Exhibit: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

## Administration

### Evaluation Of The Superintendent

The Governing Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support his/her continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0500 - Accountability)

(cf. 2121 - Superintendent's Contract)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board.

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 2111 - Superintendent Governance Standards)

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendation from the previous evaluation.

Each Board member shall independently evaluate the Superintendent's performance based upon the evaluation criteria, after which the Board shall produce a single document that integrates the individual evaluations and represents the consensus of the Board.

(cf. 9121 - President)

The evaluation shall provide commendations in areas of strength and achievement and recommendations for improving effectiveness in any areas of need, concern, or unsatisfactory performance.

The Board shall meet in closed session with the Superintendent to discuss the evaluation.  
(Government Code 54957)

*(cf. 9321 - Closed Session Purposes and Agendas)*  
*(cf. 9321.1 - Closed Session Actions and Reports)*

After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file. The evaluation, including personal performance goals, shall be confidential to the extent permitted by law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Legal Reference:

#### GOVERNMENT CODE

6254.8 Public Records Act; employment contracts

54957 Closed session, personnel matters

#### COURT DECISIONS

Versaci v. Superior Court, (2005) 127 Cal.App.4th 805

Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

Management Resources:

#### WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

## Personnel

### Verification of Credentials

The Superintendent or designee shall verify that each employee in a position requiring certification qualifications possesses a valid certification document issued by the Commission on Teacher Credentialing (CTC). Such verification shall occur not later than 60 days after the commencement of employment or the renewal of a credential. (Education Code 44857)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching English Learners)

(cf. 4112.23 - Special Education Staff)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 5148 - Child Care and Development)

(cf. 6178 - Career Technical Education)

(cf. 6200 - Adult Education)

The Superintendent or designee shall verify that any person who is employed by the district while his/her application for certification is being processed by the CTC possesses a temporary certificate based on a demonstration of basic skills and completion of a criminal background check. (Education Code 44332, 44332.5, 44332.6)

The Superintendent or designee shall maintain records of the appropriate certification of all employees serving in certificated positions.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

### Basic Skills Proficiency

The district shall not initially hire, on a permanent, temporary, or substitute basis, a certificated person seeking employment in the capacity designated in his/her credential unless that person has demonstrated basic skills proficiency in reading, writing, and mathematics or is specifically exempted from the requirement by law. (Education Code 44252, 44252.6, 44830)

The district may hire a certificated teacher who has not taken a test of basic skills proficiency if he/she has not yet been afforded the opportunity to take the test. The employee shall take the test

at the earliest opportunity and may remain employed by the district pending the receipt of his/her test results. (Education Code 44830)

An out-of-state prepared teacher shall meet the basic skills requirement within one year of being issued a California preliminary credential by the CTC unless he/she has completed a basic skills proficiency test in another state or is otherwise exempted by law. The district shall develop a basic skills proficiency test, which shall be at least equivalent to the district test required for high school graduation, for purposes of assessing out-of-state prepared teachers pending completion of the basic skills requirement. (Education Code 44252, 44274.2; 5 CCR 80071.4, 80413.3)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.2 - Certificate of Proficiency)

(cf. 6162.5 - High School Exit Examination)

Any person holding or applying for a "designated subjects special subjects" credential which does not require possession of a bachelor's degree shall pass a district proficiency test in lieu of meeting the state basic skills proficiency requirement. (Education Code 44252, 44830)

The district may charge a fee to cover the costs of developing, administering, and grading the district proficiency test. (Education Code 44252, 44830)

#### Short-Term Staff Permit

The district may request that the CTC issue a short-term staff permit (STSP) to an applicant who meets the qualifications specified in 5 CCR 80021 whenever there is a need to immediately fill a classroom based on unforeseen circumstances, including, but not limited to: (5 CCR 80021)

1. Enrollment adjustments requiring the addition of another teacher
2. Inability of the teacher of record to finish the school year due to approved leave or illness
3. The applicant's need for additional time to complete preservice requirements for enrollment into an approved internship program
4. Inability of the applicant to enroll in an approved internship program due to timelines or lack of space in the program
5. Unavailability of a third-year extension of an internship program or the applicant's withdrawal from an internship program

The Superintendent or designee shall ensure that the applicant possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021 for the multiple subject, single



subject, or education specialist STSP as appropriate. (5 CCR 80021)

When requesting issuance of an STSP, the district shall submit to the CTC: (5 CCR 80021)

1. Verification that it has conducted a local recruitment for the permit being requested
2. Verification that it has provided the permit holder with orientation to the curriculum and to instruction and classroom management techniques and has assigned a mentor teacher for the term of the permit

*(cf. 4131 - Staff Development)*

3. Written justification for the permit signed by the Superintendent or designee

The holder of an STSP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021)

#### Provisional Internship Permit

Before requesting that the CTC issue a provisional internship permit (PIP), the district shall conduct a diligent search for a suitable credentialed teacher or intern, including, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media. (5 CCR 80021.1)

*(cf. 4111/4211/4311 - Recruitment and Selection)*

Whenever a suitable credentialed teacher cannot be found after a diligent search, the Superintendent or designee may request that the CTC issue a PIP to an applicant who possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021.1 for the multiple subject, single subject, or education specialist PIP as appropriate. (5 CCR 80021.1)

The district shall verify all of the following: (5 CCR 80021.1, 80026.5)

1. A diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern as evidenced by documentation of the search.

The search shall include, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media.

*(cf. 4111/4211/4311 - Recruitment and Selection)*

2. Orientation, guidance, and assistance shall be provided to the permit holder as specified in 5 CCR 80026.5.

The orientation shall include, but not be limited to, an overview of the curriculum the permit holder is expected to teach effective instruction and classroom management techniques at the permit holder's assigned level. The permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience.

3. The district shall assist the permit holder in developing a personalized plan through a district-selected assessment that would lead to subject-matter competence related to the permit.
4. The district shall assist the permit holder to seek and enroll in subject-matter training, such as workshops or seminars and site-based courses, along with training in test-taking strategies, and shall assist the permit holder in meeting the credential subject-matter competence requirement related to the permit.
5. A notice of intent to employ the applicant in the identified position has been made public.

The district shall submit a copy of the agenda item presented at a public Governing Board meeting which shall state the name of the applicant, the assignment in which the applicant will be employed including the name of the school, subject(s), and grade(s) that he/she will be teaching, and that the applicant will be employed on the basis of a PIP. The district also shall submit a signed statement from the Superintendent or designee that the agenda item was acted upon favorably.

6. The candidate has been apprised of steps to earn a credential and enroll in an internship program.

The holder of a PIP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021.1)

#### Teaching Permit for Statutory Leave

Whenever there is an anticipated need for the district to temporarily fill the teaching assignment of a teacher of record who will be on sick leave, differential sick leave, industrial accident or illness leave, pregnancy disability leave, or family care and medical leave under the federal Family and Medical Leave Act or California Family Rights Act, the Superintendent or designee

may request that the CTC issue a Teaching Permit for Statutory Leave (TPSL) to a qualified individual who will be serving as the interim teacher of record. Prior to submitting an application to the CTC, the district shall provide the applicant with 45 hours of preparation in the content areas listed in 5 CCR 80022. (5 CCR 80022)

(cf. 4161.1 - Personal Illness and Injury Leave)

(cf. 4161.11 - Industrial Accident/Illness Leave)

(cf. 4161.8 - Family Care and Medical Leave)

A request for the TPSL shall only be submitted if the district has made reasonable efforts to hire a substitute with a full teaching credential that matches the setting and/or subject for the statutory leave position and no such candidate is available. (5 CCR 80022)

The district shall verify to the CTC that it will provide the interim teacher: (5 CCR 80022)

1. An orientation to the assignment before or during the first month of service in the statutory leave assignment
2. An average of two hours of mentoring, support, and/or coaching per week through a system of support coordinated and/or provided by a mentor who possesses a valid life or clear credential that would also authorize service in the statutory leave assignment
3. Lesson plans for the first four weeks of the assignment as well as continued assistance in the development of curriculum, lesson planning, and individualized education programs

The holder of the TPSL may serve as the interim teacher of record for up to the full length of the leave(s) during the school year. (5 CCR 80022)

The Superintendent or designee shall maintain documentation on the assignment in accordance with 5 CCR 80022. He/she shall annually report data on the use of the TPSL to the County Superintendent of Schools for assignment monitoring pursuant to Education Code 44258.9. (5 CCR 80022)

(cf. 4113 - Assignment)

The Superintendent or designee may annually request renewal of the TPSL, provided that no substitute with a full teaching credential is available for the assignment. The application for each reissuance shall include verification that the interim teacher has completed an additional 45 hours of preparation and the district is continuing to provide mentoring in accordance with items #2-3 above. (5 CCR 80022)

### Long-Term Emergency Permits

As necessary, the Superintendent or designee may request that the CTC issue an emergency resource specialist permit, emergency teacher librarian services permit, emergency cross cultural language and academic development permit, or emergency bilingual authorization permit. (5 CCR 80024.3.1, 80024.6, 80024.7, 80024.8)

The Superintendent or designee shall provide any first-time recipient of an emergency teaching permit with an orientation which, to the extent reasonably feasible, shall occur before he/she begins a teaching assignment. The Superintendent or designee may vary the nature, content, and duration of the orientation to match the amount of training and experience previously completed by the emergency permit teacher. The orientation shall include, but not be limited to, the curriculum the teacher is expected to teach and effective techniques of classroom instruction and classroom management at the assigned grade-level span. The emergency permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience. (5 CCR 80026.5)

(cf. 4117.14/4317.14 - Postretirement Employment)

### Substitute Teaching Permits

The district may employ a person whose credential or permit authorizes substitute teaching services, provided that:

1. A person holding an emergency 30-day substitute teaching permit, STSP, PIP, TPSL, or any valid teaching or services credential that requires at least a bachelor's degree and completion of the California Basic Educational Skills Test, shall not serve as a substitute for more than 30 days for any one teacher during the school year. He/she shall not serve as a substitute in a special education classroom for more than 20 days for any one teacher during the school year. (5 CCR 80025, 80025.3, 80025.4)
2. A person with an emergency career substitute teaching permit shall not serve as a substitute for more than 60 days for any one teacher during the school year. (5 CCR 80025.1)
3. A person with an emergency substitute teaching permit for prospective teachers shall not serve as a substitute for more than 30 days for any one teacher during the school year and not more than 90 days total during the school year. (5 CCR 80025.2)
4. A person with an emergency designated subjects 30-day substitute teaching permit for career technical education shall teach only in a program of technical, trade, or vocational education and not serve as a substitute for more than 30 days for any one teacher during the school year. (5 CCR 80025.5)

Before employing a person with an emergency substitute permit pursuant to item #1 or 4 above, the Superintendent or designee shall prepare and keep on file a signed Statement of Need for the school year. The Statement of Need shall describe the situation or circumstances that necessitate the use of a 30-day substitute permit holder and state either that a credentialed person is not available or that the available credentialed person does not meet the district's specified employment criteria. (5 CCR 80025, 80025.5)

(11/08 7/11) 8/14

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

Personnel

Employment References

The Superintendent or designee shall be responsible for processing requests for employment references, letters of recommendation, or information about the reasons for separation regarding all district employees other than himself/herself. All letters of recommendation to be issued on behalf of the district for current or former employees shall be approved by the Superintendent or designee. At his/her discretion, the Superintendent or designee may refuse to give a recommendation.

The Superintendent or designee may communicate information about the job performance or qualifications of a current or former district employee when such information is based upon credible evidence and is given to a prospective employer without malice and at the prospective employer's request. (Civil Code 47)

Any reference, letter of recommendation, or information provided about the reasons for separation issued on behalf of the district shall provide a truthful and accurate account of the employee's job performance and qualifications.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

No certificated employee shall write or sign any letter or memorandum which intentionally omits significant facts, or which states as facts matters which the writer does not know of his/her own knowledge to be true, relating to the professional qualifications or personal fitness to perform certificated services of any person who the writer knows will use the letter or memorandum to obtain professional employment. (5 CCR 80332)

No certificated employee shall agree to provide a positive letter of recommendation which misrepresents facts as a condition of another employee's resigning or withdrawing action against the district. (5 CCR 80332)

Legal Reference:

LABOR CODE

1050-1054 Reemployment privileges

CIVIL CODE

47 Privileged communication

AR 4112.61 (b)  
4212.61  
4312.61

CODE OF CIVIL PROCEDURE

527.3 Labor disputes

CODE OF REGULATIONS, TITLE 5

80332 Professional candor and honesty in letters or memoranda of employment recommendation

COURT DECISIONS

Randi W. v. Muroc Joint Unified School District et al., (1997) 14 Cal. 4th 1066

(9/89 10/96) 7/17

Regulation

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

## Instruction

### Selection And Evaluation Of Instructional Materials

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum in order to ensure that they effectively support the district's adopted courses of study.

*(cf. 0440 - District Technology Plan)*  
*(cf. 6000 - Concepts and Roles)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6161 - Equipment, Books and Materials)*  
*(cf. 6161.11 - Supplementary Instructional Materials)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6163.1 - Library Media Centers)*  
*(cf. 9000 - Role of the Board)*

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

### Review Process

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Education Code 60002)

*(cf. 1220 - Citizen Advisory Committees)*

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

*(cf. 6020 - Parent Involvement)*

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.



All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020 - Parent Rights and Responsibilities)*

Individuals who participate in the selection or evaluation of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

*(cf. 9270 - Conflict of Interest)*

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020 - Parent Rights and Responsibilities)*

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

#### Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks or instructional materials. (Education Code 60119; 5 CCR 9531)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing and in three public places within the district, the Superintendent or designee shall post a notice containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

*(cf. 9322 - Agenda/Meeting Materials)*

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional

materials shall be determined in each of the following subjects: (Education Code 60119)

1. Mathematics

(cf. 6142.92 - Mathematics Instruction)

2. Science

(cf. 6142.93 - Science Instruction)

3. History-social science

(cf. 6142.94 - History-Social Science Instruction)

4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - English/Language Arts Instruction)

(cf. 6174 - Education for English Language Learners)

5. World/Foreign language

(cf. 6142.2 - World/Foreign Language Instruction)

6. Health

(cf. 6142.8 - Comprehensive Health Education)

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan. (Education Code 52060)

(cf. 0460 - Local Control and Accountability Plan)

## Complaints

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:

## EDUCATION CODE

220 Prohibition against discrimination  
1240 County superintendent, general duties  
33050-33053 General waiver authority  
33126 School accountability report card  
35272 Education and athletic materials  
44805 Enforcement of course of studies; use of textbooks, rules and regulations  
49415 Maximum textbook weight  
51501 Nondiscriminatory subject matter  
52060-52077 Local control and accountability plan  
60000-60005 Instructional materials, legislative intent  
60010 Definitions  
60040-60052 Instructional requirements and materials  
60060-60063.5 Requirements for publishers and manufacturers  
60070-60076 Prohibited acts (re instructional materials)  
60110-60115 Instructional materials on alcohol and drug education  
60119 Public hearing on sufficiency of materials  
60200-60210 Elementary school materials  
60226 Requirements for publishers and manufacturers  
60350-60352 Core reading program instructional materials  
60400-60411 High school textbooks  
60510-60511 Donation for sale of obsolete instructional materials  
60605 State content standards  
60605.8 Common Core State Standards  
60605.86-60605.88 Supplemental instructional materials aligned with Common Core State Standards

## CODE OF REGULATIONS, TITLE 5

9505-9530 Instructional materials

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Instructional Materials FAQ

01-05 Guidelines for Piloting Textbooks and Instructional Materials, rev. January 2015  
Standards for Evaluating Instructional Materials for Social Content, 2013

WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, Common Core State  
Standards: <http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

### Resolution On Sufficiency Of Instructional Materials

Whereas, the Governing Board of the (name of school district), in order to comply with the requirements of Education Code 60119, held a public hearing on (date), at (time) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the (name of school district), and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core State Standards adopted pursuant to Education Code 60605.8;

### Finding of Sufficient Textbooks or Instructional Materials

Whereas, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

Mathematics

Science

History-social science

English language arts, including the English language development component of an adopted program

World/foreign language

Health

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the (year) school year, the (name of school district) has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

Finding of Insufficient Textbooks or Instructional Materials

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient standards-aligned textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English language arts, world/foreign language, and health.)

Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: (For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)

Therefore, it is resolved, that for the (year) school year, the (name of school district) has not provided each student with sufficient textbooks or instructional materials that are consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency.)

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at a meeting, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary

---

President

Exhibit: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

## Board Bylaws

### President

The Governing Board shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

*(cf. 9000 - Role of the Board)*  
*(cf. 9005 - Governance Standards)*  
*(cf. 9100 - Organization)*

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law

*(cf. 9320 - Meetings and Notices)*

*(cf. 9321 - Closed Session Purposes and Agendas)*

2. Consult with the Superintendent or designee on the preparation of Board meeting agendas

*(cf. 9322 - Agenda/Meeting Materials)*

3. Call the meeting to order at the appointed time and preside over the meeting

4. Announce the business to come before the Board in its proper order

5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act

6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference

7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused

8. Rule on issues of parliamentary procedure

9. Put motions to a vote, and clearly state the results of the vote

*(cf. 9323 - Meeting Conduct)*

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:



1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media

(cf. 1112 - Media Relations)

5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

(cf. 9240 - Board Training)

When the president resigns or is absent or disabled, the clerk shall perform the president's duties. When both the president and clerk are absent or disabled, the Board shall choose a president pro tempore to perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference:

EDUCATION CODE  
35022 President of the board  
35143 Annual organizational meetings; dates and notice  
GOVERNMENT CODE  
54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS  
Board Presidents' Handbook, revised 2002  
CSBA Professional Governance Standards, 2000  
Maximizing School Board Leadership: Boardsmanship, 1996  
WEB SITES  
CSBA: <http://www.csba.org>

Bylaw SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California

## Board Bylaws

### Governing Board Elections

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

### Electing Board Members

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

### Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 9005 - Governance Standards)

### Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 400 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

#### Tie Votes in Board Member Elections

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot.

(Education Code 5016)

#### Legal Reference:

##### EDUCATION CODE

- 1000 Composition, and trustee area, county board of education
- 1006 Qualifications for holding office, county board of education
- 5000-5033 Elections
- 5220-5231 Elections
- 5300-5304 General provisions (conduct of elections)
- 5320-5329 Order and call of elections
- 5340-5345 Consolidation of elections
- 5360-5363 Election notice
- 5380 Compensation (of election officer)
- 5390 Qualifications of voters
- 5420-5426 Cost of elections
- 5440-5442 Miscellaneous provisions
- 7054 Use of district property
- 35107 Eligibility; school district employees
- 35177 Campaign expenditures or contributions
- 35239 Compensation of governing board member of districts with less than 70 ADA

##### ELECTIONS CODE

- 20 Public office eligibility
- 1302 Local elections, school district election
- 2201 Grounds for cancellation
- 4000-4004 Elections conducted wholly by mail
- 10400-10418 Consolidation of elections
- 10509 Notice of election by secretary
- 10600-10604 School district elections
- 13307 Candidate's statement
- 13309 Candidate's statement, indigence
- 14025-14032 California Voting Rights Act

20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime

1097 Illegal participation in public contract

12940 Nondiscrimination, Fair Employment and Housing Act

81000-91014 Political Reform Act

PENAL CODE

68 Bribes

74 Acceptance of gratuity

424 Embezzlement and falsification of accounts by public officers

661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications

Article 7, Section 7 Conflicting offices

Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192

Randall v. Sorrell, (2006) 126 S.Ct. 2479

Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821

Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)

83 Ops.Cal.Atty.Gen. 181 (2000)

81 Ops.Cal.Atty.Gen. 98 (1998)

69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

(3/01 11/06) 4/13

Bylaws:

South Monterey County Joint Union High School District

Adopted: October 25, 2017

King City, California

## Board Bylaws

### Orientation

The Governing Board recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

(cf. 9000 - Role of the Board)

(cf. 9220 - Governing Board Elections)

(cf. 9223 - Filling Vacancies)

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

(cf. 9121 - President)

Upon their election or appointment, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

(cf. 1112 - Media Relations)

(cf. 1160 - Political Processes)

(cf. 9005 - Governance Standards)

(cf. 9010 - Public Statements)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

(cf. 9270 - Conflict of Interest)

(cf. 9323 - Meeting Conduct)

In addition, the Superintendent or designee shall provide incoming Board members with specific background information regarding the district, including, but not limited to, the district's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the district.

(cf. 9240 - Board Training)

(cf. 9320 - Meetings and Notices)

Legal Reference:

#### EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

#### GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.2 Open meeting laws; posting agenda; board actions

54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards for School Boards

The Brown Act: School Boards and Open Meeting Laws, rev. 2009

WEB SITES

CSBA: <http://www.csba.org>

Bylaw

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California



Board Bylaws

BOARD SELF-EVALUATION

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

*(cf. 0000 - Vision)*

*(cf. 2123 - Evaluation of the Superintendent)*

*(cf. 0200 - Goals for the School District)*

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

The Board shall be evaluated as a whole. Individual Board members also are encouraged to use the evaluation process as an opportunity to privately assess their own personal performance.

Each year the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures a reasonable number of previously identified performance objectives. Videotape of a Board meeting may be used as an evaluation tool only with the consent of all Board members.

Any discussion of the Board's self-evaluation shall be conducted in open session. At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others to provide input into the evaluation process.

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

*(cf. 9230 - Orientation)*

*(cf. 9240 - Board Training)*

Legal Reference:

GOVERNMENT CODE

54950-54963 Brown Act; board self-evaluations not covered

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

Bylaw

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: October 25, 2017

King City, California